

Returns: 340 Response rate: 69%

Civil Service People Survey 2014



 \diamondsuit Statistically significant difference from comparison

Employee engagement is shaped by experience at work, as measured by nine themes in the survey shown below.

| Engagement | Index |
|---------------------------------------|-------|
| 64 | % |
| Difference from previous survey | +3 💠 |
| Difference from CS2014 | +5 ÷ |
| Difference from CS High Performers | 0 |

| My work | ζ |
|---------------------------------------|------------|
| 80 | % 』 |
| Difference from previous survey | 0 |
| Difference from CS2014 | +4 ♦ |
| Difference from CS High Performers | +1 |

| Organisatio objectives a purpose | and |
|--|------------|
| 89 | % 📶 |
| Difference from previous survey | +3 |
| Difference from CS2014 | +6 |
| Difference from CS High Performers | +1 |

| My manager | | | | | |
|-------------|--|--|--|--|--|
| %] | | | | | |
| +3 | | | | | |
| +4 | | | | | |
| +1 | | | | | |
| | | | | | |

| My team | 1 |
|---------------------------------------|------------|
| 83 | % 📶 |
| Difference from previous survey | +2 |
| Difference from CS2014 | +4 |
| Difference from CS High Performers | 0 |

| Learning a developme | |
|---------------------------------------|------------|
| 49 | % 』 |
| Difference from previous survey | -1 |
| Difference from CS2014 | -1 |
| Difference from CS High Performers | -6 ÷ |

| Inclusion and fair treatment | | | | | |
|---------------------------------------|------------|--|--|--|--|
| 82 | % | | | | |
| Difference from previous survey | +6 | | | | |
| Difference from CS2014 | +7 | | | | |
| Difference from CS High Performers | +4 | | | | |

| Resources workloa | |
|---------------------------------------|------------|
| 81 | % 📶 |
| Difference from previous survey | +5 ♦ |
| Difference from CS2014 | +6 ♦ |
| Difference from CS High Performers | +3 ♦ |

| Pay and ber | efits |
|---------------------------------------|-------------|
| 36 | % [] |
| Difference from previous survey | +4 |
| Difference from CS2014 | +8 |
| Difference from CS High Performers | +1 |

| Leadership and Managing Change | | | | |
|---------------------------------------|----------|--|--|--|
| 58 | % | | | |
| Difference from previous survey | +4 | | | |
| Difference from CS2014 | +15 💠 | | | |
| Difference from CS High Performers | +9 ♦ | | | |



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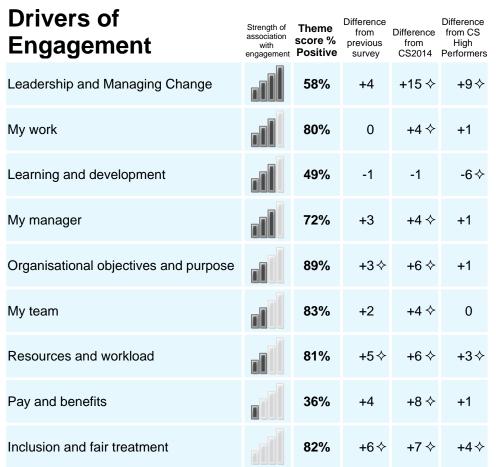


Returns: 340

Strength of association with engagement

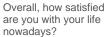
♦ Statistically significant difference from comparison

The table below shows how you performed on each of the nine themes ranked by the strength of association with engagement. The themes which have the strongest association with engagement should be the focus for action. See the appendix for further details.



Wellbeing







Overall, to what extent do you feel that the things you do in your life are worthwhile?



Overall, how happy did you feel yesterday?



No or low anxiety yesterday

Discrimination, bullying and harassment

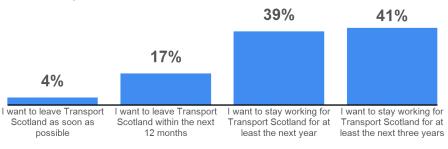


During the past 12 months have you personally experienced discrimination at work?



During the past 12 months have you personally experienced bullying or harassment at work?

Your plans for the future





Returns: 340 Response rate: 69% Civil Service People Survey 2014 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2014 Positive Difference My work Strength of from Strongly Agree Neither Strongly association with previous disagree survey engagement % B01 I am interested in my work 89% -2 -1 36 8 **-4** ♦ 9 B02 I am sufficiently challenged by my work 27 14 76% -4 ♦ **-4** ♦ -7 ♦ B03 My work gives me a sense of personal accomplishment 24 14 8 77% +2 -1 -1 B04 I feel involved in the decisions that affect my work 18 16 8 +15 ♦ 72% +6 ♦ +10 ♦ B05 I have a choice in deciding how I do my work 32 84% +1 +10 ♦ +5 ♦ **Organisational** Difference Strength of Strongly Agree objectives and purpose Neither Disagree Strongly association with previous disagree engagement 92% B06 I have a clear understanding of Transport Scotland's purpose 32 +3 ♦ +6 ♦ +1 B07 I have a clear understanding of Transport Scotland's objectives 27 12 87% +3 ♦ +6 ♦ +1 B08 I understand how my work contributes to Transport Scotland's objectives 29 88% +3 ♦ +4 ♦ 0



Returns: 340 Response rate: 69% Civil Service People Survey 2014 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2014 Positive My manager Strength of Strongly Agree Strongly association with previous disagree engagement % B09 My manager motivates me to be more effective in my job 69% -2 24 21 +4 <> B10 My manager is considerate of my life outside work 47 9 87% +4 ♦ +6 ♦ +1 B11 My manager is open to my ideas 39 12 84% +3 +4 ♦ 0 My manager helps me to understand how I contribute to Transport Scotland's 19 65% +6 ♦ 0 -4 ♦ B13 Overall, I have confidence in the decisions made by my manager 33 15 77% +1 0 +4 ♦ B14 My manager recognises when I have done my job well 37 9 84% +7 ♦ +3 ♦ +4 <> B15 I receive regular feedback on my performance 21 71% +1 +6 ♦ +2 B16 The feedback I receive helps me to improve my performance 19 63% -3 ♦ +1 +1 B17 I think that my performance is evaluated fairly 6 24 16 75% +4 ♦ +12 ♦ +8 ♦ B18 Poor performance is dealt with effectively in my team 13 41% +2 +2 -2 Difference My team Strength of Strongly Agree Strongly association with disagree survev engagement The people in my team can be relied upon to help when things get difficult in my 88% +2 +4 ♦ +1 The people in my team work together to find ways to improve the service we 36 83% +2 +3 ♦ 0

28

16

77%

+3



doing things

The people in my team are encouraged to come up with new and better ways of

-1

+3 ♦



Returns: 340 Response rate: 69% Civil Service People Survey 2014 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Positive Difference from CS2012 Learning and Strength of Agree development Strongly Neither Strongly association with previous disagree % I am able to access the right learning and development opportunities when I need 12 63% +1 26 +1 -4 ♦ Learning and development activities I have completed in the past 12 months have 42 10 46% -2 -5 ♦ **-10** ♦ helped to improve my performance B24 There are opportunities for me to develop my career in Transport Scotland 31 16 12 42% -1 0 -7 ♦ Learning and development activities I have completed while working for Transport 16 34 44% -2 +1 -6 ♦ Scotland are helping me to develop my career Inclusion and fair Strength of Strongly Agree Disagree Strongly treatment association with previous disagree engagement 87% +8 ♦ B26 I am treated fairly at work 6 5 30 +5 ♦ +5 ♦ B27 I am treated with respect by the people I work with +5 ♦ +2 ♦ 0 36 10 6 I feel valued for the work I do 23 19 72% +2

33



working styles, backgrounds, ideas, etc)

I think that Transport Scotland respects individual differences (e.g. cultures,

83%

+7 ♦

+9 ♦

+5 ♦



Returns: 340 Response rate: 69% Civil Service People Survey 2014 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2014 Positive Difference Resources and workload Strength of Strongly Agree Strongly Neither association with previous disagree survey engagement % B30 In my job, I am clear what is expected of me 85% 24 +4 ♦ +1 -2 B31 I get the information I need to do my job well 19 16 75% +3 +5 ♦ +1 B32 I have clear work objectives 24 12 81% +7 ♦ +5 ♦ +2 B33 I have the skills I need to do my job effectively 31 59 8 90% +1 -2 B34 I have the tools I need to do my job effectively 25 13 82% +10 ♦ +6 ♦ B35 I have an acceptable workload 10 73% +14 ♦ +7 ♦ +12 ♦ B36 I achieve a good balance between my work life and my private life 22 13 7 78% +4 ♦ Difference Pay and benefits Strength of Strongly Agree Neither Strongly Disagree previous association with disagree engagement B37 I feel that my pay adequately reflects my performance 23 26 37% +4 +8 ♦ +1 B38 I am satisfied with the total benefits package 26 22 41% +5 ♦ +9 ♦ +1 Compared to people doing a similar job in other organisations I feel my pay is +2 26 26 29% +5 ♦ -2

reasonable



♦ indicates statistically significant difference from comparison ^ indicates a variation in question wording from your previous survey

Returns: 340 Response rate: 69% Civil Service People Survey 2014

All questions by theme

Leadership and **Managing Change**

previous survey













| | cant, ==== organism | | | | | | % | O T | | |
|-----|--|----|----|----|------|---|-----|------|-------|-------|
| B40 | I feel that Transport Scotland as a whole is managed well | 15 | 58 | | 18 | 7 | 73% | +8 ♦ | +28 � | +17 ♦ |
| B41 | Senior Managers in Transport Scotland are sufficiently visible | 13 | 52 | 2 | 20 1 | 1 | 66% | 0 | +13 ♦ | +3 |
| B42 | I believe the actions of Senior Managers are consistent with Transport Scotland's values | 14 | 51 | | 29 | | 65% | +6 ♦ | +18 � | +9 ♦ |
| B43 | I believe that the Senior Management Team have a clear vision for the future of Transport Scotland | 15 | 49 | | 30 | 5 | 64% | +3 | +19 💠 | +11 ♦ |
| B44 | Overall, I have confidence in the decisions made by Transport Scotland's Senior Managers | 15 | 52 | | 26 | 5 | 67% | +7 ♦ | +23 ♦ | +16 ♦ |
| B45 | I feel that change is managed well in Transport Scotland | 7 | 35 | 41 | 14 | | 41% | +3 | +10 ♦ | +3 |
| B46 | When changes are made in Transport Scotland they are usually for the better | 6 | 28 | 54 | | 9 | 34% | -1 | +4 ♦ | -3 |
| B47 | Transport Scotland keeps me informed about matters that affect me | 12 | 57 | | 22 | 5 | 69% | +3 | +11 💠 | +5 ♦ |
| B48 | I have the opportunity to contribute my views before decisions are made that affect me | 9 | 40 | 34 | 13 | 5 | 49% | 0 | +13 💠 | +6 � |
| B49 | I think it is safe to challenge the way things are done in Transport Scotland | 10 | 47 | 28 | 1 | 1 | 57% | +8 ♦ | +16 💠 | +9 ♦ |
| | | | | | | | | | | |



Returns: 340 Response rate: 69% Civil Service People Survey 2014 ♦ indicates statistically significant difference from comparison All questions by theme ^ indicates a variation in question wording from your previous survey Difference from CS High Performers Difference from CS2014 Positive **Engagement** Strongly disagree agree % B50 I am proud when I tell others I am part of Transport Scotland 65% 30 +6 ♦ +6 ♦ -1 7 B51 I would recommend Transport Scotland as a great place to work 19 31 60% 0 +12 ♦ 0 B52 I feel a strong personal attachment to Transport Scotland 35 14 48% +3 0 -6 ♦ B53 Transport Scotland inspires me to do the best in my job 10 38 49% +1 +4 ♦ -2 B54 Transport Scotland motivates me to help it achieve its objectives 41 48% +2 +5 ♦ -2 **Taking action** Strongly Agree Neither Disagree Strongly disagree agree I believe that Senior Managers in Transport Scotland will take action on the 26 59% 0 +13 ♦ +5 ♦ 12 results from this survey I believe that managers where I work will take action on the results from this **B56** 22 14 59% -1 +3 ♦ -2 survey Where I work, I think effective action has been taken on the results of the last

38

11 6

44%

0

+10 ♦

+4 ♦



Returns: 340 Response rate: 69% Civil Service People Survey 2014

All questions by theme

♦ indicates statistically significant difference from comparison

| Organisational Culture | Strongly Agree | e Neither Disagree | s Strongly disagree | % Positive | Difference from previous survey | Difference from CS2014 | Difference from CS High Performers | |
|---|----------------|--------------------|---------------------|------------|---------------------------------------|---------------------------|--|--|
| B58 I am trusted to carry out my job effectively | 33 | 60 | 6 | 93% | +6 ♦ | +4 ♦ | +2 ♦ | |
| B59 I believe I would be supported if I try a new idea, even if it may not work | 21 | 57 | 14 6 | 78% | +5 ♦ | +9 ♦ | +6 ♦ | |
| B60 My performance is evaluated based on whether I get things done, rather than solely follow processes | 19 | 57 | 18 6 | 75% | +5 ♦ | +10 ♦ | +5 ♦ | |
| B61 When I talk about Transport Scotland I say "we" rather than "they" | 23 | 55 | 18 | 78% | +3 | +10 ♦ | 0 | |
| B62 I have some really good friendships at work | 21 | 48 | 23 6 | 70% | -1 | -6 ♦ | -10 ♦ | |



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All questions by theme

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^ indicates a variation in question wording from your previous survey

Wellbeing



Unlike the questions B01-B62 which ask people to rate their agreement from strongly agree to strongly disagree, the four wellbeing questions use a 11-point scale. The scale ranges from 0 to 10 for each question, where 0 is equivalent to 'not at all' (e.g. 'not at all satisfied' or 'not at all worthwhile') and where 10 is equivalent to 'completely satisfied' or 'completely anxious').

For guestions W01, W02 and W03 the percent positive is the proportion answering 7, 8, 9 or 10 to each question. For question W04 the percent positive is the proportion answering 0, 1, 2 or 3 to the question.

| W01 Overall, how satisfied are you with your life nowadays? | 10 19 54 | 17 | 72% +5 ♦ | +8 |
|---|-------------|------|-----------------|------------------|
| W02 Overall, to what extent do you feel that the things you do in your life are worthwhile? | 6 18 50 | 25 | 75% +2 | +6 |
| W03 Overall, how happy did you feel yesterday? | 13 23 43 | 21 | 65% -5 ♦ | +4 ♦ +1 |
| | | | | |
| | 0-1 2-3 4-5 | 6-10 | | |
| | | | | |
| W04 Overall, how anxious did you feel yesterday? | 25 31 18 | 27 | 56% -3 | +6 \(\phi \) +3 |



from

Returns: 340 Response rate: 69% Civil Service People Survey 2014

All questions by theme

Your plans for the future

C01. Which of the following statements most reflects your current thoughts about working for Transport Scotland?

- - ^ indicates a variation in question wording from your previous survey

| | | Die Die | C C | D CO DI |
|---|-----|---------|------|---------|
| I want to leave Transport Scotland as soon as possible | 4% | -5 ♦ | -4 | -6 |
| I want to leave Transport Scotland within the next 12 months | 17% | +4 | +3 ♦ | -1 |
| I want to stay working for Transport Scotland for at least the next year | 39% | +2 | +7 ♦ | +1 |
| I want to stay working for Transport Scotland for at least the next three years | 41% | -2 | -6 💠 | -13 ♦ |

The Civil Service Code

Differences are based on '% Yes' score

| | | | % Yes | Difference previous s | Difference CS2014 | Difference CS High Performers | |
|---|----|----|-------|--------------------------|----------------------|-------------------------------------|--|
| D01. Are you aware of the Civil Service Code? | 91 | 9 | 91% | -1 | +1 | -3 ♦ | |
| D02. Are you aware of how to raise a concern under the Civil Service Code? | 68 | 32 | 68% | +1 | +4 � | -3 ♦ | |
| D03. Are you confident that if you raised a concern under the Civil Service Code in Transport Scotland it would be investigated properly? | 77 | 23 | 77% | +6 ♦ | +9 ♦ | +4 ♦ | |

% Yes



♦ indicates statistically significant difference from comparison

Dochonco

^ indicates a variation in question wording from your previous survey

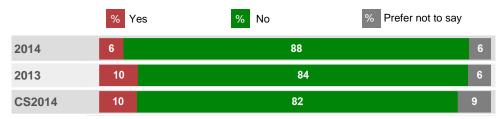
Response rate: 69% Civil Service People Survey 2014

All questions by theme

Discrimination, harassment and bullying

E01. During the past 12 months, have you personally experienced discrimination at work?

Returns: 340



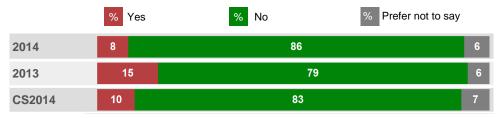
For respondents who selected 'Yes' to question E01.

E02. On which of the following grounds have you personally experienced discrimination in the past 12 months? (multiple selection)

| Response Count | |
|-------------------|-------|
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | Count |

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'

E03. During the past 12 months, have you personally experienced bullying or harassment at work?



For respondents who selected 'Yes' to question E03.

E04. Who were you bullied or harassed by at work in the past 12 months? (multiple selection)

| Count | |
|-----------|--|
| | A colleague |
| | Your manager |
| | Another manager in my part of Transport Scotland |
| | Someone you manage |
| | Someone who works for another part of Transport Scotland |
| | A member of the public |
| | Someone else |
| | Prefer not to say |
| | |

Please note: Counts of fewer than ten responses are suppressed and replaced with '--'



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Civil Service People Survey 2014

All questions by theme

→ indicates statistically significant difference from comparison
 ^ indicates a variation in question wording from your previous survey

| Transport | Scotland | questions |
|-----------|----------|-----------|
| Hansport | Occiland | questions |

Strongly Agree Neither Disagree Strongly disagree

% Positive
Difference
rom previou

| | | agree disagree \$\frac{1}{2} \frac{1}{2} \f |
|-----|--|---|
| F01 | Consistently good people management is at the heart of the People Strategy so everyone is now expected to have a monthly conversation with their line manager about performance, priorities, wellbeing and development. Do you have monthly conversations? | Yes: 76% No: 24% 76 % 0 |
| F02 | (Please only answer if you selected Yes to F01) The monthly conversations I have with my manager are useful | 19 58 17 5 77 % +2 |
| F03 | (Please only answer if you have selected Yes to F01) My manager and I discuss my wellbeing as part of the monthly conversation | 19 56 14 10 76 % +11 |
| F04 | After a period of sick absence, my manager and I have a Return to Work discussion | Yes: 78% No: 22% 78 % +47 ❖ |
| F05 | My manager encourages me to make time for my learning and development | 20 48 23 7 68% 0 |
| F06 | If you have experienced discrimination, bullying or harassment, has the issue been resolved?^ | Yes: 21% No: 22% Don't know: 57% 21% +6 ♦ |
| F07 | If you have experienced discrimination, bullying or harassment have you sought advice or help? | Yes: 40% No: 60% 40 % +7 |
| F08 | In my Directorate I think appropriate action has been taken in the last 12 months on discrimination, bullying and harassment issues | Yes: 23% No: 10% Don't know: 67% 23% |

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Appendix

Glossary of key terms

The proportion who selected either "agree" or "strongly agree" for a question (or all questions within a theme in the case of **Theme score % positive**). % positive

Previous survey Comparisons to the previous survey relate to the results from the 2013 Civil Service People Survey. Where a question is flagged as changed since the last

survey comparisons should be treated with caution as changes to wording may affect how people respond to the question.

CS2014 The CS2014 benchmark is the median percent positive across all organisations that participated in the 2014 Civil Service People Survey.

CS High Performers For each question, this is the upper quartile score across all organisations that have taken part in the 2014 Civil Service People Survey.

Rounding

Results are presented as whole numbers for ease of reading, with rounding performed at the last stage of calculation for maximum accuracy.

Statistical significance: <



Statistical testing has been carried out on the comparisons between this year's results and your previous survey, CS2014 results and CS High Performers results to identify differences that are statistically significant. You can therefore be confident that the difference represents a real difference in opinion between the results.

The employee engagement index

The survey includes five questions that make up the engagement index (B50-B54). The index score represents the average level of engagement in that unit and ranges from 0 to 100. An index score of 0 represents all respondents in that unit saying they strongly disagree to all five engagement questions and a score of 100 represents all respondents saying they strongly agree to all five engagement questions.

The drivers of engagement

While the engagement index shows the average level of engagement, it does not show what you can do to improve engagement. Nine themes have been included in the survey to measure employees' experiences at work. A statistical technique, stepwise regression, is used to identify the extent to which each of these themes has an association with engagement. The themes identified as having an association are called the 'Drivers of engagement'. The strength of association with engagement varies by theme and is illustrated by a 4-bar icon, as shown below. Themes with a full 4-bar icon have the strongest association with engagement.

strength of association with engagement



the analysis has not identified a significant association with engagement

Confidentiality

The survey was carried out as part of the 2014 Civil Service People Survey, which is managed by the Cabinet Office on behalf of all participating organisations. The Cabinet Office commissioned ORC International to carry out the survey. ORC International is a member of the Market Research Society, and is bound by their strict code of conduct and confidentiality rules. These rules do not allow for the breakdown of the results to the extent where the anonymity of individuals may be compromised. Groups of less than 10 respondents will not be reported on, however their responses do contribute to the overall scores for the unit and organisation they belong to and the overall Civil Service results.