



## Meeting Notes

### Marine Liaison Group Meeting No. 25

**Venue: Exmouth Building, Rosyth**

**03 Feb 2016 15:30**

Notes prepared by: Andy Price

Participants & Distribution:				✓, ✗, or N/a		
Initials	Name	Title	Organisation	In Attendance	Apologies	Distribution
BMO	Billy Minto		Employer's Delivery Team	✓		✓
RLD	Bob Lind		Employer's Delivery Team	✓		✓
PMN	Paul Mellon		Employer's Delivery Team			✓
ANN	Ashley Nicholson		Forth Ports Limited		✓	✓
PRT	Patrick Twist		Forth Ports Limited		✓	✓
PRK	Patrick Kelsall		Forth Ports Limited	✓		
SDR	Steve Driver		NLB			✓
TRS	Tony Rogers		Police Scotland			✓
GGG	Gary Graves		Babcock PLC			✓
JML	Joe Mitchell		MCA		✓	✓
CML	Calum McNicol		MCA	✓		
DRS	Doug Ross		Port Edgar YC		✓	✓
FRS	Frazer Sturgeon		Port Edgar Marina	✓		✓
RAN	Russell Aitken		Port Edgar Marina	✓		✓
JRL	John Russell		AMEY		✓	✓
EDY	Eoin Duffy		FCBC		✓	✓
CCN	Charlie Common		FCBC	✓		✓
AWP	Andy Price		FCBC	✓		✓

Item No.	Notes	Due Date	Action by
1.	<p><b><u>Introduction &amp; Apologies</u></b>  AWP gave apologies for Douglas Ross who was unable to attend due to family bereavement.</p>	N/A	Note All
2.	<p><b><u>Notes from Previous Meeting</u></b>  Action points were noted as completed.  Notes were agreed by all in attendance.  Notes to be passed to Transport Scotland web manager for publication</p>	N/A	Note All
3.	<p><b><u>Marine Safety</u></b>  AWP informed the MLG that there had been no safety incidents since the last MLG. However since the last meeting FCBC have raised one MRF (Marine Report Form) MRF 01/16 in regard to a minor oil spill at NT. The environmental report had been complete and issued to Forth Ports.</p>	N/A	Note All
4.	<p><b><u>Update on Marine Construction Activity</u></b></p> <p><b>N1:</b>  Pier complete to finished concrete level.  Bearing installation ongoing for receiving deck launch from north approach.  Installation of Segment SN13 via Sarah S requires removal of caisson therefore preparations ongoing.</p> <p><b>NT:</b>  50% of jumpform removed.  Deck segments installed to SN7 &amp; FN7. Temporary tie down also installed. Strand installation continuing sequentially to deck segment programme.  Stitch pours and deck welding operations also progressing following deck lifts</p> <p><b>CT:</b>  Tower complete top finished height of 210m  Jumpform removal to be sequenced.  Deck segments installed to CN6 &amp; CS7. Temporary tie down to be installed along with trailing gantries for underslung welding operations.  Strand installation continuing sequentially to deck segment programme.  Stitch pours and deck welding operations also progressing following deck lifts</p> <p><b>ST:</b>  Jumpform removal to be sequenced.  Deck segments installed to FS7 &amp; SS6. Temporary tie down installed south of ST. Strand installation continuing sequentially to deck segment programme.  Stitch pours and deck welding operations also progressing following deck lifts. Trailing gantry to be installed on north side of ST. Sprucelight currently in Babcocks for loading</p>	N/A	Note All
Item No.	Notes	Due Date	Action by

	<p><b>S1:</b> Pier construction ongoing and complete to Lift 4. Upcoming works include installation of tie beam, marine access on south side of pier, tower crane demob, and flooding of caisson for removal. Props and temporary works due to be installed for caisson removal. Removal of caisson facilitate delivery of deck segments up to SS13</p> <p><b>S2:</b> Pier complete to Lift 9. Prefab of rebar cages ongoing and transit via Forth Quarrier.</p> <p><b>CSB/NW:</b> 35nr load outs completed. Bi-weekly meetings ongoing with Forth Ports &amp; Oceaneering to discuss operations Segment Delivery vessel (MV Combi) due on site Sunday 7<sup>th</sup> February (10nr segments). Further delivery vessel due start of March.</p>		
5.	<p><b><u>Update on Future Programme</u></b> Removal of N1 cofferdam and commence work from the shore Continued stay &amp; deck installation</p>	N/A	Note All
6.	<p><b><u>AOCB</u></b></p> <p><u>Concrete spillage:</u> FRS &amp; RAN requested further information in regard to the marine concrete spill which had been reported by the Daily Record on 30<sup>th</sup> December 2015.</p> <p>AWP informed the MLG that FCBC have produced a report on the incident and this has been reviewed by the EDT. The report will be issued to Marine Scotland [MS] in the near future. Forth Ports' Chief Harbour Master has requested a copy and AWP confirmed that a copy of the final report will also be issued to Forth Ports.</p> <p>RDL advised that, based on the incident for which a short video has been made available to FCBC and the EDT, the likely quantity of spillage was 1 tonne, which is the quantity within a concrete discharge pipe. This quantity would have been quickly dispersed in the estuary and would not cause environmental damage.</p> <p>Nevertheless, the incident should not have occurred and the correct reporting procedures were not followed.</p> <p>PRK asked what steps FCBC had taken to ensure that such an incident wouldn't happen again. AWP advised that FCBC took the matter very seriously. A Notice to Vessels had been issued to remind vessel masters of their responsibilities. A series of toolbox talks had also been implemented to emphasise to all operatives the importance of avoiding such discharges, and to remind them of the correct reporting procedures if a problem occurs.</p>		

	<p><u>Graffiti:</u> CCN informed the MLG that there had been several incidents of graffiti “tagging” at the North &amp; South approach areas. He requested that MLG member’s share future information regarding any occurrences of graffiti “tagging” in the area.</p>		
7.	<p><u>DoNM</u> <b>Wed 06 April 2016</b> – 1400, Ferry Toll Main Office.</p>		
8.	<p><u>Post Meeting Notes</u> RLD advised that Marine Scotland had seen a draft copy of the concrete spill report and had requested some additional information and revision before publication.</p>		