



TSDB (09)09 Conclusions

TRANSPORT SCOTLAND DIRECTORS' BOARD MEETING 8W02 Buchanan House Monday 23 November 2009 14:00-16:30

Present:	David Middleton (Chair)	Chief Executive
	Bill Reeve	Director of Rail Delivery
	Jim Barton	Director of TRNMD & CFITU
	Richard Scott	Director of Business Improvement
	Sharon Fairweather	Director of Finance
	Ainslie McLaughlin	Director of MTRIPS
	Gillian McCole	PS/Transport Scotland
	Jacqueline Redmond	Non- Executive Director
	Iain Docherty	Non- Executive Director
Apologies	Frances Duffy	Director of Strategy and Investment

Agenda Item 1- Declarations of Interest

1. No declarations of interest were made.

Agenda Item 2 - Minutes of previous meeting, action point tracker and matters arising

2. The minutes of the meeting on 12 October were agreed.
3. The action point tracker was discussed and the current position noted.

Agenda Item 3 – Business Plan Update - TSDB(09)35

4. Richard Scott presented paper TSDB(09)35 which was an updated Transport Scotland Business plan. It was agreed to amend the plan to include a separate line for the Paisley Corridor Improvements separate from the GARL line. **(Action Bill**

Reeve to amend the business plan to reflect this). It was also noted that item 18 on car park usage at stations etc was green on the task not the outcome as the report has been commissioned but no further work yet undertaken until this has been received. The issue of Gaelic was raised and noted that Transport Scotland was promoting this in line with Scottish Government policy.

Agenda Item 4 – Borders Railway Presentation

5. Steve Milligan attended and delivered a presentation outlining this project. The Board noted the content and thanked Steve for attending. It was also agreed that an overview of rail issues should be discussed at a future Board. **(Action: PS/TS to discuss with Chief Executive when to schedule discussion).**

Agenda Item 5 – Procurement Capability Review - TSDB(09)36

6. Raymund Johnstone and Andrew Leven introduced paper TSDB(09)36 which informed Board members about the results of the Procurement Capability Assessment which was conducted on 30 October 2009. The Board noted that Transport Scotland Performance was in the top level of the assessment criteria (83%), that there was a high level of governance in this area within TS and that there was an improvement plan in place to ensure that these levels were maintained and improved upon. The Board thanked the team for their work on this area.

Agenda Item 6 – Scotrail Franchise – Bi Annual update - TSDB(09)37

7. David Binnie and Ivor Jones introduced paper TSDB(09)37 which provided an update on the current position with Scotrail franchise. It was noted in discussion that the franchise is being run effectively and that Audit Scotland had confirmed this in their recent report. It was also highlighted that passenger figures were up 3% on 2007/8, that performance benchmarking showed FRS at 90.8% but that this would have been better but for the Glasgow Central signalling problems faced from December 2008-March 2009. The Squire results and Passenger Focus findings were also discussed. In addition, the Board noted that any lessons learned from the running of the current Franchise would be incorporated into the consideration for future franchises. The Board noted the content of the paper and thanked the team for the comprehensive update. .

Agenda Item 7 – Board Pack

8. The Board noted the contents of the pack and discussed several current projects.

Agenda item 8 – AOB

9. It was noted that the December Board meeting had been extended to allow for a discussion on Board performance. David Middleton highlighted the discussed the letter of 18 October from William Forbes to the Board about GARL. The Board noted the contents and the response issued on their behalf. No other items were raised under this agenda item.

PS/Transport Scotland
November 2009