



TSDB(10)6th Conclusions

TRANSPORT SCOTLAND DIRECTORS' BOARD MEETING M80 site offices, Cumbernauld 23 August 2010 14:00-16:30

Present:	David Middleton (Chair)	Chief Executive
	Bill Reeve	Director of Rail Delivery
	Richard Scott	Director of Business Improvement
	Sharon Fairweather	Director of Finance
	Ainslie McLaughlin	Director of MTRIPS
	Frances Duffy	Director of Strategy and Investment
	Jim Barton	Director of TRNMD & CTITU
	Donald Carmichael	Director of Bus, Road Safety and Local Roads Policy
	Alastair Wilson	Director of Aviation, Maritime, Freight and Canals
	Janet Egdell	Director of Transport Strategy
	Jacqueline Redmond	Non- Executive Director
	Iain Docherty	Non- Executive Director
	Gillian McCole	PS/Transport Scotland
	Lucy Adamson	TS Communications
Apologies		

1. David Middleton welcomed Alastair Wilson, Donald Carmichael and Janet Egdell to their first Transport Scotland Board meeting. Alastair, Donald and Janet outlined their areas of responsibility to the rest of the Board.

Declarations of Interest

2. No declarations of interest were made.

Minutes of previous meeting, action point tracker and matters arising

3. The minutes of the meeting on 28 June were agreed subject to a change to reflect that Jacqueline Redmond attended in person and not by conference call. Jim

Barton updated the Board following discussions with Eurorap on road safety issues. All other actions were completed. *Part of the record of discussion under this agenda item is considered exempt from publication at this time and has been redacted.*

Summary Progress Report of key issues

4. The Board noted the summary report and discussed the progress made in respect RMT dispute, Rosyth to Zeebrugge ferry operations and a change of memberships in the FRC consortium.

Corporate Risk Register

5. Jacqueline Redmond informed the Board that the completion and updating of the Risk Register was ongoing. The Risk Register would need to be embedded further into the work of the Directorates and Directors agreed that this was an important aspect. It was agreed that a “last updated” column should be added to the register.

Finance Report

6. Sharon Fairweather outlined the main aspects from the finance report and the Board had a discussion around current finance issues.

Papal Visit

7. Jim Barton updated the Board on the arrangements for the Papal visit on 16 September.

8. The Board then undertook a tour of the M80 site.