



## **TSDB (10)3rd Conclusions**

### **TRANSPORT SCOTLAND DIRECTORS' BOARD MEETING 8W02 Buchanan House 26 April 2010 14:00-16:30**

<b>Present:</b>	David Middleton (Chair)	Chief Executive
	Bill Reeve	Director of Rail Delivery
	Jim Barton	Director of TRNMD & CTITU
	Richard Scott	Director of Business Improvement
	Sharon Fairweather	Director of Finance
	Ainslie McLaughlin	Director of MTRIPS
	Frances Duffy	Director of Strategy and Investment
	Jacqueline Redmond	Non- Executive Director ( by conference call)
	Iain Docherty	Non- Executive Director
	Gillian McCole	PS/Transport Scotland
	Lucy Adamson	TS Communications

#### **Agenda Item 1- Declarations of Interest**

1. No declarations of interest were made.

#### **Agenda Item 2 - Minutes of previous meeting, action point tracker and matters arising**

2. The minutes of the meeting on 22 March were agreed. The action point tracker was discussed and it was noted that all actions were completed.

#### **Agenda Item 3 – Summary Progress Report of key issues**

3. The Board noted the appointment of David Climie, as the new Project Director for the Forth Replacement Crossing. The Board also discussed the RMT dispute and the minimal impact on passengers, the allocation of budget consequential which

has allowed procurement on the A77 Parkend to Benane and A9 Crubenmore to commence.

4. The Board also discussed SG Resilience activity in light of the Volcanic Ash situation and acknowledged the efforts of the TS and TD staff involved.

#### **Agenda Item 4 – Communications Grid**

5. The Comms grid was discussed and the Board noted the upcoming events including the Ministerial evidence session at TICC on 4 May, where David will support Mr Stevenson and Finance Committee on 11 May, where David will give evidence along with Scottish Enterprise and the Scottish Funding Council.

#### **Agenda Item 5 - Corporate Risk Register**

6. Jacqueline Redmond updated the Board on the Corporate Risk Register following the Risk Committee meeting on 23 March. Consideration is being given to changing the structure of the Risk Register and the Board will be updated on these discussions as work progresses. Directors were requested to ensure that when BICS request the next round of updates that dates are included against all items in the register.

#### **Agenda Item 6 – Finance Report**

7. Sharon Fairweather provided an oral update on the current year end financial situation and that a full update will be provided for the May Board meeting. The Board noted the position.

#### **Agenda Item 7 – Traffic Scotland Digital Radio Proposal**

8. Jim Barton presented paper TSDB(10)04 which provided further information since the 1 February Board discussion for consideration. Following discussion around monitoring and VFM aspects, the Board noted the contents of the paper and agreed that the proposal could proceed to the next stage for decision.

**Agenda Item 8 – Trunk Roads Network Management, Concessionary Travel and Integrated Ticketing - Bi annual Board Update– TSDB(10)05**

9. Jim Barton presented paper TSDB(10)05 to the Board. The paper provided the Board with the agreed 6 monthly update on the work carried out in that area. The Board noted that there had been delays on several schemes where Amey had responsibility and that these had been now been addressed. After further discussions around the various maintenance and bridge schemes the Board noted the paper.

**Agenda Item 9 – Future of Rail**

10. This was one of the areas identified in December 2009 by the Board as topics for strategic discussion. Frances Duffy and Bill Reeve outlined the current structure and funding of Rail in Scotland. Discussion took place around the funding and maintenance of the existing network, franchise specifications, ORR and DFT in this area.

**AOB**

11. David informed the Board that the outcome of the Transport Shaping Up Review would be announced on 27 April. Directors would be provided with a copy of the announcement and Q&A in advance of them being issued to all TS and TD staff. A meeting would be convened with Directors and Team Leaders to convey the announcement. A parallel meeting would take place with Jonathan Pryce and TD staff. Further updates would be provided to the Board as work progresses. The review concluded that there should be a single transport unit under the agency model headed by David as CE. It was proposed that the new unit would be operational as of 2 August 2010. The Board welcomed this outcome.

PS/Transport Scotland  
April 2010