



TSDB (11)5th Conclusions

TRANSPORT SCOTLAND DIRECTORS BOARD MEETING BUCHANAN HOUSE, GLASGOW, 11 JULY 10:00-12:30

Attendees	David Middleton (Chair)	Chief Executive
	Andrew Maclaren	Head of Business Improvement
	Frances Duffy	Director, Rail
	Sharon Fairweather	Director, Finance and Analytical Services
	Donald Carmichael	Director, Transport Policy
	Roy Brannen	Director, TRBO
	Alastair Wilson	Director, Aviation, Maritime, Freight and Canals
	Gavin Boyd	PS/Transport Scotland
	Lucy Adamson	Head of Communications
	David Swanson	Head of HR
Apologies	Ainslie McLaughlin	Director, MTRIPS
	Gillian McCole	PS/Transport Scotland

Declarations of Interest

1. No declarations of interest were made.

Minutes of Previous Meeting

2. The minutes of the meeting of 13 June 2011 were agreed.

Comms Discussion

3. The Board noted the weekly communications grid and discussed the transport related items covered in the weekend media.

Spending review

4. Sharon Fairweather discussed the Cabinet Paper on the Spending Review. Directors agreed to meet with Sharon one to one in the next week to analyse the Directorate returns. The first submission is due with the Cabinet Secretary for Finance, Employment and Sustainable Growth by the 22 July.

Corporate Stats

5. Andrew MacLaren outlined the current performance on PQ's and FOIs and it was noted that there were still issues with the MACCS reporting suite which prevented any accurate management information being provided and that Transport Scotland Business Improvement and ISIS were working on a solution.

Ministerial and Cabinet Feedback

6. David Middleton updated Directors on the recent Cabinet and Ministerial discussions, including feedback on the Transport Strategy day held in Buchanan House. The Cabinet Secretary for Infrastructure and Capital Investment has requested TS to produce a 2020 vision of investment priorities as outlined at his recent appearance at the Infrastructure and Capital Investment Committee. The Directors discussed the work this and the link to the STPR. It was agreed that David Anderson would lead a project team to consider and prepare advice on this.

AOB

7. Andrew Maclaren informed the Directors that work will soon be starting on producing the next Transport Scotland Corporate Plan. The Directors discussed the possible content of the plan.

8. Please note that parts of the record of discussion are considered exempt from publication and have been redacted.

9. The date of the next extended meeting is 11 September.