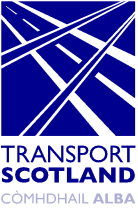
**Road Safety Framework Fund**

**Funding Application Form**

Applications will **NOT** be considered if any item in the Activity Outline is not well evidenced.

Funding is subject to 2018/19 Road Safety Framework funding being available.

|  |  |
| --- | --- |
| **Project name** |  |

|  |  |
| --- | --- |
| **Project outline**  Max. 100 words |  |

|  |  |  |
| --- | --- | --- |
| **Contact details** | **Project co-ordinator** |  |
| **Organisation** |  |
| **Address** |  |
| **Phone number** |  |
| **Email** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Priority Focus Area outcome(s)**  Tick as appropriate. | **Speed** | **Speed** |  |
| **Motorcycles** |  |
| **Age** | **Pre-drivers** |  |
| **Drivers ages 17-25** |  |
| **Older drivers** |  |
| **Vulnerable road users** | **Pedestrians** |  |
| **Cyclists** |  |

|  |  |
| --- | --- |
| **Road Safety Framework commitment(s)**  Specify to which commitment(s) your project will contribute.  Emphasise quality over quantity as covering too much ground might lessen the project’s impact. |  |

|  |  |  |
| --- | --- | --- |
| **Check-list**  Tick to note completion. | Each section is completed in detail |  |
| Word limits are adhered to in **every** section |  |
| There is a clear contribution to Framework outcome(s) |  |
| There is a clear contribution to Framework commitment(s) |  |
| The project exhibits **real** innovation |  |
| Match funding is well demonstrated |  |
| The project can remain sustainable after the Transport Scotland funding period |  |
| Confirmation the project will be **independently** evaluated |  |

Before completing the application, please read the **Annexes** at the end of this document.

Email the completed form to the Road Safety Policy Team for the attention of the Road Safety **Operational Partnership Group** at [dario.dallacosta@transport.gov.scot](mailto:dario.dallacosta@transport.gov.scot)

For further information, please contact the Road Safety Policy Team on **0131 244 1566**.

**Activity Outline**

|  |
| --- |
| **Project description**  700-1200 words\* |
| What is the project’s aim/purpose? |
|  |
| How will it be run/implemented and what will be involved? |
|  |
| Where will it be run/implemented? |
|  |
| Why should this project be accepted? |
|  |
| How will the project align with the Framework outcome(s) selected above?   * Please be detailed in your explanation. * See Annex B for assistance. |
|  |
| How will the project align with the Framework commitment(s) selected above?   * Please be detailed in your explanation. * See Annex C for assistance. |
|  |

|  |
| --- |
| **Innovation**  200-500 words |
| How/why is your project innovative? |
|  |
| What evidence can be provided to demonstrate innovation? |
|  |

|  |
| --- |
| **Funding**  250-750 words |
| How much Transport Scotland funding would you be seeking for your project?   * Grants of £25,000 or more will be prioritised. |
|  |
| How will the project be match-funded?   * Applications will **not** be accepted if the project is not match-funded. * In-kind match funding is permitted. * Match funding with other Transport Scotland and/or Scottish Government funding streams is **not** permitted. * Where it is otherwise covered by mainstream budgets, or other Transport Scotland funding capital equipment, consultancy or routine activity will **not** be supported. |
|  |
| Provide an **in-depth** spending breakdown involving **all** funding, including the match-funding. |
|  |
| Outline any potentially ineligible costs.   * All ineligible costs must be met by the grantee. * Mark as N/A if there are no ineligible costs involved. * See Annex A for assistance. |
|  |

|  |
| --- |
| **Resources**  350-1000 words |
| How will the project be resourced?   * Include all resources, including those which would be funded the grant. |
|  |
| How will the project be staffed? |
|  |
| Who, outside your organisation, will be involved? |
|  |
| Explain what resources will be involved and how they relate to delivery (85%), evaluation (10%) and administrative support (5%). |
| Delivery (85%):  Evaluation (10%):  Administrative support (5%): |
| How will consultation with relevant stakeholders be undertaken and evidenced? |
|  |
| Which key delivery partners will be involved? |
|  |
| How will collaboration and partnership working be inter-woven through the project? |
|  |

|  |
| --- |
| **Timeline**  200-500 words |
| Project dates. |
| Start:  Finish: |
| Target dates for significant events/actions. |
|  |
| Dates for the quarterly reporting stages. |
|  |
| Provide a detailed outline for the evaluation timeframes. |
|  |

|  |
| --- |
| **Evaluation**  500-750 words |
| How will the project be independently evaluated?   * Any project not independently evaluated will be rejected. |
|  |
| If known, who will evaluate (or potentially evaluate) the project? |
|  |
| Is there anything specific that will be evaluated? |
|  |

|  |
| --- |
| **Sustainability**  200-500 words |
| How will the activity continue post-Transport Scotland funding? |
|  |

|  |
| --- |
| **Closing statement**  Max. 250 words |
| Tell us anything else you think we should know about the project.   * Please do not repeat what has already been stated above. |
|  |

\* The word limits are for every section as a whole, not each question/comment that requires answering.