



Meeting Notes

Marine Liaison Group Meeting No. 12

Venue: Exmouth Building, Rosyth

15 May 2013 14:00

Notes prepared by: Ken Clark

Participants & Distribution:				✓, ✗, or N/a		
Initials	Name	Title	Organisation	In Attendance	Apologies	Distribution
BMO	Billy Minto		Employer's Delivery Team	✓		✓
RLD	Bob Lind		Employer's Delivery Team	✓		✓
PME	Paul Mellon		Employer's Delivery Team		✓	✓
MCK	Martyn Clark		Forth Ports Limited		✓	✓
PDS	Peter Douglas		NLB	✓		✓
DSN	Duncan Sooman		Network Rail		✓	✓
LTS	Louise Thewlis		Police Scotland	✓		✓
TRS	Tony Rogers		Police Scotland	✓		✓
IMM	Ian Malcolm		Police Scotland		✓	✓
GGS	Gary Graves		Babcock PLC		✓	✓
MGR	Mick Grimmer		FRB	✓		✓
JML	Joe Mitchell		MCA	✓		✓
DRS	Doug Ross		Port Edgar YC		✓	✓
PMN	Pat McLaughlin		Edinburgh Leisure		✓	✓
KCK	Ken Clark		FCBC	✓		✓
CCM	Charlie Common		FCBC	✓		✓
GCI	Carlo Germani		FCBC			✓

Item No.	Notes	Due Date	Action by
1	Introduction KCK welcomed all to the meeting and refreshed all on the safety and domestic arrangements.		
2	Marine Safety KCK asked the meeting to note there had been no reportable marine related safety occurrences since the previous MLG.		

	There had been a few minor internal site related issues which did not trigger the marine reporting system. These have been closed out.		Note
3.	<p>Notes from Previous Meeting Action points were noted as completed. The following matters under previous meeting AOCB were discussed:</p> <ul style="list-style-type: none"> • KCK advised the FCBC Crew Boat Linzi-s was on site an operating. All safety and emergency plans had been submitted to and approved by the MCA. • North Tower permanent works off–height. KCK advised the final wording of the formal response from Forth Ports had been agreed and is the process of close-out <p>Notes were agreed by all in attendance.</p>	15 Jun	KCK/FPL
4.	<p>Marine Liaison Group Audit Interim actions review for meeting No 11 conducted on 16 Apr.</p> <p>Next interim action review meeting for Meeting No 12 to be arranged for week 26.</p>	24 Jun	Note BMO / KCK
5.	<p>Update on Marine Activity KCK updated all on the current marine activity asking the group to note the following:</p> <p>North Tower – Final cleaning with airlift. Central Tower – Tower foundation works. South Tower – Final excavation to rock head. S1 Viaduct - Caisson excavation to final level. S4 Viaduct - Final cleaning with airlift. S5 Viaduct - Final cleaning with airlift.</p>		Note
6.	<p>Future Programme KCK updated the meeting on the current 6 monthly look ahead programme. The main areas of effort over the forthcoming period will see the completion of the excavation and rock head cleaning in main caissons and the placing of foundation concrete as well as the commencement of the Central Tower.</p> <p>KCK outlined the major concrete pour programme. Timings for the operations would be passed to Forth Ports Limited for the issue of Notice to Mariners.</p>	28 May	Note KCK
7.	<p>Marine Matters Offshore:</p> <p>KCK asked the meeting to note that there were no issues to report in relation to the Construction Exclusion Zones.</p> <p>The meeting was asked to note that FCBC continues to receive first class levels of cooperation from FTNS particularly in relation to slow speed requests for passing vessels during lifting operations.</p> <p>KCK advised the meeting that the new FCBC 50 man Crew boat Linzi-S was on site and operational</p> <p>On-Shore:</p> <p>KCK advised the meeting that the port access arrangements been successfully changed. He further advised that FCBC had been approached by a Local Councillor over the changes; the FCBC position as</p>		Note Note Note Note

	<p>a tenant of the ports owners/ operators was outlined and acknowledged.</p> <p>RLD advised he had recently noted an emergency vehicle taking the incorrect route to access the Babcock area of the port. It was suggested that the communication of the port changes to the emergency services should be reviewed. KCK acknowledged the point and would advise Forth Ports.</p>	16 May	KCK
9.	<p>AOCB</p> <p>TRS advised that there had been an increase in the incidence of dishonesty crime in the immediate port area hinterland and that caution should be taken with easily moved higher value items.</p> <p>BMO advised that Transport Scotland had been approached by BAE over the navigational clearance height of the FRC. The position had now be clarified and BMO anticipated no further approaches on the matter.</p> <p>MGR advised that FRB were hosting an international bridge conference in early June and he anticipated that the delegates would visit the site. This was concurred by BMO</p>	20 May	CCM Note Note
8.	<p>DoNM</p> <p>KCK proposed, as the project was entering a phase of routine operations, that it may more appropriate to push the meeting cycle out to 3 months. This was agreed by all round the table.</p> <p>21st August 2013 – 1400, Exmouth Building, Port of Rosyth.</p>		All