



Meeting Notes

Marine Liaison Group Meeting No. 13

Venue: Exmouth Building, Rosyth

20 November 2013 14:00

Notes prepared by: Ken Clark

Participants & Distribution:				✓, ✗, or N/a		
Initials	Name	Title	Organisation	In Attendance	Apologies	Distribution
BMO	Billy Minto		Employer's Delivery Team	✓		✓
RLD	Bob Lind		Employer's Delivery Team	✓		✓
PME	Paul Mellon		Employer's Delivery Team	✓		✓
MCK	Martyn Clark		Forth Ports Limited		✓	✓
KJN	Kelly Johnston		Forth Ports Limited		✓	✓
ANN	Ashley Nicholson		Forth Ports Limited	✓		✓
PDS	Peter Douglas		NLB	✓		✓
DSN	Duncan Sooman		Network Rail		✓	✓
LTS	Louise Thewlis		Police Scotland		✓	✓
TRS	Tony Rogers		Police Scotland		✓	✓
IMM	Ian Malcolm		Police Scotland		✓	✓
GGG	Gary Graves		Babcock PLC		✓	✓
MGR	Mick Grimmer		FRB		✓	✓
JML	Joe Mitchell		MCA		✓	✓
DRS	Doug Ross		Port Edgar YC	✓		✓
PMN	Pat McLaughlin		Edinburgh Leisure		✓	✓
KCK	Ken Clark		FCBC	✓		✓
CCM	Charlie Common		FCBC		✓	✓
GCI	Carlo Germani		FCBC			✓

Item No.	Notes	Due Date	Action by
1	Introduction KCK welcomed all to the meeting and refreshed all on the safety and domestic arrangements.		
2	Marine Safety KCK asked the meeting to note there had been 5 reportable marine		

	<p>safety occurrences associated with FCBC activity since the previous MLG meeting.</p> <ol style="list-style-type: none"> 1. FCBC RIB reported to cross ahead of a ship in the main channel during the hours of darkness – closed out. 2. RIB entered South Exclusion Zone – closed out 3. Yacht, under sail, entered South Exclusion Zone – Closed out 4. FCBC Crew boat had a close pass with a transiting merchant vessel during the hours of darkness. – under review with Forth Ports 5. FCBC crew boat reported to cross ahead of transiting merchant vessel. – under review with Forth Ports <p>KCK advised that operating procedures for the FCBC Rib had been reviewed and adjusted post the occurrence at point 1 above.</p> <p>Post meeting note: Points 4 & 5 above were closed out with Forth Ports on 21 Nov 13.</p> <p>DRS advised the meeting that there had been some over-talking on the VHF channel being used by East Coast Racing week. This was initially an inconvenience but was resolved with other users.</p> <p>ANN requested an update on the occurrence around a tug earlier in the year. KCK advised it was in the final stages of closure.</p>		Note
		21 Nov	Note
		30 Nov	KCK
3.	<p>Notes from Previous Meeting</p> <p>Action points were noted as completed. Notes were agreed by all in attendance. Notes to be passed to Transport Scotland web manager for publication</p>	30 Nov	KCK
4.	<p>Marine Liaison Group</p> <p>Interim actions review for meeting No 13 conducted Oct.</p> <p>Next interim action review meeting for Meeting No 14 to be arranged for Jan 14.</p>	Jan 14	BMO / KCK
5.	<p>Update on Marine Activity</p> <p>KCK updated all on the current marine activity asking the group to note the following:</p> <p>N1 Viaduct – Foundation preparations North Tower – Foundation completed. Tower preps commenced. Central Tower – Tower construction - first form jump complete. South Tower – Foundation completed. Tower preps commenced. S1 Viaduct – Underwater concrete complete. S4 Viaduct – Foundation preparations.</p>		Note
6.	<p>Future Programme</p> <p>KCK updated the meeting on the current 6 monthly look ahead programme. The main areas of effort over the forthcoming period will see work on all 3 towers with Central Tower in the vanguard reaching deck level by Easter 2014</p>		Note
7.	<p>Marine Matters Offshore:</p> <p>KCK asked the meeting to note the following issues in relation to the Construction Exclusion Zones.</p>		

11.	DoNM 19th February 2014 – 1400, Exmouth Building, Port of Rosyth.		All
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