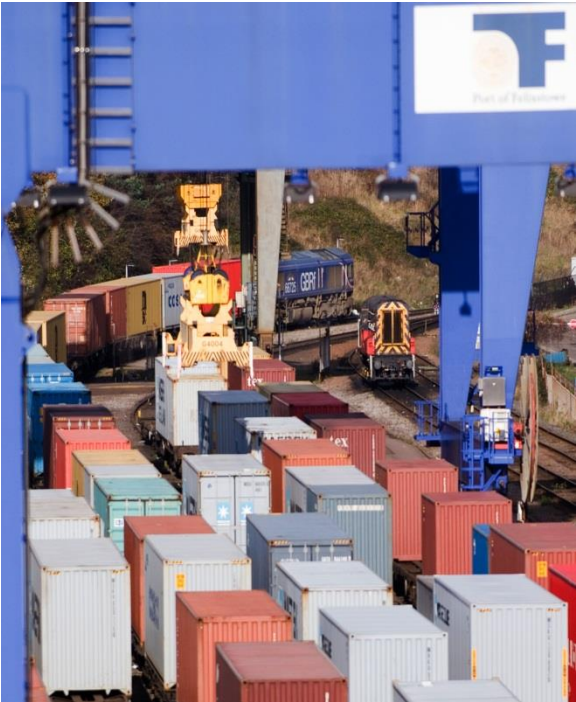


Guide to the Mode Shift Revenue Support (MSRS) Scheme



Scottish Government
November 2018

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Introduction

About this guide

- 1.1 This guide outlines the criteria and processes in place for applying for support from the Mode Shift Revenue Support scheme, also known as MSRS. Although information is correct at the time of publication, it is advisable that potential applicants contact the appropriate administrative body for the most up to date information before submitting a formal application for grant.
- 1.2 It should be noted that there is no automatic entitlement to grant support and any offer of grant which may be made remains entirely at the discretion of the appropriate administrative body. All applications need to achieve a minimum Benefit to Cost Ratio (BCR) of 2:1.

What is MSRS?

- 1.3 MSRS assists companies with the operating costs associated with running rail or inland water freight transport instead of road, where rail or inland waterway transport is more expensive. The grant should be reflected in the price demanded from the final customer.
- 1.4 The scheme is designed to facilitate and support modal shift, generating environmental and wider social benefits from reduced lorry journeys on Britain's roads. The scheme operates in two parts:
 - MSRS (Intermodal) for the purchase of intermodal container movements by rail; and
 - MSRS (Bulk and Waterways) for the purchase of other freight traffic movements by rail and all movements by inland waterway.
- 1.5 Further details on MSRS (Intermodal) can be found in section 2, MSRS (Bulk and Waterways) in section 3 and how to apply for both schemes in section 4.

Who administers the scheme?

- 1.6 MSRS is administered by:
 - Department for Transport: For flows entirely within England and for cross border flows where the majority of environmental benefits fall in England.
 - Scottish Government: For flows entirely within Scotland and for cross border flows where the majority of environmental benefits fall in Scotland.
 - Welsh Government: For rail flows entirely within Wales and for cross border flows where the majority of environmental benefits fall in Wales.

Contact details for all the above organisations can be found in section 6.

How long will MSRS operate for?

- 1.7** MSRS has been approved by the European Commission to operate until 31 March 2020. Any offer of grant made will therefore be limited by this date. Individual contracts issued will provide support for a maximum of three years at any one time.

What happens after 31 March 2020?

- 1.8** Prior to the approval expiring, the scheme will be evaluated to ascertain whether an extension will be pursued.

What other grants are available?

- 1.9** Waterborne Freight Grant (WFG) assists companies for up to three years with the operating costs associated with short sea and coastal shipping, where this is more expensive than the road option.
- 1.10** The Scottish and Welsh Governments also offer Freight Facilities Grants (FFGs), which help offset the capital cost of providing rail and inland water freight handling facilities. For coastal and short sea shipping facilities, FFGs are only offered by the Scottish Government.
- 1.11** Specific guidance is available on the websites listed in section 6 for both of the above schemes.

What if I'm interested in applying for a FFG, as well as MSRS?

- 1.12** For a service beginning or ending in either Scotland or Wales an applicant can, in principle, seek grant support through the MSRS scheme, as well as a Freight Facilities Grant. In assessing the MSRS application, the administrative body leading on the FFG application will assess the total grant requirement and total environmental benefit of the proposal. It is strongly advisable therefore that those interested in applying for more than one grant first seek advice before submitting an application and where possible submit an application for grant for both schemes at the same time.
- 1.13** In the event that the environmental benefits have already been utilised as part of an application for FFG, grant support through MSRS will not be available. Double counting of environmental benefits is not permitted in any circumstance.

What if I am seeking or have sought other public funding?

- 1.14** It is advisable that you seek advice from the administrative body on how this will affect the assessment of your application in advance of submitting it. Each assessment will be dealt with on a case by case basis depending on the specific details of the proposal.

What is the impact of Freedom of information?

- 1.15** Information provided in an application, including personal information, may be subject to publication or disclosure in accordance with the Freedom of Information (Scotland) Act 2002 (FOISA), the Environmental Information (Scotland) Regulations 2014 (EIRs) and the Data Protection Act 1998. .
- 1.16** If you want information you provide to be treated as confidential, please ensure this is clearly marked. It would also be helpful if you could explain to us why you regard the information provided is of particular sensitivity (and for

how long the sensitivity remains). If we receive a request for disclosure of this information we will take full account of your explanation, but due to our obligations under the relevant legislation we cannot give an assurance that information supplied to us, even in confidence, will not be disclosed. An automatic confidentiality disclaimer generated by your IT system will not, of itself, be regarded as binding.

MSRS (Intermodal)

What is MSRS (Intermodal)?

- 2.1** MSRS (Intermodal) is designed to support the movement of intermodal containers by rail in Great Britain. The scheme provides continued support for the sustainable deep-sea, short-sea and domestic intermodal container business that moves by rail. It has operated since April 2010.

What traffic is eligible?

- 2.2** MSRS (Intermodal) is available to all traffic carried in standard intermodal units (containers, swap bodies or piggyback trailers) on railway infrastructure as defined in the Railways Infrastructure (Access and Management) Regulations 2005, with the exception of Channel Tunnel traffic and those commodities highlighted in Table 2.1.
- 2.3** Examples of services eligible for MSRS (Intermodal) grant are:
- A service conveying deep-sea containers from a port to customers in an inland city.
 - A service conveying supermarket products in containers between two distribution depots within Great Britain.

What traffic is ineligible?

- 2.4** MSRS (Intermodal) is not available for the following traffic types:
- Movement by rail of non-intermodal traffic;
 - Movement of bulk commodities in full or part trainload services where the party has chosen to use an intermodal unit¹;
 - Any movement of traffic by inland waterways; and
 - Movement of traffic through the Channel Tunnel.
- 2.5** The administrative body responsible for the scheme can advise on other types of grant support for traffic which is ineligible for MSRS (Intermodal). In most cases the alternative will be the MSRS (Bulk and Waterways) scheme.

¹ The reason for this is the cost of conveying such traffic is usually different to the general costs used in the formation of the MSRS (Intermodal) rates.

Table 2.1 Examples of commodities ineligible for MSRS (Intermodal)

Commodity	Examples
Automotive	Finished cars/vans, car parts/panels where flows typically move in clearly defined part or full trainload volumes
Chemicals	Where flows typically move in clearly defined part or full trainload volumes
Conventional wagonload traffic	All commodities
Construction materials	Cement, clay, stone, granite, sand, timber etc.
Metals	Coil, bar, aluminium, scrap etc.
Minerals	Coal, lime potash, gypsum, rock salt etc.
Paper and paper products	Where flows typically move in clearly defined part or full trainload volumes
Petrochemicals	Where flows typically move in clearly defined part or full trainload volumes
Waste	Industrial, domestic, nuclear etc. Where flows typically move in clearly defined part or full trainload volumes

2.6 It is recognised that there will be traffic that does not easily fit into the commodity descriptions highlighted in the table above. In these situations the appropriate administrative body will review the economics of the rail operation and compare it to the economics of the road alternative to determine eligibility.

2.7 Ultimately, determination of whether the traffic is eligible for MSRS (Intermodal) is at the appropriate administrative body's discretion.

How does MSRS (Intermodal) work?

2.8 The scheme divides Great Britain into 18 zones (see Annex A). Eligible flows attract a maximum grant rate relating to each container moved between two specific zones, whether empty or full. The MSRS (Intermodal) rates are the same for all intermodal units which are 20' or more in size.

2.9 Two sets of rates exist under MSRS (Intermodal). These are:

- Port – where units are loaded straight to rail, trunk hauled by rail, and then delivered by road to the final customer. These services share the common characteristic of one road leg.
- Domestic – where units are delivered from a non-port location by road to a rail terminal, trunk hauled by rail, and then delivered by road to the final customer. These services share the common characteristic of two road legs.

The maximum port and domestic rates are in Annex B.

- 2.10** The administrative body responsible for the scheme can advise on other types of grant support for traffic which is ineligible for MSRS (Intermodal). In most cases the alternative will be the MSRS (Bulk and Waterways) scheme.

How were these maximum rates calculated?

- 2.11** The maximum rates are based on the principle that a traffic flow is entitled to support if the environmental benefits justify it and the cost of using rail is greater than the cost of road, highlighting a ‘financial need’.

Environmental Benefits

- 2.12** Environmental benefits measure the effect of removing freight from Britain’s roads. Specific values have been identified, known as Mode Shift Benefits, which quantify the value of taking a lorry off different categories of road. The environmental benefits have been adjusted to take into account the environmental costs of the road legs from rail terminals where these occur.
- 2.13** The maximum environmental benefits between all zones for both Port and Domestic traffic are shown in Annex C. These environmental benefit tables are important for applicants as they are the basis on which value for money calculations are made.

Financial need for grant

- 2.14** The financial need is the difference between the door to door cost of using road as opposed to rail or water. Where the latter are more expensive, it can be demonstrated that there is a financial need for grant support. MSRS (Intermodal) cannot exceed the financial need of any flow of traffic and grant payments cannot be made in excess of the available environmental benefits, the financial need or the minimum rate to satisfy the value for money criteria (explained below), if one is in operation.

How much grant will I get?

- 2.15** The rates set out in Annex B are the maximum grant rates that can be received between the origin and destination zones of the rail flow. An applicant can apply for a rate below the maximum at their sole discretion. Examples of services and potential rates are shown in Table 2.2.

Table 2.2 Example of services and potential support

Service	Origin	Destination	Type of flow	Max rate per container
A	Thamesport (zone18)	Trafford Park (zone11)	Port	£4.00
B	Port of Southampton (zone17)	Durham (zone 6)	Port	£0.00
C	Daventry (zone 14)	Mossend (zone 8)	Domestic	£31.00

- 2.16** Applicants should note that, in accordance with State aid requirements, the value of grant must not exceed 30% of the total rail costs.
- 2.17** It should also be noted that any grant cannot exceed 50% of the environmental benefit. Any applications not meeting this requirement will be treated as non-compliant and therefore rejected.

Who can apply?

- 2.18** Any company can apply for support if it is acting as the operator or contractor of an eligible rail service. It is a requirement for MSRS (Intermodal) that the support is paid to whoever the contracting parties propose as taking the full financial risk of running the service. We expect that in many cases this would be the freight operating company, although it could be any party in the supply chain who is taking the full demand risk for the service. In such cases, the appropriate administrative body will require a letter from the freight operator confirming their agreement to the arrangement.

What needs to be provided?

- 2.19** Application forms for grant through MSRS (Intermodal) are available on the websites listed in section 6. These will need to be completed, signed and submitted, noting that where bid rounds are in operation deadlines will need to be adhered to.

How are applications prioritised for funding?

- 2.20** Applications will be prioritised on the basis of value for money. Those schemes which deliver the greatest value are most likely to succeed.
- 2.21** Administrative Bodies may impose minimum value for money thresholds that may vary over time. It is recommended that applicants seek advice about any such minimum value for money thresholds from the appropriate Administrative Body. Further details on prioritisation are provided in section 4.

Additional volume requirements

- 2.22** If successful, a contract will be established between the relevant administrative body and the applicant. This will set out the annual volume cap above which no grant can be paid. Requirements for additional volumes will normally be handled as a new application and as part of a bidding round process if one is in operation. Further details on applying for MSRS can be found in section 4.

Reallocation of volumes

- 2.23** Reallocation of volumes between traffic flows within a contract is permitted in rail period 13. Adjustments can be made here at year-end in retrospect where a limited proportion of a contracted annual volume of a flow can be transferred to another contracted flow.
- 2.24** The purpose of this process is to discourage over-estimation of volumes on all flows, and to simplify the processes around any final bid round in any given year. Applicants should note that the following restrictions will apply:

- transfer of volume must provide the administrative body with the same or better value for money;
- not more than 5%² of an annual volume can be added or taken away from any given flow; and
- the overall monetary value of the contract cannot be exceeded.

2.25 For any reallocation to a cross border flow, funding for the additional volume transferred may be limited to the percentage of benefits for which the awarding administrative body offered grant for that flow.

Short term temporary arrangements

2.26 There may be occasions where there is a need to make temporary arrangements that cannot be handled in the normal application process. This could include an instance where a railway line or a port was to close on a temporary basis due to an incident, or a key supplier was unable to provide a service meaning that the service was diverted. These will be considered on a case by case basis once the administrative body is made aware of an issue.

² This maximum percentage of volume that may be added or taken may, at the discretion of the administrative authority, be increased for any given year.

MSRS (Bulk and Waterways)

What is MSRS (Bulk and Waterways)?

- 3.1 MSRS (Bulk and Waterways) is designed to support the movement of non-containerised freight by rail and all freight on inland waterways where, if grant were not provided, the freight in question would move by road.
- 3.2 Unlike MSRS (Intermodal) there are no standard rates applicable. Instead grant is limited by the value of the identified environmental benefits and/or the financial need for grant as demonstrated through a financial appraisal. Each application for support from MSRS (Bulk and Waterways) is assessed on an individual basis.

What traffic is eligible?

- 3.3 *Rail* - Traffic which moves on railway infrastructure as defined in the Railways Infrastructure (Access and Management) Regulations 2005 is eligible for consideration for MSRS (Bulk and Waterways), other than set out in 3.5 (below).
- 3.4 *Inland Waterways* - Traffic which moves on inland waterways infrastructure between two ports and wharves which remain wholly within the Smooth Water Line³ or at least 50% within it (unless exceptional circumstances). The traffic should not travel further along the coast than one port beyond the Smooth Water Line. Further information is available by contacting the relevant administrative body.

What traffic is ineligible?

- 3.5 MSRS (Bulk and Waterways) will not be paid if the:
 - traffic is eligible for MSRS (Intermodal) (applies only to rail traffic);
 - starting point or destination is beyond the first available domestic port beyond the Smooth Water Line for the route in question (applies only to waterway traffic);
 - best alternative mode of transport is other than by road (e.g. coastal shipping);

³ The Smooth Water Line is established by the Maritime and Coastguard Agency and marks the boundary in tidal rivers and estuaries where significant wave height could not be expected to exceed 2 metres at any time - Category D of the Schedule of the Merchant Shipping (Smooth and Partially Smooth Waters) Regulations 1987 as amended by The Merchant Shipping (Categorisation of Waters) Regulations 1992. As this is subject to seasonal variation, the Smooth Water Line for these purposes is taken to be the outer limit of that Category. For estuaries where there are no category D waters, the Category C limit will apply. For information on the categorisation of waters please check <https://www.gov.uk/government/publications/msn-1837-m-amendment-2-categorisation-of-waters>

- service can be commercially justified without MSRS (Bulk and Waterways) support or would proceed in any event without it;
- use of rail or inland waterways is a planning or other legal requirement on the site from where the freight is to be carried⁴.

How does MSRS (Bulk and Waterways) work?

- 3.6** The scheme works on the principle that a traffic flow is entitled to grant support if the environmental benefits justify it and the cost of using rail or inland waterway is greater than the cost of road, highlighting a ‘financial need’.

Environmental Benefits

- 3.7** Environmental benefits measure the effect of removing freight from Britain’s roads. Specific values have been identified, known as Mode Shift Benefits, which quantify the value of taking a lorry off different categories of road. In some cases there may also be onward road journeys from the end rail/water destination. These journeys are classed as disbenefits and will need to be subtracted from the calculated benefits.

How are environmental benefits calculated?

- 3.8** Applicants use routing software to identify the distances travelled by road. These distances are totalled for each of the four Mode Shift Benefit road categories and multiplied by the relevant MSB value. Further details on road categories and their associated Mode Shift Benefit values, along with a worked example are provided in Annex D.
- 3.9** In occasional cases where the distance by rail or water is significantly different (by more than 25%) to the road distance, separate calculations will be needed to value each mode. An applicant’s environmental benefit calculations will be verified by the administrative body during the assessment period.

Financial need for grant

- 3.10** The financial need is the difference between the door to door cost of using road as opposed to rail or water. Where the latter are more expensive, it can be demonstrated that there is a financial need for grant support. MSRS (Bulk and Waterways) support cannot exceed the financial need of any flow of traffic.

What is a financial appraisal?

- 3.11** A financial appraisal is used to compare the total costs of the rail or water based solution with the total costs of a road based solution. It is an essential part of an MSRS (Bulk and Waterways) application. Evidence to support the costs outlined within it should be presented with the application.
- 3.12** In producing a financial appraisal, an applicant should demonstrate a ‘need for grant’: in other words, the rail or water option should be

⁴ If the freight will move by road to or from a different site rather than the one restricted to rail or waterway, MSRS (Bulk and Waterways) can be considered.

demonstrably more expensive than the road option. Where this is the case, grant may be available to make the cost of moving the goods by rail or water equal to the road alternative. All calculations provided are checked and verified by the administrative body. An example and a further explanation of how the financial case is calculated can be found in Annex E.

- 3.13** Capital investment eligible under Freight Facilities Grant (FFG) rules can be included in the financial appraisal up to a value of 1% of the total door to door costs of the rail or water option, up to a maximum of £30,000. In instances where the capital investment required exceeds £30,000, an application for FFG should be made in parallel with the application for MSRS (Bulk and Waterways).

How much grant will I get?

- 3.14** In accordance with State aid requirements, grant cannot exceed 30% of the total cost of the rail or inland waterway transport.
- 3.15** It should also be noted that any grant cannot exceed 50% of the environmental benefit. Any applications not meeting this requirement will be treated as non-compliant and therefore rejected.

Who can apply?

- 3.16** Any company may apply for MSRS (Bulk and Waterways), although grant is normally payable only to the goods service operator (GSO) of the service in question. It is strongly recommended that the application for support is made by the GSO. Where this doesn't happen, the GSO must be closely involved through the application process.
- 3.17** Due to the time and cost associated with assessing applications, some administrative bodies may stipulate a minimum application value for MSRS (Bulk and Waterways). If you are in any doubt or would like further information please contact the relevant administrative body.

What needs to be provided?

- 3.18** Application forms for grant support are available on the websites listed in section 6. These will need to be completed, signed and submitted, noting that where bid rounds are in operation deadlines will need to be adhered to. In addition to the application, a fully worked up financial appraisal should be provided, as well as details as to the environmental benefits that will be generated as a result of the scheme. Grant can only be provided if the administrative body is satisfied that it is in the public interest and that without grant support the freight in question would move by road. To demonstrate this there needs to be a soundly based prediction included in the application of the type and quantity of goods that will be conveyed by rail or water.
- 3.19** Where the freight being moved is third party consignments, it may not be possible to secure a contract from that party and forecasts are likely to be less reliable. In such cases, a view on the robustness and accuracy of the forecast tonnage and the strength of any third party assurances will be taken. This may result in less volume than was applied for being contracted or the application for grant being rejected.

Can I apply for MSRS (Bulk and Waterways) if I am tendering for work?

- 3.20** Applications are welcome from companies who are tendering for a contract and want to include a rail or water option that requires MSRS (Bulk and Waterways) support, however grant will not be offered until the contract has been won. As such an application is speculative, the administrative body may decide that it would be more appropriate to allocate funds to other applications that have a greater chance of delivering environmental benefits.

Applying for MSRS

Step 1: Develop your proposal

- 4.1** As a first step those interested in MSRS should develop a proposal, identifying amongst other things the traffic to be moved, its origin and destination and a freight operator who will carry the goods.

Step 2: Informal discussions with the administrative body

- 4.2** Once you have the basic proposal outlined, it is advisable that you contact the administrative body to discuss whether it is likely to be eligible for support. Through this initial discussion it may be necessary for a meeting to be held to discuss the proposal in more detail. This can potentially save any unnecessary work by you upfront. It will also enable you to find out about any bid round that may be in operation and any deadlines that will need to be adhered to.

- 4.3** If such a meeting is called, the administrative body will want to know the:

- type of traffic, including volumes and envisaged duration of the flow(s);
- nature of the service (e.g. single or multi-user);
- origin and destination of the traffic including details of the terminals or ports to be used;
- details of any discussions with rail or water freight operating companies, ports and terminal operators; and
- details of how evidence to support a claim for grant will be provided, should the application be successful.

Step 3: Making an application for grant

- 4.4** Application forms for applying for MSRS are available on the websites listed in section 6. Before submitting an application, it is advisable that you check:
- whether a bid round process is operation or whether applications are being handled on a first come, first served basis;
 - whether the administrative body has set a minimum value threshold for applications; and
 - whether it has set a minimum value for money threshold.

Prioritisation of applications

- 4.5** Proposals will be prioritised on the basis of value for money. Those projects which deliver the greatest value are most likely to succeed. Your chances can be improved by applying at a rate below the maximum grant available. Other factors that may be considered include the financial viability and previous record of the applicant, and the deliverability of the traffic volumes contained in the application for grant. For further information on prioritisation please contact the relevant administrative body.

Allocation of funding

- 4.6** A decision on an application for MSRS can be expected within 6 weeks of a fully supported application being submitted. In cases where a bid round is in operation, a decision can be expected within 6 weeks of the closure of the bid round. This timescale may vary in accordance with the detailed application procedures adopted by the respective administrative bodies.
- 4.7** There are likely to be circumstances where the administrative body will award part volumes for a restricted period to ensure that the volumes contained in the original application can be delivered. On other occasions the application for grant may be rejected.

What happens if an application is successful?

- 4.8** If successful, the administrative body you applied to will draw up a contract which you will need to sign and return. Until this happens, no grant will be paid.
- 4.9** Each contract will specify a rate payable for each unit (tonnes, container, vehicle etc) moved. This rate will be the lowest of the following:
- amount applied for by the applicant;
 - assessed financial need;
 - environmental benefits; and
 - minimum value for money criteria of the administrative body.
- 4.10** The terms of the contract will be standard, varying only by the duration, volume and type of traffic on which MSRS will be paid. No payments can be made for traffic in excess of the contracted levels. It is important to note that grant will also not be paid retrospectively, but will be applicable, subject to a signed contract being in place, from a payment period⁵ as outlined by the administrative body on the relevant website listed in section 6. Further details as to how the grant is paid can be found in section 5.

Will the award of grant be made public?

- 4.11** In order to be clear and transparent the administrative bodies will publish the rates, value for money and duration for all awards. In addition, the total amount of contracted MSRS funding for each beneficiary will also be made publicly available.
- 4.12** If an application is unsuccessful, feedback can be provided on request as to the reasons why the application has not resulted in an offer of grant. It may be possible for an applicant to reapply in future, taking recognition of the feedback received.

⁵ Payment periods align with the official rail periods as outlined in annex 6, other periods may be permitted for inland waterways traffic at the discretion of the administrative body.

Payment and Monitoring

Payment of Grant

- 5.1** MSRS is paid in arrears (i.e. once the traffic has moved). Claims for grant must be submitted on a standard form as supplied on the websites listed in section 6. This must be supported with evidence (derived from industry recording systems) of the traffic that has moved during the period. For inland waterways schemes please contact the relevant administrative body for details of the auditing arrangements required for submitting claims. All claims should be submitted within the time period as set out in the contract. Failure to submit claims within this time limit may result in a claim being rejected by the administrative body.
- 5.2** Grant payable will be dependent on the number of units (containers, tonnes etc.) moved in a period. This will be multiplied by the rate applicable for the flow. Grant will not be paid beyond the maximum volume for each flow as set out in the contract. It is permitted to make applications for additional volume for existing flows contracted through the MSRS scheme. These will be assessed alongside any applications for new traffic flows (and as part of a bid round process if one is operating).
- 5.3** Grant will normally be paid within 20 working days of a complete claim for payment and full supporting documentation being received.

Monitoring

- 5.4** Traffic moved under the MSRS contracts will be closely monitored through the claims submitted. Where traffic levels are lower than the forecasts provided by the grantee at the time of the agreement of the contract (and approved by the administrative body); adjustments may be made in order to release the budget for reallocation. This will ensure the effective control of the budget and maximise the amount of benefit that can be purchased through the scheme. The decision on whether clawback is required will be made following the regular formal contract reviews, as defined in the contract.
- 5.5** Under the terms of the contract that will be in place, the administrative body has powers to clawback volumes if, at the time of each formal review, traffic volumes fall 5% or more below the approved forecasts. In such a case a review will be undertaken, and the administrative body may, at its discretion, reduce the contracted volumes for the flow concerned by up to 100% of the projected shortfall.
- 5.6** Any such reductions will be made for the grant year in question, and for all future years of the contract. Grantees will be given the opportunity to describe any external factors beyond their control that may have affected the volumes moved, and the administrative body will consider whether these should be taken into account.

Transfer of Business

- 5.7** The market for the movement of freight is competitive and it is possible that the beneficiary of a grant contract may lose some or all of the respective business to a competitor. For example, the volumes for a particular flow covered by an MSRS contract held by a freight operating company might be based wholly or partially on an agreement with a particular customer. For whatever reason this customer might subsequently decide to move its business to a competitor.
- 5.8** The entitlement to MSRS does not automatically transfer in such cases, and the prospective beneficiary must apply for MSRS in the usual way if they wish to secure an offer of grant over the longer term. However, the appropriate administrative body will seek to facilitate smooth transfers where appropriate, and it will consider re-allocations within MSRS on a temporary basis outside of any formal bid round process. This will be undertaken on a case by case basis at the sole discretion of the administrative body.

Contacts

England

Freight Grants Team, Department for Transport, Zone 3/26-3/28, Great Minster House, 33 Horseferry Road, London SW1P 4DR

Tel: 020 7944 6848

Website: <https://www.gov.uk/government/policies/providing-effective-regulation-of-freight-transport/supporting-pages/freight-grants>

Wales

Transport Division, Department for Economy, Science and Transport,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

Tel: 03000 616104

Website: <https://beta.gov.wales/freight>

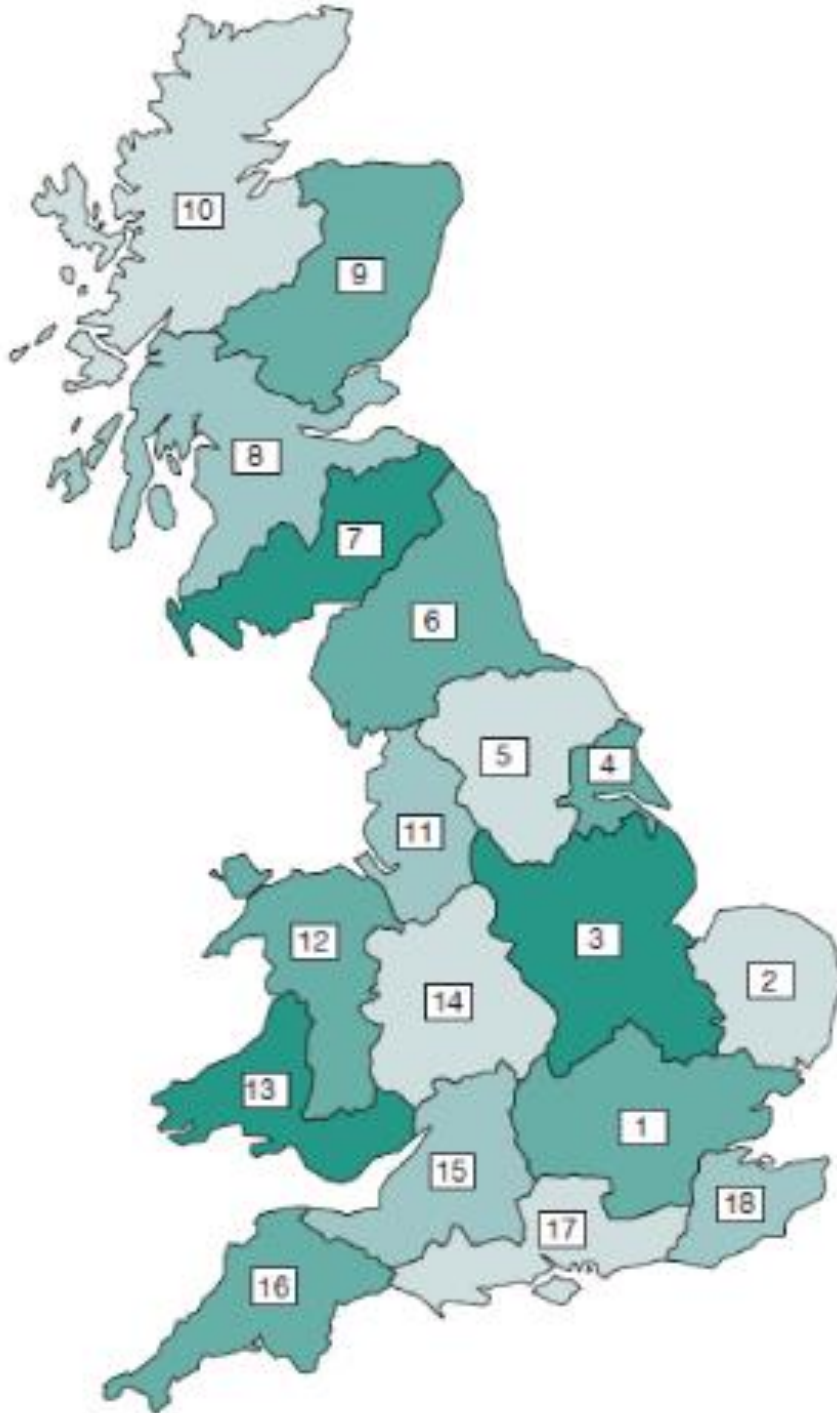
Scotland

Freight Grants Team, Transport Scotland, Aviation, Maritime, Freight and Canals Directorate, Scottish Government, Victoria Quay, Edinburgh, EH6 6QQ

Tel: 0131 244 1526

Website: <https://www.transport.gov.scot/our-approach/industry-guidance/freight-transport/#42454>

Annex A - MSRS (Intermodal) Zone Map



Annex B – MSRS (Intermodal) Grant Rates – 2016 – 2020

Maximum port grant rates

		Destination Zone (Inland Terminal)																	
Zone		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Origin Zone (Port)	1		40	51	27	23	0	0	0	0	0	15	36	54	52	27	0	63	7
	2	79		63	20	24	0	0	0	0	0	0	17	40	23	19	0	19	68
	3	63	66		65	56	87	78	0	0	0	94	55	66	66	83	0	51	12
	4	39	4	76		9	45	76	29	0	0	42	63	51	33	59	0	0	0
	5																		
	6	0	0	57	54	30		61	75	0	0	63	84	5	54	34	0	0	0
	7	0	0	0	18	73	97		57	49	15	81	36	0	0	0	0	0	0
	8	0	0	0	4	59	65	3		95	74	24	28	0	0	0	0	0	0
	9	0	0	0	0	0	38	62	89		89	0	0	0	0	0	0	0	0
	10	0	0	0	0	0	0	29	52	89		0	0	0	0	0	0	0	0
	11	17	0	49	48	21	60	14	24	0	0		19	88	62	55	10	6	0
	12	71	0	28	66	39	78	31	40	0	0	15		80	47	63	0	41	0
	13	28	6	35	44	74	0	0	0	0	0	80	79		52	0	48	47	19
	14																		
	15	19	0	38	64	57	9	28	0	0	0	47	63	0	21		38	38	0
	16	62	0	0	0	0	0	0	0	0	0	25	0	48	14	38		133	0
	17	19	0	27	0	12	0	0	0	0	0	18	40	42	42	33	128		53
	18	30	68	43	8	3	0	0	0	0	0	0	17	60	35	27	0	57	

Maximum domestic grant rates

		Destination Zone																	
Zone		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
Origin Zone	1		71	42	103	54	68	33	18	0	0	77	82	25	16	16	58	20	20
	2	71		76	131	122	51	19	0	0	0	108	135	97	95	99	70	99	59
	3	42	76		79	69	102	82	6	4	0	75	91	69	10	35	76	82	58
	4	103	131	79		8	45	78	81	65	28	43	64	90	35	59	66	114	116
	5	54	122	69	8		20	53	58	103	86	14	36	83	28	53	96	108	67
	6	68	51	102	45	20		47	61	145	105	55	77	25	50	54	85	18	0
	7	33	19	82	78	53	47		0	94	117	9	27	45	61	55	100	3	0
	8	18	0	6	81	58	61	0		100	124	19	36	20	31	37	27	0	0
	9	0	0	4	65	103	145	94	100		87	52	85	0	19	0	0	0	0
	10	0	0	0	28	86	105	117	124	87		75	48	0	0	0	0	0	0
	11	77	108	75	43	14	55	9	19	52	75		11	78	51	45	84	120	59
	12	82	135	91	64	36	77	27	36	85	48	11		83	68	61	99	134	80
	13	25	97	69	90	83	25	45	20	0	0	78	83		51	0	45	44	66
	14	16	95	10	35	28	50	61	31	19	0	51	68	51		17	60	94	59
	15	16	99	35	59	53	54	55	37	0	0	45	61	0	17		35	34	60
	16	58	70	76	66	96	85	100	27	0	0	84	99	45	60	35		133	67
	17	20	99	82	114	108	18	3	0	0	0	120	134	44	94	34	133		61
	18	20	59	58	116	67	0	0	0	0	0	59	80	66	59	60	67	61	

Annex C: MSRS (Intermodal) Environmental Benefits

Maximum port environmental benefits

		Destination Zone (Inland Terminal)																	
Origin Zone (Port)		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1			40	51	110	101	130	122	132	227	249	106	121	73	52	64	103	63	7
2		79		87	143	134	163	192	200	295	317	155	169	116	106	108	153	123	68
3		63	93		65	56	88	109	121	214	236	94	111	113	66	83	128	105	76
4		102	130	76		9	45	76	82	175	197	42	63	89	33	59	104	113	114
5																			
6		132	160	109	54	30		61	75	165	187	63	84	119	66	89	134	143	145
7		156	250	158	144	122	128		57	151	173	83	99	157	136	130	172	206	199
8		99	193	99	86	63	65	3		95	119	24	41	100	78	72	115	149	142
9		193	287	191	178	159	168	98	101		89	120	137	194	170	165	209	243	236
10		215	309	213	200	182	177	121	125	89		143	156	216	193	187	231	265	258
11		79	153	85	48	21	60	14	24	121	143		19	88	62	55	95	130	122
12		86	161	93	66	39	78	31	40	137	156	15		87	70	63	102	137	130
13		28	111	71	93	87	113	88	101	194	216	80	87		53	-	48	47	73
14																			
15		19	103	38	64	57	84	59	71	165	187	47	63	-	21		38	38	64
16		62	148	79	109	102	126	104	114	209	231	88	102	48	64	38		133	103
17		19	112	103	113	106	133	134	143	238	260	118	132	42	90	33	128		58
18		30	68	67	124	115	144	137	146	241	263	121	135	60	68	58	97	57	

Maximum domestic environmental benefits

		Destination Zone																	
Origin Zone		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1			71	42	103	54	123	84	96	190	212	77	82	25	16	16	58	20	20
2		71		76	131	122	152	181	194	285	307	143	158	107	95	99	145	117	59
3		42	76		79	69	102	82	95	188	211	75	91	69	10	35	76	107	58
4		103	131	79		8	45	78	81	175	197	43	64	90	35	59	105	114	116
5		54	122	69	8		20	53	58	156	179	14	36	83	28	53	99	108	106
6		123	152	102	45	20		47	61	166	174	55	77	110	50	80	122	134	136
7		84	181	82	78	53	47		-	94	117	9	27	85	61	55	100	136	128
8		96	194	95	81	58	61	-		100	125	19	36	97	73	67	110	145	137
9		190	285	188	175	156	166	94	100		87	117	134	191	167	161	206	241	233
10		212	307	211	197	179	174	117	125	87		140	152	213	189	183	228	263	255
11		77	143	75	43	14	55	9	19	117	140		11	78	51	45	84	120	112
12		82	158	91	64	36	77	27	36	134	152	11		83	68	61	99	134	126
13		25	107	69	90	83	110	85	97	191	213	78	83		51	-	45	44	71
14		16	95	10	35	28	50	61	73	167	189	51	68	51		17	60	94	59
15		16	99	35	59	53	80	55	67	161	183	45	61	-	17		35	34	62
16		58	145	76	105	99	122	100	110	206	228	84	99	45	60	35		133	99
17		20	117	107	114	108	134	136	145	241	263	120	134	44	94	34	133		61
18		20	59	58	116	106	136	128	137	233	255	112	126	71	59	62	99	61	

Annex D: MSRS (Bulk and Waterways) Environmental Benefits

D.1 The calculation of environmental benefits is an essential part of a MSRS (Bulk and Waterways) application. This annex aims, through a step by step process, to provide guidance as to how this can be achieved. In addition to this annex, it is recommend that applicants read the more detailed information on environmental benefits which is available from each of the administrative bodies listed in section 6.

Step 1: Identifying flow details

D.2 Applicants as a first step will need to know some basic information before progressing to calculate the environmental benefits. This will include details on the:

- origin and destination of the traffic, preferably by postcode;
- average payload of the lorries used; and
- whether there are any backload or lorries returning empty to the origin.

D.3 Once you have this information to hand, progress to step 2.

Step 2: Understanding Mode Shift Benefit Values

D.4 The Administering Bodies for MSRS have valued the environmental and social benefits of removing one lorry mile of freight from road and transferring it to rail or water. These are known as Mode Shift Benefit (MSB) values. Table D1.1 outlines these by the four identified road categories. These values are used by applicants in calculating the environmental benefits.

Road Type	Value
Motorways standard	£0.12
Motorways high value	£0.89
A Roads ⁶	£0.82
Other Roads	£2.35

D.5 For details of which sections of motorway are high value and the distances between the junctions on these sections, please see table D1.2.

D.6 In cases where the distance by rail or water varies by more than 25% from the road journey, a separate calculation of the environmental benefits of rail

⁶ Not including single track A roads with passing places (in Scotland), which will be treated as "Other Roads".

or water and road will need to be undertaken. As this is not standard practice, it is strongly recommended that you contact us in advance of starting work on an application to seek advice.

Table D1.4 MSB High Values motorways and distance between junctions⁷

M1		J15a	J16	J17
	J15	2.7	6.6	15.2
	J15a		3.9	12.5
	J16			8.6

M1		J29	J30	J31	J32	J33	J34	J35	J35a
	J28	6.8	13.6	19.2	22.5	24.9	27.5	31.4	32.9
	J29		6.8	12.4	15.7	18.0	20.7	24.5	26.1
	J30			5.6	8.9	11.2	13.9	17.8	19.3
	J31				3.3	5.7	8.3	12.2	13.7
	J32					2.4	5.0	8.9	10.4
	J33						2.7	6.5	8.1
	J34							3.9	5.4
	J35								1.5

M3		J10	J11	J12	J13	J14
	J9	1.4	2.7	6.3	8.0	9.1
	J10		1.3	4.8	6.5	7.7
	J11			3.5	5.2	6.4

⁷ These values will apply between the junctions stated on the following motorways

	J12				1.7	2.9
	J13					1.2

M4		J5	J6	J7
	J4b	2.1	5.8	7.5
	J5		3.7	5.5
	J6			1.7

M4		J32	J33
	J30	5.6	9.0
	J32		3.4

M6		J4a	J5	J6	J7	J8	J9	J10	J10a
	J4	2.7	4.8	8.0	12.4	12.9	15.8	17.3	20.8
	J4a		2.1	5.3	9.7	10.2	13.0	14.5	18.1
	J5			3.2	7.6	8.1	11.0	12.5	16.0
	J6				4.4	4.9	7.8	9.3	12.8
	J7					0.5	3.4	4.8	8.4
	J8						2.9	4.3	7.9
	J9							1.5	5.0
	J10								3.5

M6		J16	J17	J18	J19	J20	J21	J21a
	J15	9.4	15.5	19.3	27.4	32.0	35.1	38.0
	J16		6.1	9.8	18.0	22.6	25.7	28.6

	J17			3.7	11.9	16.5	19.6	22.5
	J18				8.1	12.7	15.8	18.8
	J19					4.6	7.7	10.6
	J20						3.1	6.0
	J21							2.9

		J9	J10	J11	J12	J13	J14	J15	J16	J17	J19
	J8	1.2	2.1	3.2	4.5	5.1	5.8	6.5	7.1	7.8	8.5
	J9		0.9	2.0	3.2	3.9	4.5	5.3	5.9	6.6	7.3
	J10			1.1	2.4	3.0	3.7	4.4	5.0	5.7	6.4
	J11				1.2	1.9	2.5	3.3	3.9	4.6	5.3
	J12					0.7	1.3	2.0	2.7	3.3	4.0
	J13						0.6	1.4	2.0	2.7	3.3
	J14							0.7	1.4	2.0	2.7
	J15								0.6	1.3	2.0
	J16									0.7	1.4
	J17										0.7

M25	All
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M42		J4	J5	J6	J7
	J3a	2.1	4.5	8.1	10.4
	J4		2.4	6.0	8.3
	J5			3.6	5.9
	J6				2.3

M60	All
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M62		J19	J20	J21
	J18	3.0	5.2	7.5
	J19		2.2	4.5
	J20			2.2

M62		J27	J28	J29	J30
	J26	4.5	7.5	10.3	12.5
	J27		3.0	5.7	7.0
	J28			2.8	4.0
	J29				2.2

Step 3: Calculating total mileage for each road type

D.7 To identify the mileage on the categories of road set out in table D1.1, enter your origin and destination details into routing software. This will provide details of the distance travelled on each different road type. Use the tables at D1.2 to identify whether any of the motorway mileage is high value.

Step 4: Using MSBs to calculate route value

D.8 From the information obtained so far, you will know the mileage travelled by each road type (note that slip and link roads are considered to be part of the previous road type even if they have no road category of their own). Step 4 is now multiplying the mileage for each road type by the relevant rate shown in

table D1.1. This will give you the value of the route. This same step needs to be undertaken for any onward road journeys, known as disbenefits.

Step 5: Calculating the number of removed lorry journeys

D.9 To calculate the number of lorry journeys removed, you will need to divide the annual tonnage to be moved by the average payload of the lorry. This gives the number of one-way lorry trips required. If lorries would return empty, you will need to multiply this figure by 2 to show the return journeys removed. However, if there are backloads which wouldn't be removed by the funding, then these cannot be counted as removed lorry journeys.

Step 6: Calculating the environmental benefit

D.10 The final step is to calculate the value of the environmental benefits by multiplying the route value, already identified in step 4 by the number of lorry journeys as identified in step 5. This will give you the value of the environmental benefits.

Environmental Benefit Worked Example

Using the above step by step approach the following example aims to show how fictitious company AdminLogistics (AL) calculates its environmental benefits.

Step 1: Identifying flow details

AL is interested in applying for support through MSRS (Bulk and Waterways). The company runs a service between X and Y currently carrying 20,000 tonnes a year. It is expected that this will rise to 40,000 tonnes in year 2 and 50,000 tonnes in year 3. The company has identified that the lorries have a payload of 25 tonnes and for each trip the lorries return empty.

Step 2: Understanding Mode Shift Benefit Values

AL has read and understood the MSB values, how they have been derived and is now ready to calculate the total mileage for each of the identified road types.

Step 3: Calculating total mileage for each road type

Routing software is used to identify the route the lorry would take and the distances travelled on different roads. Any high value motorway mileage is identified using the tables at D1.2 This is then summarised into a table.

Step 4: Using MSBs to calculate the route value

Now that the mileage on different road types has been established, AL is able to use the MSBs to calculate the route value. This is then pulled together into a table like the one shown below

Road Type	Mileage	MSB Value	Route Value
Motorways standard	26	£0.12	£3.12
Motorways High Value	0	£0.89	£0.00
A Roads	35	£0.82	£28.70
Others	21	£2.35	£49.35
Total	82		£81.17

Step 5: Calculating the number of removed lorry journeys

Using the payload information and tonnage that the company identified through step 1, the number of lorry journeys can be calculated. In this case there are no return journeys.

Step 6: Calculating the environmental benefit

The final step for the company is to calculate the value of the environmental benefits. This is done by multiplying the route value, already identified in step 4 by the number of lorry journeys as identified in step 5. This can then be divided by the tonnage to give a benefit per tonne figure. The information is then pulled together into a table like the one below.

Year	Tonnage	Payload	Lorry Journey	Route Value	Benefit per tonne
1	20,000	25	800	£81.17	£3.25
2	40,000		1,600		£3.25
3	50,000		2,000		£3.25
Total	110,000		4,400		

The example above shows the environmental benefits are valued at £3.25 per tonne. However, this is not an indication of the level of grant that may be offered, but is the ceiling above which no offer can be made. Other elements of the application will determine the exact amount of grant offered, including the financial appraisal, minimum value for money, prioritisation and budget availability.

In this case the financial need was assessed at £1.50 per tonne for year 1 (see annex E). The applicant could apply for grant at £1.50 per tonne moved. The value for money on that basis would be a benefit/cost ratio (BCR) of 2.16:1 (£3.25 benefit/£1.50 cost).

Annex E: MSRS (Bulk and Waterways) Financial Appraisal

Introduction

- E.1** MSRS (Bulk and Waterways) can only be paid in circumstances where the proposed traffic would not be financially viable by rail or water without a grant. This Annex explains how to calculate the amount of grant that makes rail or water as financially attractive as road. It is a general guide and may not cover the entire issues specific to each scheme.
- E.2** A financial appraisal should include all relevant information on tonnage and costs associated with the project, supported by fully evidenced documentation to substantiate the figures.
- E.3** Information provided should include:
- Tonnage – forecasted for each flow in each year of the appraisal (supported by information/evidence to verify the tonnage levels);
 - Cost of commodity – evidence of the cost of the commodity to be moved under the road and rail/water options⁸;
 - Operating costs for the road and rail/water options⁹ – these should be:
 - expressed in ‘real’ (i.e. present day) prices/charges excluding inflation;
 - provided on a year by year basis for not more than 3 years and not beyond 31 March 2020¹⁰;
 - be consistent with the timeframe used for calculating environmental benefits; and
 - be provided in Sterling¹¹,
 - Any other costs for the road and rail/water options – this could for example be haulage costs (supported by at least two written quotations for each flow), loading and unloading costs, maintenance costs or administration costs.
- E.4** In collating the above data, applicants should provide as much supporting evidence as possible to substantiate costs and/or charges outlined. This will include for example road haulage quotations, rail/water handling charges and any haulage charges levied on the owner of the traffic.

⁸ In most cases the cost will be the same, but in some cases the costs may differ (e.g. where the source of the commodity differs between the road and rail or water options).

⁹ Operating costs can include the leasing costs for capital items. Contact the relevant administrative body for further information.

¹⁰ In scenarios where the tonnage volumes and cost per tonne of the road and rail or water options are constant over the length of the grant period, it is permissible to use a single period (e.g. one year) model.

¹¹ Non-Sterling costs should be converted into Sterling using the current exchange rates at the time.

- E.5** Once the relative costs of the road and rail/water options have been established, the financial need for grant can be calculated. This is carried out by subtracting the cost of the road option from the rail or water option. An example financial appraisal is shown at table E1.1¹².

Assessing applications

- E.6** On submission of your application, an appraisal will be carried out on the information and evidence supplied. It may be necessary, in order to complete the appraisal, for the administrative body to contact the applicant for further information. On completion, applicants will be informed as to whether an offer of grant will be made; such an offer remains entirely at the discretion of the appropriate administrative body.

¹² A copy of the standard spreadsheet can be obtained from the relevant administrative body on request and should be used to support all applications for MSRS (Bulk and Waterways).

Table E1.5 MSRS (Bulk and Waterways) Financial Appraisal

	Year 1				Year 2				Year 3			
	Road		Rail/Water		Road		Rail/Water		Road		Rail/Water	
	Per Tonne	Total	Per Tonne	Total	Per Tonne	Total	Per Tonne	Total	Per Tonne	Total	Per Tonne	Total
Tonnage		20,000		20,000		40,000		40,000		50,000		50,000
Cost of Commodity	£5.00	£100,000	£5.00	£100,000	£5.00	£200,000	£5.00	£200,000	£5.00	£250,000	£5.00	£250,000
Haulage	£6.50	£130,000	£3.00	£60,000	£6.50	£260,000	£2.50	£100,000	£6.50	£325,000	£2.40	£120,000
Handling	£0.00	£0.00	£1.50	£30,000	£0.00	£0.00	£1.40	£56,000	£0.00	£0.00	£1.40	£70,000
Onward road cost	£0.00	£0.00	£2.00	£40,000	£0.00	£0.00	£2.00	£80,000	£0.00	£0.00	£2.00	£100,000
Other cost 1	£0.00	£0.00	£1.50	£30,000	£0.00	£0.00	£1.50	£60,000	£0.00	£0.00	£1.50	£75,000
Other cost 2	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
Total	£11.50	£230,000	£13.00	£260,000	£11.50	£460,000	£12.40	£496,000	£11.50	£575,000	£12.30	£615,000

	Year 1		Year 2		Year 3	
	Per Tonne	Total	Per Tonne	Total	Per Tonne	Total
Road vs Rail/Water	£1.50	£30,000	£0.90	£36,000	£0.80	£40,000
Environmental Benefit	£3.25	£65,000	£3.25	£130,000	£3.25	£162,500
Maximum Grant	£1.50	£30,000	£0.90	£36,000	£0.80	£40,000

In this case the financial need for grant is less than 30% of the rail or water costs and lower than 50% of the value of the environmental benefits. The financial need is therefore the maximum level at which grant could be applied at. Note that value for money in this case improves over time.