

## ACTIONS

**Meeting Title:** Levenmouth STAG Study, Progress Working Group Meeting

**Attendees:** Veronica Allan (Transport Scotland)  
 Fiona Brown (Transport Scotland)  
 John Mitchell (Fife Council)  
 Peter Corbett (Fife Council)  
 Graham Bell (PBA)  
 Paul McCartney (PBA)

**Apologies:** Gordon Mole (Fife Council)

**Date of Meeting:** 27 November 2018

**Job Number:** 42753

The focus of the meeting was on finalising the Initial Appraisal: Case for Change report through collaborative discussions on the remaining comments received from both Transport Scotland and Fife Council. Discussions on stakeholder feedback presentation structure and content were also a key focus of the meeting.

Item	Subject	Action	Owner
1	Project Webpage	Meeting minutes/actions to be uploaded to project web page when agreed by Project Working Group	Transport Scotland (TS)
2	Stakeholder Engagement	PBA to contact Levenmouth Academy regarding potential engagement session	PBA
3	Transport Modelling	As part of this initial review of the model, PBA to provide details of how Fife LDP/future aspirations are represented in the model	PBA
4	Reporting	Draft Preliminary Options Appraisal report currently planned to be complete before the new year, subject to routine technical and programme risks associated with transport appraisal	PBA
5	Meetings	Next monthly progress meeting will be held on 25 January 2019 at 10 am, in PBA's Edinburgh office	ALL