

TSDB (19) 5th Meeting

SENIOR MANAGEMENT TEAM MONTHLY MEETING

9W02, BH

13:30 -16:30 28 May 2019

Attendees:

Roy Brannen – Chief Executive (Chair)
Bill Reeve – Director Rail
Chris Wilcock – Director Aviation, Maritime, Freight & Canals
Claire Smith – Bus, Accessibility & Active Travel
Danny Chalmers – Head of News
David Swanson – Head of Corporate Services
Donald Carmichael – Director Low Carbon Economy Directorate
Heather Cowan – Transport Strategy & Analysis
Hugh Gillies – Director Roads
Mike Baxter – Director Finance & Corporate Services
Richard Hadfield – Head of Ferries Finance Infrastructure & Sponsorship (Item 10)
Sandy McNeil – Transport Scotland Solicitor
Steven Wyllie – Information Governance Manager/Secretariat

Apologies:

Laura Murdoch – Director Bus, Accessibility & Active Travel
Alison Irvine – Director Transport Strategy & Analysis
Michelle Rennie – Director Major Projects

Declarations of Interest

1. No declarations of interest were made.

Minutes of Previous meetings

2. The minutes of the meeting 29 April were agreed.

Ministerial & Senior Management Team Feedback

3. The group provided a summary of meetings between TS Directors, Mr Matheson and Mr Wheelhouse.

A members debate attended by Mr Wheelhouse will be taking place soon which will focus on Rail.

Balance Scorecard

4. The Balanced Scorecard was discussed.

Overall correspondence responses on time have improved but focus on Fol performance in particular is to be maintained. Future Fol sessions for staff and more specific training for regular case handlers is being implemented soon. Presentation of risk profiles discussed and further development to be undertaken to focus on forward risk trajectory.

Legal update

5. An update on legal issues was provided.

Finance Paper

6. The Finance Paper which reflected the position to end of February was discussed and agreed.

FCS 6 Monthly Update

7. A summary of the current work being undertaken across the directorate, key upcoming milestones and issues and interaction with other directorates was provided.

NTS – Draft Strategy

8. An update on the draft strategy was provided including the proposed structure of the consultation document and timing of the consultation which is due to launch 31st July 2019 for a 12 week consultation.

Major Projects 6 Monthly update

9. Deferred to next month due to absence.

AOB

10. An update of the PfG and Climate Change was provided.

IDM – SKYE Triangle Ports project

11. Chris Wilcock and Richard Hadfield presented an updated paper to the TS Investment Decision-Making (IDM) Board on 28 May 2019.

IDMB was not able to approve the funding commitment in principle.

- Further discussions at the appropriate level would be required with THC and CNES on risk sharing, funding options and future obligations.
- In parallel, AMFC would put advice to Ministers on the strategic policy question.

Transport Scotland Secretariat
May 2019