



Forth Replacement Crossing Community Council Forum (South) Minutes

Meeting Location: FRC Contact and Education Centre, South Queensferry

Meeting Date/Time: 27 November 7pm

Subject: South Community Forum

Participants: **Community Representatives**

David Buchanan, Kirkliston Community Council (DB)
Bert Scott, Crammond & Barnton Community Council (BS)
Les Chapman, BRIGS&ECCA (LC)
Doug Tait, BRIGS &ECCA (DT)
Keith Giblett, Queensferry & District Community Council (KG)
Evelyn Woolen, Newton Community Council (EW)
Janet Thornton, Newton Community Council (JT)
Grant Sangster, Queensferry & District Community Council (GS)

Transport Scotland

FRC Employer's Delivery Team

Lawrence Shackman, Chair (LS)
Alan Shirley (AS)
William Hamilton (WH)
Katrina McDonald (KM)

Trunk Road and Bus Operations

Graham Porteous (Head of Special Projects)

Forth Crossing Bridge Constructors (FCBC)

David Gough (DG)
Ewen Macdonell (EM)

Observer

1 observer

Apologies

Doug Ross, LMRA&BRIGS (DR)

Darren Wraight, City of Edinburgh Council (DW)

Steve Lee, Kirkliston Community Council

Terry Airlie, Queensferry & District Community Council

	Notes	Action
1	Welcome & Introductions	
1.1	LS welcomed forum members and informed the meeting of the health and safety procedures for the building.	Noted
1.2	LS introduced W Hamilton and K McDonald who both joined the EDT in September and invited introductions around the table.	Noted
1.3	LS highlighted that apologies to the meeting were received from Doug Ross; Darren Wraight; Steve Lee and Terry Airlie.	Noted
1.4	DB informed members that he would be taking over from SL in attending forum meetings.	Noted
2	Review of Minutes and Outstanding Actions South Community Forum 28 August 2013	
2.1	<p>Review of minutes</p> <p>LS confirmed that draft minutes had been circulated and comments received from DT on 26 November in respect of these minutes, and also on a number of points from the minutes of meetings held in March and May.</p> <p>AS spoke to each change request raised in the email:</p> <p>These are headed <i>“Review of Minutes and Outstanding Actions South Community Forum 6 March 2013. The date should be stated as 29 May 2013.”</i></p> <p>Agreed. Minutes will be amended accordingly</p> <p>The Minutes of 29 May 2013 should read as follows:</p> <p>“Hand-held monitoring <i>Post meeting note supplied - see Annex A</i> Q DT asked if there were further results to be issued by FCBC A EM confirmed all results to date have been posted on the FRC web-site and there is no further information. It was confirmed by EW that no information is available for hand-helds at Echline Corner for the period when monitoring equipment was not operating (May - October 2012).”</p> <p>AS indicated a Post Meeting Note was provided as an</p>	<p>EDT</p> <p>Noted</p>

	<p>Annex A (version 1.2 – date of issue 22.05.13 – minutes of meeting – SCF 6 March 2013) to the 6 March 2013 South Community Forum Minutes outlining the written response provided by FCBC.</p> <p>AS proposed no further action required, however, DT did not agree.</p> <p><u>Post Meeting Note</u></p> <p>Following the meeting, DT submitted a further e-mail on 2 December 2013 reasserting his point about this request.</p> <p>At a meeting attended by David Climie (DC), LS, LC and DT on 30 August 2013, DT and LC asked about Monitoring at Echline Corner for May – October 2012 where they stated that ‘no readings were recorded on website. What are results of handheld readings in this period?’</p> <p>DC provided confirmation of the hand held monitoring results available for May – October 2012 in a note to LC and DT on 10 September 2013 following the meeting with LC and DT of 30 August. This was as follows:</p> <p>“The Air Quality reports for the period when hand held measurements were undertaken at Echline (August and September 2012) due to lack of power supply for the meter there are available on the project website. Results can be found in Appendix D of each report (Daily Dust Log South). FCBC did not undertake measurements every day during this time but tended to concentrate on those days where dry and /or windy conditions occurred. From 19th May to end July 2012 there were no readings as attempts were made to reinstate the meter. This took much longer than anticipated.</p> <p>August http://www.transportscotland.gov.uk/files/documents/projects/forth-replacement/REP-00060-00.pdf</p> <p>September http://www.transportscotland.gov.uk/files/documents/projects/forth-replacement/REP-00062.pdf</p> <p>No noise and vibration results were taken from the fixed monitoring station at Echline Corner from 21st</p>	<p>Noted</p>
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<p><u>SCF290513 / 2.3f:</u></p>	<p>May to 3rd October 2012, with the exception of 5 days during August when vibration monitoring was taken and included in the monthly report.”</p> <p>In view of the above AS will make the requested change in the May and August Minutes and include a Post Meeting Note to record the above clarification that was provided to DT on 10 September 2013.</p> <p><i>“Should also read pecking works not rock works. The Minutes should also record a Post Meeting Note of the response provided by EM to DT after checking with operations Manager. Furthermore the Outstanding Actions - 29 May 2013 paper should be amended to reflect the changes from feet to metres and rock to pecking.”</i></p> <p>The 29 May 2013 South Community Forum Meeting Minutes will be amended to refer to ‘rock pecking works’ and ‘feet’ amended to ‘metres’.</p> <p>AS stated that no further amendment is required for this part of the minute as there was no further discussion at this point. The point of discussion from 29 May 2013 was taken forward as an action to the 28 August South Community Forum meeting and a response is noted under (2.2.) Outstanding actions paper section at SCF290513/2.3f.</p>	<p>EDT</p> <p>EDT</p> <p>Noted</p>
<p><u>SCF060313 / 4.2</u></p>	<p><i>“Q should read northbound side of M9 Spur (M90) gantries.”</i></p> <p>Agreed. This will be amended in the 29 May 2013 South Community Forum Minutes.</p>	<p>EDT</p>
<p><u>SCF060313 / 6.1</u></p>	<p><i>“Bus routes planning to use Dundas bus slip. A reference is made in the SCF Minutes of 29 May 2013 to a Post Meeting Note supplied. This Post Meeting Note should be attached to the Minutes, as it is not recorded in Annex A and there is no indication anywhere what the response given was.”</i></p> <p>AS asserted that this was not discussed at the 28 August South Community Forum meeting and therefore will not be included in the Minutes of that meeting. No further amendment required.</p> <p>However, AS said further check of the 29 May South Community Forum meeting Minutes will be undertaken</p>	<p>EDT</p>

<p><u>SCF290513 / 3.7</u></p>	<p>in relation to the reference.</p> <p><u>Post Meeting Note</u></p> <p>AS will ensure the Post Meeting Note of 29 May 2013 regarding bus routes planning to use Dundas bus slip is attached to the Minutes.</p> <p><i>“Contact & Education Centre (CEC)</i></p> <p><i>Q DT asked if the CEC would eventually become a visitor centre as he understood this was the purpose identified in the Forth Crossing Bill and a previous Transport Scotland proposal.”</i></p> <p><u>Post Meeting Note</u></p> <p>DT provided clarification and supplied the document to LS and forum members on 24 November 2013. The document is a Forth Road Bridge ‘Meeting of Forth Estuary Transport Authority, 26 February 2010, Visitor Centre Proposals’ document.</p> <p>The 29 May 2013 South Community Forum Minutes will be amended to reflect the correct document reference.</p> <p>AS stated that the document included references to the development of what is now the Forth Replacement Crossing Contact and Education Centre.</p>	<p>EDT</p>
<p><u>SCF280813 / 2.2f</u></p>	<p><i>“DT should read DR on both occasions. (i.e. Doug Ross not Doug Tait). Please also amend this on the Outstanding Actions 28 August 2013 paper.”</i></p> <p>The 28 August 2013 South Community Forum Minutes will be amended to reflect this change.</p> <p>AS stated that as the 28 August 2013 Outstanding Actions Paper is not a published document it does not need to be amended.</p>	<p>EDT</p> <p>Noted</p>
<p><u>SCF280813 / 3.1</u></p>	<p><i>“To be added –</i></p> <p><i>Q DT asked who would be responsible for Echline Corner Junction?</i></p> <p><i>A GP confirmed that the gyratory will be the</i></p>	<p>EDT</p> <p>Noted</p>

<p>Summary</p>	<p><i>responsibility of the Local Authority and onslips and offslips will be FBOC's responsibility."</i></p> <p>The 28 August 2013 South Community Forum Minutes will be amended to reflect this addition.</p> <p>AS stated that the Draft Minutes of the 29 May South Community Forum will now be revised accordingly and published on the project website.</p> <p>No further comments on the 28 August 2013 South Community Forum Meeting Minutes were received and the Draft Minutes of the May and August South Community Forum Meetings were approved.</p>	<p>EDT</p> <p>EDT</p> <p>Noted</p>
<p>2.2</p>	<p>Outstanding Actions</p>	
<p>SCF290513/3. 7</p>	<p>Contact and Education Centre</p> <p>DT provided clarification and supplied the document to LS and Forum Members on 24 November 2013. The document is a Forth Road Bridge 'Meeting of Forth Estuary Transport Authority, 26 February 2010, Visitor Centre Proposals' document.</p>	<p>Noted</p>
<p>SCF280813/2. 1</p>	<p>Public Transport Working Group</p> <p>The relevant web link to the Public Transport Working Group strategy was provided in the Draft Minutes of the 28 August South Community Forum meeting circulated to the Forum members on 18 October 2013.</p> <p>LS stated that the latest meeting of this group took place on 12 November 2013 and that one of the key issues being taken forward is a study of the Newbridge area. The study is currently at the development stage and the the group would meet again in 6 month's time.</p>	<p>Noted</p>
<p>SCF280813/2. 4a</p>	<p>Outstanding actions paper Speed checks</p> <p>Traffic flow data in PDF format was forwarded to EW on 20 November 2013. EW requested this data in Excel format and KM directed EW to DW as the data owner. EW intimated she would follow this up with DW.</p>	<p>Noted</p>
<p>SCF280813/2. 2a</p>	<p>Traffic Flow statistics between M9 Spur and A904</p> <p>LS confirmed that the TS website had been reviewed and that the traffic data was being uploaded as soon as was practicable.</p> <p>Current data included: Automatic Traffic Counter: Aug (final), Sept (draft), Oct (draft). Journey time data: Aug (final)</p> <p>EW suggested that a commitment under the CoCP to</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>

	<p>publish data was not being met. Journey Time data was 3 months out of date and that if Scottish Ministers were unable to provide the data, the public should be made aware. EW said that there had been opportunity during the Bill process for this matter to be addressed and that this should be a lesson learned.</p> <p>LS stated that the EDT were publishing data as timeously as possible and EW acknowledged this.</p> <p><u>Post Meeting Note</u></p> <p>Journey time data for Sept and Oct were published on 29 November 2013 bringing all traffic data up to date as far as possible.</p>	Noted
SCF280813/2.2b	<p>A discussion took place between LS and EW at the end of the 28 August South Community Forum meeting. The full traffic data and explanation was supplied to EW on 28 October via e-mail for the counter on the A904 East of Newton.</p> <p>EW thanked EDT for this information.</p>	Noted
SCF280813/2.2c	<p>LS informed members that following the 28 August South Community Forum Meeting, minor amendments/verification to traffic counter sheets supplied at the meeting were made. Revised sheets were issued with the Draft Minutes of the 28 August South Community Forum meeting which was circulated to the Forum members on 18 October 2013.</p> <p>LS confirmed that the data was supplied with an explanation requested by EW.</p>	Noted
SCF2808132.2d	<p>Pollution caused by construction vehicles</p> <p>LC said that the gulleys were still blocked.</p> <p>As DW was absent, it was agreed that this item will be retained as an outstanding action until the next South Community Forum Meeting.</p>	CofEC
SCF290513/2.3g	<p>Identification of noise</p> <p>EM e-mailed DT on 30 August 2013 explaining the procedure FCBC would take to identify the source of any noise exceedance.</p>	Noted

<p>SCF280813/2. 2e</p>	<p>Society Road works LS said that Society Road works were now approximately 99% complete; road works have been completed though trees were still to be planted. EM stated that the white lines were now complete.</p> <p>Regarding the extension of the footpath to Linn Mill, TS have agreed with CofEC that EDT will undertake the design for this work in the coming months.</p> <p>Works were unlikely to commence before 2016 as it would not be practical to commence before reinstatement of the FRC haul road crossing to the East of the Linn Mill bridge. TS/CofEC will progress the construction works in due course which may be undertaken by FCBC.</p> <p>KG asked whether TS could supply wording for QDCC website on this subject. LS passed KG a copy of recent correspondence sent to Colin Keir MSP on this subject.</p> <p>LC commented that the footpath was slippery and considered it dangerous. LS said he wasn't aware of any problems with the footpath.</p> <p>LC questioned if there were issues with the road surface and if Society Road was in fact complete. LS stated that Society Road was complete and there were no issues with the road surface, however, normal practice would be to monitor the surfacing.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
<p>SCF280813/2. 2f</p>	<p>Discussion with Roads Commissioner regarding Gas Board works As DW was absent, this item will be retained as an outstanding action until the next South Community Forum Meeting.</p>	<p>CofEC</p>
<p>SCF290513/4. 1a (2)</p>	<p>Compound storage area near Echline LS stated that a Post Meeting Note had been included in the draft minutes of the 28th August South Community Forum meeting indicating that the compound storage area near Echline had been accessed by Scottish Water's contractors but general site access had been removed.</p> <p>LS highlighted that discussion and e-mail exchange between DT and EM had subsequently taken place explaining that the information of 30 August was correct at this time but there had been further requirement for access in the intervening period.</p>	<p>Noted</p> <p>Noted</p>

	<p>However, LS confirmed that it was now no longer possible to use this access due to the on-going A904 realignment works in this area.</p>	Noted
SCF280813/2.2g	<p>14 day notice period LS stated that a Post Meeting Note was included in the Draft Minutes of the 28 August South Community Forum noting that the latest project update was issued with the minutes.</p> <p>LS informed the members that the updated three month look ahead will be uploaded to the TS website next week and notification flyers also continued to be distributed to those residents that may be affected by the works.</p> <p>EW said she thought the three month look ahead was confusing, particularly regarding completed works not being mentioned, and would consult the CoCP. EW stated that she intended to escalate a complaint at the appropriate level if she thought a requirement was not being met.</p> <p><u>Post Meeting Note</u></p> <p>The EDT will review the CoCP and 3 month look ahead again to see what changes can be made to better meet the needs of the Community Forum Members with respect to notification of significant upcoming works and completed works.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>EDT</p>
SCF280813/2.2h	<p>Vehicles exiting south compound LS stated that a request had been received from DT to discuss 'vehicles exiting the south compound' under 'community issues'. LS indicated that this item would be considered in the community issues section of the Agenda.</p>	Noted
SCF280813/3.1	<p>Update on FBOC The Draft Minutes of the 28 August South Community Forum meeting included a Post Meeting Note with a website link to the Forth Bridge Operating Company (FBOC) map showing areas of responsibility.</p>	Noted

<p>SCF28081313 /4.4</p>	<p>Update from Employer's Delivery Team</p> <p>Public Meetings</p> <p>LS informed the forum members that the dates for the public meetings would be decided as soon as possible following the next meeting of the Traffic Management Working Group in December 2013.</p> <p>LS said that it was the intention that Ferrytoll Junction would be the primary focus of the public meetings .</p> <p>EW did not believe that that should be the case, and queried whether information currently on the website was enough to inform the works on the South side.</p> <p>KG gave a QDCC view on the disruption on the Echline roundabout and tie-ins. They felt there would be more interest in how CofEC would deal with this that the South Queensferry Junction.</p> <p>LS stated that the public meetings would also provide an update on the A904/Queensferry Junction and B800 bridge works.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
<p>SCF280813/4. 5</p>	<p>Site Visit</p> <p>LS highlighted that a Post Meeting Note was issued with the Draft Minutes of the 28 August South Community Forum circulated on 18 October 2013, confirming that a Community Forum Site Tour was held on 16 September 2013.</p> <p>LS also pointed out a visit for a number of residents ad Dundas Home Farm had taken place on 12 October. A further site visit for forum members would be organised again in 2014.</p> <p>DB noted that this visit had been beneficial and thanked the EDT for organising.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<p>SCF280813/5. 1a</p>	<p>Forth Crossing Bridge Constructors</p> <p>Principal Contract</p> <p>AS confirmed that the longest delivered length of approach viaduct launch steel was 33 metres.</p> <p>EM confirmed that the longest delivered length for the Queensferry Junction bridge steel was 27.5 metres.</p>	<p>Noted</p> <p>Noted</p>
<p>SCF280813/5. 1b</p>	<p>QDCC confirmed that the TTRO for Society Road was forwarded to EW as requested.</p>	<p>Noted</p>

SCF280813/5. 1c	<p>LS intimated that it was the EDT and FCBC understanding that the Community Councils had been consulted as part of the planning approval process.</p> <p>LS informed forum members that planning permission was granted on 12 November 2013.</p> <p>EW now understood that Newton CC lies out with the CofEC consulting areas, but requested whether sight of the planning reference number was possible. EM agreed to provide this</p> <p>KG said that QDCC were made aware due to their statutory body status and the fact that they were in regular liaison with CofEC officials.</p>	<p>Noted</p> <p>Noted</p> <p>FCBC</p> <p>Noted</p>
SCF280813/7. 1	<p>AOB</p> <p>Commitments and undertakings</p> <p>LS confirmed that the commitments and undertakings were currently being reviewed, and would be updated on the Project website prior to the end of the year.</p> <p>LS highlighted that this had not been updated regularly in the last year as there was very little to update.</p> <p>EW asked that forum members be made aware when this happens, and for a broad completion date to be entered into the progress box.</p>	<p>Noted</p> <p>Noted</p> <p>EDT</p>
SCF280813/7. 2	<p>FRC Website</p> <p>LS confirmed that a Post Meeting Note was issued with the Draft Minutes of the 28 August South Community Forum circulated on 18 October 2013, confirming that this issue was resolved and communicated by e-mail to forum members by AS on 29 August 2013.</p>	<p>Noted</p>
280813/7.5	<p>Hedge running West of A904</p> <p>As DW was absent, this item will be retained as an outstanding action until the next South Community Forum Meeting.</p> <p>DB commented on the absence of DW/CofEC representation at this and previous meetings and asked that this be discussed at a future forum meeting as the members thought this was an important issue and a deputy should be provided.</p>	<p>CofEC</p> <p>CofEC</p>
3	Forth Bridge Operating Company - Update	
	GP provided an update on the progress of the FBOC	

contract and the Forth Bridges Forum.

- The FBOC contract responsibility will include the connecting roads from M90 Junction 3 Halbeath in the North through to M9 Junction 1A Kirkliston in the South.
- Procurement process timetable: Invitation to participate, December 2013; Tender return, August 2014; Contract award, December 2014.
- Three Participants invited to tender: Amey LG Ltd, Ringway-Jacobs-Cofiroute and Scotland Transerv.
- Overview of the Forth Bridges Forum and its five key functions.
- Rather than setting up separate community forums for FBOC, GP will attend FRC Community Forums to provide regular updates.
- The FBOC team or the Forth Bridges Forum can be contacted at forth_bridges@scotland.gsi.gov.uk.
- World Heritage site application to be submitted by the end of January 2014.

Discussion points raised:

EW asked regarding function 2 of the Forth Bridges Forum around engaging with communities, why a community forum was not in place – what was the plan for this?

GP replied that there had already been 2 meetings with the North and 2 with the South, and that a focus of the issues/complaints raised by attendees at those meetings had been on the Forth Replacement Crossing. That was not the purpose of those meetings. Therefore, it was thought more beneficial for GP to attend FRC Community Forum meetings.

GP would be happy to reinstate the meetings, but that had to be on the understanding that it would not be the purpose to discuss issues about the FRC project construction.

DT had attended meetings for the South and said that his experience was that questions were being raised, rather than complaints.

KG asked how FBOC plan to achieve function 2 “to maintain effective engagement with local communities on issues that may affect, impact or be of interest to them”

	<p>GP acknowledged that more could be done, one of the purposes of attending the South Community Forum was to do this.</p> <p>KG highlighted that it was important that engagement happens now if the Forth (Rail) Bridge is to receive World Heritage Status, and feels that at the moment the Forth Bridges Forum does nothing for South Queensferry.</p> <p>GP stated that there was already a sub-group of the Forum in place for the World Heritage application and that it had been agreed at the Forum meeting only this week to establish a Visitors Attraction sub-group..</p> <p>A view was made to the fact that 2 separate forums should exist as there were clearly separate issues to be discussed.</p> <p>LS stated that the purpose of GP attending FRC community forums, was to ensure continuity of community engagement through the FRC construction stage through to and into the maintenance and operational stage.</p> <p>LS suggested that GP look at next steps to ensure necessary linkages are made engaging the community in this work.</p> <p><u>Post Meeting Note</u></p> <p>Given the comments received at the meeting, the Forth Bridges Forum will reinstate their meetings with the SCF on a bi-monthly basis to discuss the on-going work of the Forum and the progress of the FBOC contract.</p> <p>To support the World Heritage application, the Forth Bridges Forum has already established a sub-group on which South Queensferry is represented.</p> <p>Work on the various Visitor Attraction options has now reached a stage where further work is needed and input from the local community is required. The Forth Bridges Forum intends to establish a further sub-group for this purpose and South Queensferry, amongst others, will be invited to provide representation.</p>	GP
4	Employer's Delivery Team – update	

4.1	<p>Newton Traffic Calming Work LS confirmed that the Newton Traffic Calming Measures have now been completed by West Lothian Council on behalf of FRC.</p>	Noted
4.2	<p>Contact and Education Centre (CEC) LS noted that recent Open Days in November had been well attended with 660 visitors and would recommence in April. Thought would be given to the format for these, such as opening each Saturday, holding technical lectures etc. Material within the CEC will also be refreshed in time for the April opening.</p> <p>EM highlighted that that the CEC had received over 2,500 visitors through its doors since it opened and that all schools in Scotland had received invites. 80 Schools have booked visits and a further 56 have indicated an interest to attend.</p>	Noted Noted
4.3	<p>Ministerial School Visit LS confirmed that the Minister for Transport and Veterans, Keith Brown MSP had visited Cleish Primary School and Madras College on the 30 October 2013 as part of the Name the Bridge school competition. As part of the competition, a class of pupils from each school will visit the FRC site later in the academic year.</p>	Noted
4.4	<p>Engaging with Communities – Construction</p> <p>LS stated that the Engaging with Communities publication is currently being refreshed and will include brief information on the FBOC contract. Members have been asked for any comments and/or suggested additions on the current version (October 2011) by COP 6 December.</p> <p>LS confirmed Forum members will also have the opportunity to provide comment on the draft version ahead of publication.</p> <p>LS highlighted that this refresh would bring the document up to date given that construction was now well underway with Fife ITS and M9 J1A open to traffic etc.</p> <p><u>Post Meeting Note</u></p> <p>No comments have been received from SCF members by the requested date of 6 December.</p>	SCF Noted Noted

4.5	<p>Project Website</p> <p>LS reported that the FRC Project website had received over 15,500 individual hits, with the web cams proving especially popular.</p>	Noted
4.6	<p>Compensation claims</p> <p>LS updated the Forum on the current position:</p> <p>130 claims from the 316 owners /occupiers / lessees in relation to the FRC General Vesting Declarations carried out in April and June 2011 have been received - an increase of 9 claims since the update provided at the last meeting. Of these 22 Claims have been settled in full (an increase of 3) and 25 have received 90% part payments (an increase of 3).</p>	Noted
4.7	<p>Fife ITS and M9 Junction 1A – Part 1 claims</p> <p>LS stated that it is approaching a year since opening of the two subsidiary FRC schemes Fife ITS (4 December) and M9 Junction 1a (1 February). Adverts will be placed locally for both schemes separately in November and January respectively for the start of the claim period for Part 1 Claims. The adverts would also be placed on the project website.</p>	Noted
5	<p>Forth Crossing Bridge Constructors (Principal Contract) – Update</p>	
	<p>EM gave a progress update from FCBC:</p> <ul style="list-style-type: none"> • Earthmoving opposite Dundas Home Farm and around the B800 will be complete in Spring 2014. • Earthworks for Southbound bus link substantially complete. The service protection works are on-going and preparation for the B800 replacement bridge is underway. • Earthmoving well advanced between Dundas and Echline. Road works including drainage, sub-base, kerbing and blacktop will be progressed in 2014. • Queensferry Junction bridges are now ready for deck beam placement with this planned for week commencing 25 November 2013 – very weather dependant due to wind. • Earthworks substantially complete for East tie-in of A904 realignment. Drainage and road works will continue on the A904 into Spring 2014. • South Approach viaduct steel is almost ready for 	

	<p>the first launch in December.</p> <ul style="list-style-type: none">• Pier S7 is approaching full height.• Pier S5 and S4 foundation concrete bases are in place.• Society Road improvements are complete.• South and North Towers are approaching start of tower construction.• Central Tower shuttering almost ready for tower pour number three. This is the third of 54 pours which will take another 19/20 months to complete.• On the North side, various road works activities are on-going on the B981 Castlandhill Road and King Malcolm Drive realignments and piling has commenced for the Ferrytoll viaduct. <p>DB queried EM on the fact that there would be no more oil shale deliveries until February next year, when he understood that they were still delivering, and it had been suggested that they may come through Kirkliston.</p> <p>EM replied that there had only been two deliveries last month and deliveries were not likely to resume until February. He thought that delivery vehicle routing may only be an issue in relation to when City of Edinburgh Council decided to upgrade the A904.</p> <p>EW asked whether the variable message signs were being used in the delivery of the steel, and whether there had been problems.</p> <p>LS confirmed that there had been no problems with the deliveries.</p> <p><u>Post Meeting Note</u></p> <p>The variable message signs have not been used.</p> <p>LS showed members a demonstration of a new Virtual Reality Model of the project and stated the intention for this to be used as part of the new materials for use when the CEC open days commence next year.</p>	
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6	Community Issues	
6.1	<p>Minutes of Meetings Procedures: Procedures for Minutes of SCF Meetings</p> <p>EW asked for clarification on the process for publication of draft minutes and said that historically there had been problems.</p> <p>AS confirmed that the EDT would aim to issue minutes within 2 weeks to forum members, seeking comments prior to publication in draft form. The Draft Minutes would be taken to the next meeting of the forum, and members asked to approve as final.</p> <p>Subject to further comments taken at the meeting, the Draft Minutes would then be amended as necessary and uploaded as Final versions.</p>	
6.2	<p>Road Safety: Construction vehicles continue to turn at Echline Corner despite several complaints</p> <p>LS acknowledged DT complaints to FCBC of 16 October and 1 November regarding this issue, and that corrective action had been taken in response.</p> <p>EM said that signs had been erected to try to prevent this action, in addition to other actions as set out in emails from EM to DT.</p> <p>DT said that more complaints had been submitted to FCBC and that the signs were not in the correct place for drivers (as indicated in the response received from Nixon). DT also stated that this was an on-going issue that needs to be kept on top of and he was convinced that it will keep occurring.</p> <p>LS confirmed that the sign has since been moved to a more appropriate location, and noted that once the Queensferry Junction roundabout is in place in 2014 turning will no longer be possible at Echline corner.</p>	
6.3	<p>Air Pollution Mitigation: Concern has been raised about the high level of dust being raised by construction works in the cutting at Echline Corner</p> <p>LC passed photos of what he believed to be dust rising from cutting works near to Echline corner and</p>	

	<p>stated that dust suppression measures hadn't been seen. This was a concern as the deepest part of the work hadn't yet begun.</p> <p>EM stated that the photos showed smoke rather than dust.</p> <p>EM offered to meet LC/DT on site in order to try to clarify/explain further.</p> <p>EW enquired as to whether there were "dust catchers" in the area.</p> <p>EM said that there had been no exceedances recorded, and agreed to look at the location and continue to monitor the results.</p> <p>EM emphasised that FCBC were undertaking all necessary mitigation measures and doing all they could do to suppress dust.</p>	<p>FCBC/LC/DT</p> <p>FCBC</p>
<p>6.4</p>	<p>Document Updating Procedures: Revised/updated formal documents should be notified and distributed immediately to community forum members and discussed at community forum meetings</p> <p>LS confirmed that no key documents had been updated since the last meeting, but that aspects of the Environment Management Plan (EMP) were due for imminent update.</p> <p>LS undertook that EDT would notify members accordingly (with hard copies for LC, DT and EW)</p> <p>LS said that he had had discussions with LC and DT regarding this issue earlier in the year and would ensure that when key documents were updated and published on the project website that forum members be notified via e-mail.</p> <p>EW thought that the TS website was difficult to navigate and identify where documents had been updated and what versions were online.</p> <p>LS confirmed that EDT would look at this with a view to ensuring revisions were clear.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

6.5	<p>Society Road upgrade to Linn Mill</p> <p>This item (regarding the extension of the footpath to Linn Mill) was discussed earlier in the meeting.</p>	Noted
7	Any Other Business	
7.1	<p>Seeding at U221</p> <p>LC enquired about the seeding on the U221 that he believed would happen last month.</p> <p>EM stated that this had not been undertaken but that he would check this.</p>	FCBC
7.2	<p>A904 Road Cleaning Regime</p> <p>LC raised comments on the state of the footpath along the A904, that it needed to be cleaned.</p> <p>AS confirmed that EDT had received information from City of Edinburgh Council that there was no routine cleaning regime in place but that this was completed on an 'as necessary' basis.</p> <p>KG asked for a copy of the e-mail received. This was supplied at the meeting.</p> <p>EM stated that FCBC had put a lot of effort in the past into cleaning the A904 when there was a requirement for them to do so.</p>	<p>Noted</p> <p>Noted</p> <p>EDT</p> <p>Noted</p>
7.3	<p>30 mph speed signs</p> <p>LC highlighted that two new 30 mph signs had been erected. LC stated that this was requested some time ago. LS noted that there was less of an issue of speed non-compliance as the current road works and narrowing of road width have had the effect of reducing vehicle speed.</p>	Noted
7.4	<p>Flyer 49 – Approach Viaduct South Launch Steelwork</p> <p>LC said that he felt he had to object in principle to the recent Flyer 49 regarding extending the hours for steel welding works, due to commence on Monday 2 December.</p> <p>LC said that the objection was based on the fact that the hours of work for the project had already been set</p>	<p>Noted</p> <p>Noted</p>

	<p>out, and were now changing, and suggested that more welders be taken on as an alternative solution.</p> <p>EM stated that the reason for the extended hours was to do with the continuity of the works. LS said that in practical terms, there should be no impact regarding noise due to this welding activity.</p> <p>AS highlighted that the proposal had been approved by the Employer's Representative and Noise Liaison Group – all in line with the CoCP.</p> <p>EW asked that the relevant sections of the CoCP are identified.</p> <p><u>Post Meeting Note</u></p> <p>The Contractor is permitted to make an application to work outside normal working hours in accordance with Paragraph 3.4.10 of the Code of Construction Practice. That paragraph permits applications to be made and the consideration of that application is covered by the requirements of Section 5 of the Code of Construction Practice.</p> <p>The procedures followed to consider the Contractor's application are those which stem from 5.2.6 of the Code of Construction Practice. The Employer's Representative's team and the Noise Liaison Group reviewed the Contractor's assessments as required by this paragraph. This included a review of the documentation submitted by the Contractor and also a site visit conducted by the NLG with the Contractor to gain a full understanding of the works that the Contractor sought permission to carry out and any potential noise issues.</p> <p>The Employer's Representative and NLG are content that the works are necessary and that, following the Contractor taking account of additional mitigation required by the Employer's Representative and Noise Liaison Group, best practicable means measures are in place. On this basis, taking full account of the views of the Noise Liaison Group as required by paragraphs 5.2.6 and 5.2.11 of the Code of Construction Practice, the Employer's Representative granted approval for the works to be undertaken.</p>	<p>Noted</p> <p>Noted</p> <p>EDT</p>
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7.5	<p>Works on B800</p> <p>DB enquired about any interruptions caused when work started on the B800, and how long they would last.</p> <p>EM said that all work will be done offline until the tie-ins (spring 2015), the work will involve traffic signals and it is intended that works would be undertaken to minimise disruption as far as practically possible.</p>	<p>Noted</p> <p>Noted</p>
7.6	<p>Forth Bridges Operating Contract (FBOC)</p> <p>KG asked whether FBOC would intend using new facilities or operate from the FETA offices.</p> <p>GP said that the intention was to use the FETA offices together with the operations and storage areas in the North and South abutments. There is also vacant land across from the BP station on the A904 which may be let for storage.</p>	<p>Noted</p> <p>Noted</p>
8	<p>Date of next meetings</p>	
8.1	<p>North Community Forum, 19 February 2014 South Community Forum, 26 February 2014</p>	<p>Noted</p>