



## **Forth Replacement Crossing Community Forum (South) Minutes**

**Meeting location:** Dakota Hotel

**Meeting Date/Time:** 31 January 2012 – 7pm

**Subject:** Community Forum South

**Participants:**

**Community Representatives**

Keith Giblett (QDCC)  
Terry Airlie (QDCC)  
Martin Gallagher (QDCC)  
Bert Scott (BRIGS)  
Doug Tait (BRIGS)  
Les Chapman (BRIGS)  
Maggie Quayle (BRIGS)  
Janet Thornton (Newton CC)

**Transport Scotland – Employers Delivery Team (EDT)**

Lawrence Shackman  
Ross Hornsey  
Keavy O'Neill  
Allan Buchan (C/o BIG Partnership)

**Forth Crossing Bridge Constructors (FCBC)**

Ewen MacDonell

**John Graham (Dromore) Ltd**

Richard Docherty

**John Sisk and Roadbridge**

Elaine Barrie

**Dawn Construction**

Steve Gillan  
Derek Scotland

**Observers**

1 observer

**Apologies**

Derek Chambers

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	Notes	Action
<b>1</b>	<b>Meeting chaired by Lawrence Shackman</b>	
<b>2</b>	<b>Review of minutes and outstanding actions South Community Forum 2 November 2011</b>	
<b>2.1</b>	LS reiterated the purpose of Forum meetings – including that: <ul style="list-style-type: none"> <li>- In the first instance, individual issues should be dealt with by CLOs or through correspondence / email</li> <li>- Observers are welcome to attend, but should not participate in the meeting.</li> </ul>	Noted
<b>2.2</b>	Minutes were approved for TS to post on website.	Noted
<b>2.3</b>	<b>Further items from Outstanding Actions paper presented were discussed</b>	
<b>SCF230811/ 8.2</b>	<b>2.3(8.2) Procedure for community review and feedback on Environmental Management Plan (EMPs)</b>  Minute updated and MG confirmed acknowledgement had been received, but not a detailed response on what was/was not accepted based on QDCC feedback. EM to arrange feedback asap.	FCBC
	RD to forward document to NCC at end of meeting.	Complete
<b>SCF230811/ 8.7</b>	<b>2.3 (8.7)Working Group / non compliance with Code of Construction Practice (CoCP)</b>  Minute updated to reflect that TS will highlight Forum members of any approved variations against plans/standards.	Complete
	EW to forward note for TS outlining the type of information on variations required.	EW
	LS confirmed there were no circumstances to date where contractors are working outside agreed hours/CoCP rules. Community representatives believed contractors are working outside agreed hours and highlighted safety concerns re delivery vehicles at Echline Corner which were visible and	Noted

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	<p>parked during various peak am traffic periods.</p> <p>EM and LS confirmed FCBC/TS was unaware of this issue and that deliveries should be avoided as far as practicable before 9.30am.</p>	
<b>SCF310112/ 2.3a</b>	<p>EM to visit the area next morning and respond to community representatives.</p> <p>MG suggested that EM/TS review previous email correspondence and if not addressed a meeting be organised on site involving community representatives.</p>	<p>FCBC</p> <p>Noted</p>
<b>SCF310112/ 2.3b</b>	<p>Discussion took place re previous correspondence between BRIGS and TS re south approach road and CoCP non-compliance. LS emphasised that updated proposals (re size of south compound) meant number of trucks on road would, in overall terms, be greatly reduced from that previously envisaged during Bill discussions. LS and DT to clarify information request and respond outside Community Forum.</p>	TS/BRIGS
<b>SCF310112/ 2.3c</b>	<p>DT queried lorries turning left at BT mast and if this is allowed. EM to check and advise.</p> <p>Associated papers updated and minutes published.</p>	<p>FCBC</p> <p>Complete</p>
	<p><b>2.4 Outstanding actions paper</b> Circulated in advance of meeting</p>	Complete
<b>SCF230811/ 1.1</b>	<p><b>2.5 (1.1) Ground water report</b> EM confirmed that due to the ground investigations being delayed the report would now be completed and forwarded in April.</p>	FCBC
<b>SCF230811/ 7.2</b>	<p><b>2.5 (7.2) Compensation</b> DT to forward details of other claimants.</p>	BRIGS
	<p><b>2.5 (7.4) Port Edgar Marina</b> Minutes from FCBC meeting were issued.</p>	Complete
<b>SCF230811/ 8.5</b>	<p><b>2.5 (8.5) Bo'ness Crossing</b> LS confirmed that the traffic management measures are being pursued with City of Edinburgh Council</p>	TS

	(CEC) (and with West Lothian Council (WLC) regarding the Newton Village works) for completion by the end of this year. TS to update representatives re progress.	
	<p><b>2.5 (8.6) FRC website</b> RH confirmed website had been updated recently. Some lost links are currently being restored. RH met with EW of NCC and she provided very helpful feedback which was incorporated where appropriate. RH confirmed automatic feed of latest developments is to be included.</p> <p>No feedback had been received from other forum members, but TS would be happy to consider comments or issues re the revised site.</p> <p><b>Q</b> Query if complaints had been received re broken links? <b>A</b> RH confirmed 3 comments had been received.</p>	<p>Completed</p> <p>Noted</p> <p>Noted</p>
	<p><b>2.5 (8.8) Monitoring equipment</b> LS confirmed data is now being published on the FRC website:</p> <ul style="list-style-type: none"> <li>- FCBC data to the end of Dec was available. Jan data should be available following upcoming verification by the Noise Liaison Group.</li> <li>- J1a noise data for Sep/Oct is available on the FRC website – Nov/Dec data will be published soon.</li> <li>- Fife ITS – all data is on the FRC website.</li> </ul> <p>LS confirmed there has been no record of CoCP limits being exceeded due to construction. The only exceptions were caused by high winds or other activities not related to the construction works.</p> <p>TS to advise Community Forum members when new data is published.</p> <p>LS confirmed that EW had provided useful feedback on the proposed format of monitoring reports and TS has written to her explaining the comments that have been incorporated and those that have not.</p>	<p>Noted</p> <p>Noted</p> <p>Complete</p>

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	<b>(3) FCBC Construction Programme</b> LS confirmed a programme has been published on FRC Website.	Complete
<b>SCF011111/3a</b>	<b>(3) CGI Model</b> EM confirmed the model based on Google Earth format is in production but cannot be completed until some final design work is confirmed. EM to confirm expected date when available to Forum members – to be added as note to minute.	FCBC
	<b>(3) Format of 3 month look ahead plans</b> Updated formats adopted on website.	Complete
	<b>(3) FRC Traffic alerts</b> LS emphasised that where possible, advance information was provided on the FRC website.  LS confirmed 3 month traffic management look ahead is published on the FRC website	Complete  Noted
<b>SCF011111/3b</b>	<b>(3) Traffic Scotland alerts</b> Link from FRC website to Traffic Scotland provided.  MG suggested it would be useful if FRC website could provide/filter relevant Traffic Scotland information as people may not link to this other site from FRC. RH to investigate.	Complete  TS
	<b>(5.2) Kirkliston issues</b> LS confirmed no additional issues were highlighted at last J1a Community Forum Meeting. DT confirmed HZ had been advised to contact TS and he understood a number of issues were discussed outside the meeting.	Complete
	<b>(6.1) Dundas Home Farm</b> Discussions with residents are planned this week as bund works are due to begin.	Complete
	<b>(6.1) Flyers</b> KON confirmed local community advice flyers have been published on website. (RH confirmed that website links are currently being re-established).	Complete

<p><b>SCF011111/7.1</b></p>	<p><b>(7.1) Flooding on A904 and B924</b>          LS confirmed response had been provided indicating that contact had been made with (CEC) to clarify that the flooding was council's responsibility as part of a long-term problem. LS/EM stated that the new road drainage system (and earthworks etc construction) will alleviate the problem.          DT said CEC is claiming the issue is the responsibility of TS.</p> <p>TS/EM to clarify contact at CEC (Murray Black tbc) and when drainage system is likely to be/can be installed – to be included as note on minute.</p> <p><b>Post Meeting note:</b> Contact at CEC is Darren Wraight. FCBC have confirmed that the installation of the drainage system will be towards end 2013 / start of 2014.</p> <p>KG highlighted further flooding problem at part of road where Macdonald's restaurant is located.</p> <p>LC asked that it be minuted that contractors be aware of the problem and agree to take every precaution to protect people's property.</p>	<p>TS/FCBC</p> <p>Noted</p> <p>Noted</p>
	<p><b>(7.2) Property condition surveys</b>          EM provided update -          Property Surveys:          - 86 were required          - 79 have been completed and 73 reports issued          - 7 where unable to contact or do not wish us to proceed.</p> <p>Structural Surveys:          - 22 were required          - 17 have been completed and 9 reports issued          - 5 where unable to contact or do not wish us to proceed. EM confirmed discussions are ongoing and some residents may have changed their mind.</p> <p><b>Q</b> DT asked why some properties were subject to standard survey and why some had structural surveys? He highlighted some residents concerns that standard survey would not "stand up in court" if residents sought compensation.</p> <p><b>A</b> LS confirmed that all were supposed to be</p>	<p>Noted</p> <p>Noted</p>

<p><b>SCF011111/ 7.2a</b></p> <p><b>SCF011111/ 7.2b</b></p>	<p>standard surveys and that these would provide a sufficient baseline for post construction comparison. In some letters to residents they were accidentally described as structural surveys and TS had undertaken to honour this.</p> <p><b>Q</b> DT said he spoke to the surveyor who said the only difference in a structural survey involved lifting the loft hatch to take photos. He asked if this was correct? <b>A</b> LS said he was unable to comment but would check and advise. <b>(See Associated Papers, Page 15)</b></p> <p>Further update to be provided at future meeting.</p>	<p>FCBC/TS</p> <p>FCBC</p>
<p><b>SCF011111/ 7.3</b></p> <p><b>SCF011111/ 7.3</b></p>	<p><b>(7.3) Pollution monitoring</b> EM highlighted location of monitors.</p> <p>Note confirming locations to be included with minute. <b>(See Associated Papers, Page 15)</b></p> <p><b>Q</b> DT queried if approval had been provided by local authorities as recent advice from council was it had not? <b>A</b> EM understood approval had been provided through the Environmental Liaison Group the previous week.</p> <p><b>Q</b> DT asked if residents had agreed to monitoring location? <b>A</b> EM said that discussions with some residents had taken place and some air monitors added, but that he understood no further locations were required.</p> <p><b>Q</b> DT highlighted agreement that Echline should have advanced air monitoring equipment and that Scotstoun have also objected. <b>A</b> EM said he was not aware of objection from Scotstoun and that a PM10 monitor was required at Echline.</p> <p>LS and EM said they were unaware this was a problem. TS/EM to check with Environment Liaison Group and clarify situation – note to be added to minute.</p> <p><b>Post Meeting Note:</b> The City of Edinburgh Council is content with the M9 J1a monitoring locations. Consultation with the local authorities is ongoing with respect to the principal contract monitoring.</p>	<p>Noted</p> <p>FCBC/TS</p> <p>Noted</p> <p>TS/FCBC</p>

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	DT highlighted he would be happy to arrange for residents to meet with the council and TS.	Noted
	<b>(8.1) Environmental Management Plans (EMPs)</b> Note re approved activities and copies of EMPs supplied to Forum members.  See also 2.3 action ref <b>SCF0230811/8.2</b>	Complete
	<b>(8.3) Afternoon meetings</b> TS confirmed afternoon meetings were not convenient for all Forum members and current evening meetings would continue.	Complete
	<b>(8.4) Meeting date changes</b> KON confirmed all Forum members were being/would be advised in advance.	Complete
<b>3</b>	<b>Update from Employers Delivery Team (EDT)</b>	
<b>3.1</b>	<b>New offices</b> These have been opened at Ferrytoll where the EDT and FCBC will be based for the next five years.	Noted
<b>3.2</b> <b>SCF310112/</b> <b>3.2</b>	<b>Bus hard shoulder running/speed limits</b> LS highlighted consultation paper had been published on TS website and a copy had been issued to community representatives highlighting the opportunity to comment. LS confirmed that any queries should be directed to the FRC enquiry line.	Community representatives
<b>3.3</b>  <b>SCF310112/</b> <b>3.3</b>	<b>General Vesting Declaration / CPOs</b> LS confirmed there is little change since the last update - only 70 claims had been received from a possible total of 316 entitled to claim. The District Valuer has agreed 1 compensation claim and is nearing agreement with 6 more. Given the low response, TS will be writing again to all non-claimants.  TS to provide update at next meeting.	Noted  TS
<b>4</b>	<b>Dawn Construction</b>	
<b>4.1</b>	<b>Contact &amp; Education Centre construction</b> LS introduced SG and DS from Dawn Construction who provided an update on progress: - Reconfiguration of the FETA car park area is	Noted



	<p>complete.</p> <ul style="list-style-type: none"> <li>- The steel frame of the building is complete. Work is beginning on concrete floors and drainage services.</li> <li>- During the next 3 months the external envelope will be completed.</li> <li>- Internal works will be completed by April/May.</li> <li>- At present, works are on schedule.</li> <li>- Construction was due to complete in Sept 2012 but it is hoped to bring this forward.</li> </ul> <p><b>Q</b> Query re where trucks have relocated to from car park area?</p> <p><b>A</b> RH confirmed that this was never an official lorry park and consultation took place with key bodies (e.g. Road Haulage Assoc).</p> <p><b>Q</b> LC asked if Beamer Rock lighthouse could be reassembled at the site?</p> <p><b>A</b> LS confirmed that only NQ Heritage Society had approached TS. KG said QDCC had initial discussions with Port Edgar but they wished to focus on other issues and QDCC had been unable to identify any other local group to take this up. KG emphasised organising relocation of the lighthouse was not a QDCC priority, but they would try to assist any local group.</p> <p>LS/RH advised that all options could be considered.</p> <p>MG stated that QDCC had been involved in advising TS during the original discussions re design and build of the C&amp;EC and it was very satisfying to see it taking shape.</p>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<b>5</b>	<b>John Graham (Dromore) Ltd (Fife ITS Contract)</b>	
<b>5.1</b>	<p><b>Progress update and 3 month look ahead</b></p> <p>3 month plan is available on the FRC website, items discussed:</p> <ul style="list-style-type: none"> <li>- Mine consolidation works at certain Gantries are progressing</li> <li>- Piling has been completed at Gantry 1 and at Gantry 2 in the northbound verge near Park Lea</li> <li>- Directional drilling works are being undertaken</li> <li>- Generally, work is well underway throughout the corridor as consents and approvals are in place</li> </ul>	Noted

	<ul style="list-style-type: none"> <li>- Park Lea – noise and vibration equipment installed. No recordings to date have exceeded limits.</li> <li>- Earthworks and tree planting at Park Lea to be completed in spring.</li> <li>- Delivery of gantries is expected to begin in March for commissioning and testing with installation to follow later.</li> </ul>	
<p><b>5.2</b></p> <p><b>SCF310112/5.2</b></p>	<p><b>Traffic management</b></p> <ul style="list-style-type: none"> <li>- Traffic management measures remained effective during recent high winds due to efforts of maintenance crews</li> <li>- Plans are being finalised for reconfiguring traffic management measures to enable central reservation piling works for Gantry 2 (near Park Lea). This involves closing the central lanes at various locations, but will still retain two lanes running in each direction by using hard shoulders.</li> <li>- Essential works due to take place at end of March/April (date tbc) on southbound carriageway will require further reconfiguration with some additional lane restrictions at weekends. The works involve reconstructing the southbound carriageway from the A92/M90 merge to Admiralty to extend its current life and support the new bus lane. Queue monitoring will be implemented.</li> <li>- MG highlighted that previous experience suggests delays of 90min to 2 hours, possibly longer during key holiday periods, and this should be emphasised in publicity/information.</li> </ul> <p><b>Q</b> Query if consents have been/will be sought from emergency services?  <b>A</b> LS confirmed they are represented on the Traffic Management Working Group.</p> <p>RD/TS to provide details of traffic management to Forum members when details confirmed by Traffic Management Working Group. RH confirmed finalised plans would be widely publicised.</p>	<p>Noted</p> <p>Noted</p> <p>JG(D) Ltd/TS</p>



	<p>MG said he was unaware of advanced publicity for local people that speed would change. EM confirmed it was a matter for the Traffic Management Working Group.</p> <ul style="list-style-type: none"> <li>- Works will be required on A904 to incorporate new right turn into site – will require lane closures in both directions. Thermal lance works will remove road lines between 7pm and 12pm on Thu 2<sup>nd</sup> Feb. EM confirmed this will be a noisy operation.</li> <li>- Grout trial at Echline Field has been completed and will be backfilled</li> <li>- Signage is being erected – e.g. site boards</li> <li>- Site clearance of trees and new planting at Echline</li> <li>- Introduction of permanent fencing from Dundas heading north is due to begin</li> <li>- A904 earthworks heading south to south shore due to commence Feb/Mar</li> <li>- Excavation for south viaduct launch area to take place in Mar/Apr</li> <li>- Early planting to take place at Castlandhill</li> <li>- Blasting around St Margaret's Hope due from end of Feb</li> <li>- EM confirmed 5 notice board locations including ones outside Scotmid in South Queensferry and the shop in Newton. MG suggested one for South Queensferry was not appropriate. KG suggested a notice board at Tesco would reach significant number of additional people.</li> </ul>	Noted
<b>SCF310112/7.1a</b>	<p>EM said he would consider this subject to budget and advise Forum members but that previous discussions with Tesco had not been encouraging.</p>	FCBC
<b>SCF310112/7.1b</b>	<p><b>Q</b> LC asked if temporary footpath will be shut when south compound is opened? If yes, could a new path be run from the A904 to woods down west side of site boundary?</p> <p><b>A</b> EM noted and will check if possible and advise.</p>	FCBC
<b>7.2</b>	<p><b>Traffic management</b></p> <ul style="list-style-type: none"> <li>- Rock blasting at Winnyhill will require full closure of Castlandhill Road on a weekly or</li> </ul>	Noted

	fortnightly basis for 1 hour (between 8pm and 10pm) from 8 <sup>th</sup> February (date tbc). Traffic will be diverted around Rosyth. A rolling road block will also be required on the A90 dual carriageway during the blasting with traffic held for up to 20 minutes. When the date is confirmed, the traffic management measures will be publicised.	
<b>8</b>	<b>AoB</b>	
<b>8.1</b>	<b>Newsletter</b> LS confirmed the latest edition of Project Update was at the printers and would be delivered by 10 <sup>th</sup> Feb. A draft hard copy was circulated at the meeting for information.	Noted
<b>8.2</b>	<b>Enquiries and complaints</b> MG highlighted concerns re response times for CLO enquiries and complaints. Following correspondence with JW, MG asked that TS make clear that CoCP response times relate to complaints rather than enquiries. KON agreed that the next revision of 'Engaging with Communities – Construction' would clarify this.  EM apologised if any enquiry had not been progressed quickly enough, that FCBC policy was to treat enquiries and complaints with the same urgency and as quickly as possible. RH emphasised that contractually, TS does not make a distinction between complaint and enquiry and would expect any enquiry to be dealt with quickly and before it escalates to a complaint.	Noted  Noted  Noted
<b>SCF310112/ 8.2b</b>	DT suggested there should be a ref number applied to each enquiry and complaint . RH agreed that this could be applied to future correspondence or telephone responses to help people track enquiries.	TS/contractors
<b>8.3</b>	<b>School visits</b> EM confirmed that a number of school visits have been undertaken and are planned by FCBC including SQ and Echline Primary Schools. Activities include bridge building exercises. EM confirmed there had been no request from SQ High School despite an initial approach.	Noted

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<p><b>SCF310112/8.3</b></p>	<p>TA suggested EM contact SQ High's Deputy Head Jim Ferguson and if still no response let him know and he will approach school. SG confirmed Dawn Construction had been in contact with SQ High School.</p> <p>LS confirmed that a calendar of visits to the C&amp;EC could soon be booked by schools.</p> <p>LS also highlighted there was an on-going programme of presentations and talks to national, regional and local groups. If there was any aspect of construction the community forum members are interested in (e.g. construction sequencing of A904 Junction) TS would be happy to arrange a specific presentation.</p>	<p>FCBC</p> <p>Noted</p> <p>Noted</p>
<p><b>9</b></p>	<p><b>Next Community Forums (proposed)</b></p>	
<p><b>9.1</b></p>	<ul style="list-style-type: none"> <li>- South Community Forum : 25 April 2012</li> <li>- North Community Forum : 1 May 2012</li> <li>- M9 J1A Community Forum : 2 May 2012</li> </ul>	<p>Noted</p>

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### **Associated Papers**

#### **Ref: SCF011111/7.2a – Property Condition Surveys**

Thomson and Partners have provided the following brief of a Property Condition Survey and a Structural Survey:

##### Property Condition Survey

1. Visit the site and carry out a non-intrusive survey to record the general condition of the building internally and externally, including any relevant structures.
2. Record the current state of repair and decoration.
3. Note any visible defects.
4. Take record photographs to record the condition of the building at the time of the visit.

##### Property Structural Survey

1. Visit the site and inspect accessible areas to carry out a non-intrusive survey to record the general condition of the building and relevant structures.
2. Check and record the structural integrity of the building and comment and or identify any movement or other visible structural defects.
3. Inspect supporting walls and lintols and other structural elements, including where possible roof trusses within attic or roof void and where able to, record form of construction.
4. Carry out external survey and check and record signs of water damage or other damage to the fabric of the building that may have structural implications.
5. Comment on the overall structural integrity of the building.
6. Take record photographs to record the structural condition of the building at the time of the visit.

#### **Ref: SCF011111/7.3 – Pollution Monitoring**

Dust and air quality monitoring equipment has been installed at the following locations:

Principal Contract:

- Butlaw Fisheries – frisbee dust deposition gauge
- Barracks West - frisbee dust deposition gauge
- Barracks East - frisbee dust deposition gauge
- Inchgarvie Lodge - frisbee dust deposition gauge, automatic light scatter meter
- Linn Mill - frisbee dust deposition gauge, automatic light scatter meter
- Clufflat Brae - frisbee dust deposition gauge, automatic light scatter meter
- Springfield - frisbee dust deposition gauge
- Echline - frisbee dust deposition gauge, automatic light scatter meter
- Scotstoun - frisbee dust deposition gauge
- Dundas Home Farm - frisbee dust deposition gauge, automatic light scatter meter
- Newton - frisbee dust deposition gauge
- Whinnyhill – Frisbee, automatic light scatter meter

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M9 Junction 1a Contract:

- Kirklands Park Grove - dust deposition monitor
- Millrig Cottages - dust deposition monitor
- King Edwards Way - dust deposition monitor
- Buie Rigg - dust deposition monitor
- Construction compound - dust deposition monitor
- Overton cottages - dust deposition monitor