



**TRANSPORT
SCOTLAND**
CÒMHDHAIL ALBA

transport.gov.scot

ITS & CAV Strategy Manager

Application Form

Name

Please read this application carefully before completion. Further details on these roles can be found in our Further Information for Candidates document at www.transport.gov.scot/careers

Please return your completed form using emailing [Transport Scotland HR](#) or by post to HR Transport Scotland, 7th Floor, Port Dundas Road, Glasgow G4 0HF by midnight **Tuesday 4 August**.

All electronic applications will receive confirmation.

Personal Details

Decisions regarding which candidates are selected for interview are based on the information you provide in your application form. We are unable to guess and make assumptions on the skills and experience you may have. Remember that information based on unpaid work at home or in the community can provide excellent evidence also.

Before completing your application form, please read the Further Information Document for candidates. Additionally, think carefully before you complete your form. Once completed please check for mistakes and revise your form before submitting it. We are looking for relevant examples of how you match the essential criteria identified for the role you are applying for. We are not interested in statements of fact e.g. "I am a strong communicator", we require an example of a time when you demonstrated strong communication skills and what that involved.

Availability for Attendance at Assessment Centre

We envisage holding remote assessment centres between **31 August - 11 September**. These dates are fixed, however if there is a specific day that you cannot attend within this time frame please tell us here.

We cannot promise to change your assessment date but will try to do so.

To ensure we make the appropriate reasonable adjustments for your attendance, please indicate where you claim a guaranteed interview under the "Positive about Disability" scheme? (See below for further details on the Scheme)

Yes

No



ITS & CAV Strategy Manager

Salary: £38,541- £46,599
(pro rata for part time)

£4,500 pay supplement per
annum (pro rata for part time)

Location: Glasgow

Hours: 37 Hours

Transport Scotland

Transport Scotland is the national transport agency for Scotland and is accountable to Parliament and the public through Scottish Ministers, with a budget of around £2 billion per year. Transport is a vital feature of the Scottish Government's focus on increasing sustainable economic growth, and transport investments and policies have major impacts on the economy, people, and the environment.

The post sits within the Intelligent Transport Systems team in Transport Scotland's Roads Directorate and supports Programme for Government commitments in respect of connected and autonomous vehicles (CAV).

The team's objectives are directly linked to the Roads Directorate Business Plan objectives and the post contributes directly to delivery of the National Transport Strategy, Future ITS Strategy, and the CAV Roadmap for Scotland.

The Future ITS Strategy sets the direction for ITS services and infrastructure on Scotland's strategic road network and prioritises the needs of our customers.

The CAV Roadmap for Scotland supports the PfG commitment for Scotland to be at the forefront of developments in CAV, demonstrating that Scotland is 'Open for Business' in offering high quality test and demonstrator opportunities to developers and industry.

You will have responsibility for developing and delivering on the Initiatives set out in the CAV Roadmap for Scotland and building relationships with CAV developers within the UK and internationally to identify, encourage and secure opportunities for the research, development, demonstration, deployment and monitoring of CAV technologies, trials and pilots in Scotland.

You will be required to work across team, sectors, and supply chain to find opportunities to help Transport Scotland build its reputation for being in the forefront of developments in ITS and CAV technologies as they are developed, tested and implemented.

Essential Criteria

- Knowledge and experience of Intelligent Transport Systems (ITS) and Connected and Autonomous Vehicles (CAV), with the ability to develop policy and programmes in those areas.
- Experienced project manager, effective in scheme delivery and managing relationships in a range of stakeholder and supplier environments at a senior level.
- Demonstrable financial management skills including the ability to manage projects within agreed programme and budget.
- Understanding and experience of public procurement processes including developing or implementing a procurement strategy.

Essential Qualifications

Chartered Engineer with a relevant discipline, registered with the Engineering Council.

Main Duties

CAV Roadmap for Scotland

Manage the development and delivery of current and future Programme for Government commitments on CAV, including providing updates on progress on existing commitments and ensuring future PfG commitments are delivered.

Manage workstreams arising from the CAV Roadmap for Scotland, including the development and implementation of its 13 Initiatives and the development and delivery of ITS and infrastructure to support CAV trials in Scotland.

Project management of CAV research and development projects.

Future ITS strategy

Contribute to the regular review and development of the Strategy's plans and programmes and to the development and implementation of initiatives and support delivery against objectives and commitments in relation to ITS, CAV and supporting technologies.

Stakeholder engagement and relationships

Develop strong relationships with CAV developers, partners, stakeholders and the wider supply chain within the UK and internationally to identify, encourage and secure opportunities for the research, development, demonstration, deployment and monitoring of CAV technologies, trials and pilots in Scotland.

Financial management

Management of allocated budgets, maintaining and updating approved programmes and advising on future funding requirements.

Preparation and management of specific budget bids for CAV initiatives, including the development of business case, procurement strategies, delivery programmes, allocation of funds, and the co-ordination and monitoring of expenditure.

Personal Details

Surname [text] Title [text]

Forenames (in full) [text]

Other/ previous names [text]

National Insurance No. [text]

Nationality [text]

Have you ever possessed another nationality or citizenship?
If Yes please give full details with dates
[text]

Are you subject to immigration control? Yes [checkbox] No [checkbox]

Do you need a work permit? Yes [checkbox] No [checkbox]

Are you free to remain and take employment in the UK? Yes [checkbox] No [checkbox]

Home Address [text]

[text]

[text] Post Code [text]

Contact address if different from above? [text]

[text]

[text] Post Code [text]

Contact number [text]

Email address [text]

If you are an existing Scottish Government employee please enter your employee number

Are you employed in another Government Department or Non Departmental Public Body?

Yes

☐

No

☐

If yes were you recruited through Fair and Open Recruitment?

Yes

☐

No

☐

If Yes please provide your current employers HR Contact (name, telephone and email address)

Working Pattern (for Full-Time Posts)

Do you wish to work

Full Time

☐

Part Time

☐

If you wish to work part-time or another non-standard full-time work pattern, please provide details

Where did you hear about this position?

Have you in the past, or are you currently engaged in any type of political activity?

Disability

(You need not answer these questions unless you wish to do so.)

The Scottish Government participates in the “Positive about Disabled People” scheme. Under this scheme, all candidates who consider themselves to be disabled in terms of the Equality Act 2010, and who meet the essential minimum criteria for the post, will be guaranteed an interview. Where driving is stated as a requirement for the post, we are willing to consider any proposals put forward by disabled applicants, whose disability prevents them from driving, that would allow them to do the job by another means. Please give details on a separate sheet.

To access our disability fact sheet please visit <http://www.scotland.gov.uk/About/Recruitment/DisabilityFactsheet>

Note: The Equality Act 2010 states that a person has a disability if they have a physical or mental impairment and the impairment has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

A ‘substantial disadvantage’ is a disadvantage which is more than minor or trivial. ‘Long-term’ means that the effect of the impairment has lasted or is likely to last for at least twelve months (there are special rules covering recurring conditions). Further guidance in relation to the meaning of disability is accessible on the Equality and Human Rights Commission website <http://www.equalityhumanrights.com>

If you have a disability and are invited to sit a test or attend an interview would you like any particular arrangements made? If so please give details:

Employment History and Qualifications

Please provide a recent CV detailing current and previous employment, and any qualifications you hold and/or training you've attended that is relevant to the role. You must pay particular attention to the Essential Qualification for the role and ensure you have sufficiently evidenced how you meet it. Please continue on to the next page if required.

Employment History and Qualifications (Continued)

Current Salary	
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Membership of Professional Bodies
Please list the name, level of membership and any applicable renewal dates.

Statement in Support of Application

Please provide a Statement in Support of your Application with specific focus on how you meet the essential criteria for the role. If you have not evidenced how you meet each of the essential criteria we will be unable to invite you to assessment.

You may care to visit our website for information on how we recruit and guidance on completing your application form. NB: You have a maximum word count of 1200 words.

Statement in Support of Application (Continued)

Data Protection

By signing your application, if you are successful and agree to take up post, you are giving consent for the Scottish Government to carry out preemployment checks and obtain the information as outlined in the further information sheet.

I declare that the information I have given in support of my application is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered that any statement is false or misleading, or that I have withheld relevant information, my application may be disqualified or, if I have already been appointed, I may be dismissed. By signing this application I understand I am giving consent for the Scottish Government to obtain the information as outlined in the further information

The Scottish Government is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

We must interpret strictly and impartially the prescribed conditions regarding age, nationality and qualifications, but it is not possible to investigate the eligibility of every candidate before interview. You should therefore satisfy yourself that you are eligible before you apply. If you are successful at interview a complete enquiry into your eligibility will be made. If you are uncertain about any aspect of your eligibility please contact us.

Please return the completed form to
HRtransportscotland@transport.gov.scot by midnight **Tuesday 4 August.**

All electronic applications will receive confirmation of receipt.



**TRANSPORT
SCOTLAND**

CÒMHDAHAIL ALBA

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This document is available on the Transport Scotland website: www.transport.gov.scot
Published by Transport Scotland, March 2018

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