**ANNEX A**

**Scottish Ultra-Low Emission Bus Scheme**     

**Application Form**

Guidance to help with completion the application forms is available on the Scottish Ultra-Low Emission Bus Scheme webpage on the Transport Scotland website.

YOU **MUST ALSO COMPLETE AND RETURN** THE TABLE CONTAINED IN **ANNEX B** (SEPARATE DOCUMENT)

**Section A - Applicant Information**

A1

Bus Operator [ ]

Local Authority [ ]

A2

**Bus operator and/or local authority name(s):**

|  |
| --- |
| A3**(For joint bids only) Who is the lead bidder?**  |

A4

**Bid Manager name and position:**

*Name and position of the official with overall responsibility for delivering the proposed bid*

**Contact telephone number:**

**Email address:**

**Postal address:**

**Website address for published bid (if applicable):**

*[When authorities submit a bid for funding to Transport Scotland, as part of the Scottish Government’s commitment to greater openness in the public sector under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004, they must also publish a version excluding any commercially sensitive information on their own website within two working days of submitting the final bid to Transport Scotland. Transport Scotland reserves the right to deem the bid as non-compliant if this is not adhered to. We welcome any bus operator that wishes to do so too.]*

**SECTION B - Bid description and funding profile**

**B1. What are you bidding for?**

**B2. Where in Scotland will buses run/Infrastructure be based?**

**B3. Total SULEBS funding sought :**

**B4. Total cost of your proposal (This should include Transport Scotland funding as specified in B3 + any third party contributions) (£million):**

**B5. Joint bids:**

**SECTION C – Funding**

**C1. Buses**

|  |  |
| --- | --- |
| In total, how many new ultra-low emission buses are you bidding for? |  |
| In total, how much grant are you seeking? |  |

For each separate **bus type**, please provide the following. If needed, please copy and paste more tables below. All rows are mandatory.

|  |  |
| --- | --- |
| Manufacturer's name |  |
| Make and model of bus |  |
| Ultra-Low Emission Bus Technology (e.g. plug-in electric etc.) |  |
| Number of buses in bid |  |
| Anticipated date of order | MM/YYYY |
| Anticipated date of entry into service  | MM/YYYY |
|  |  |
| Cost per ultra-low emission bus  | £ |
| Cost per bus of diesel equivalent | £ |
|  |  |
| Total grant eligibility per bus  | £ |
| Total grant being sought per bus | £ |
| Total grant sought for bus type  | £ |

Space below for copying more tables if needed:

|  |
| --- |
| **C2. Infrastructure****Please give a description of any infrastructure funding being sought.** |

**For each type of infrastructure, please provide the following. If needed, please copy and paste more tables below. All rows are mandatory.**

|  |  |
| --- | --- |
| Manufacturer's name |  |
| Type of infrastructure |  |
|  |  |
| Anticipated date of order |  |
| Anticipated date of installation |  |
|  |  |
| Total cost |  |
| Total eligible amount  |  |
| Total grant sought |  |
|  |  |

**C3. Funding Profile**

Please use the information in sections C1 and C2

to complete the following summary funding table:

Please complete the following tables.

|  |  |
| --- | --- |
| **£** | **Total** |
|  |  |
| **Buses** |  |
| Total number of buses in bid |  |
| Total eligible amount  |  |
|  |  |
| **Infrastructure** |  |
| Type of infrastructure sought |  |
| Total Eligible amount |  |
|  |  |
|  |  |
| **TOTAL grant sought**  |  |
|  |  |
| Match funding (if any) |  |
|  |  |
|  |  |

*Please provide more information below on any match funding, notably:*

*1. What it will buy;*

*2. When it will be bought; and*

*3. The source(s)- is this also public funding? (note that total aid resulting from public funding cannot exceed what is allowable under SULEBS’ State Aid terms).*

**SECTION D – Ambition and Innovation**

**D1. Ambition and Innovation**

*Please set out a* ***concise*** *explanation of your strategic ambition and future plans to replace standard diesel buses with ultra-low and zero emission buses up to and including 2030 of no more than 500 WORDS*

*This should include cover deliverability, scale and ambition, as well as any plans to tackle poor air quality.*

**SECTION E - Declarations**

|  |
| --- |
| **E1. Section 151 Officer Declaration (for local authorities as per the Local Government Act 1972)** |
| As Section 151 Officer for [*name of authority\**] I declare that the scheme cost estimates quoted in this bid are accurate to the best of my knowledge and that [*name of authority*]:* has allocated sufficient budget to deliver this scheme on the basis of its proposed funding contribution;
* accepts responsibility for meeting any costs over and above the Transport Scotland contribution requested, including potential cost overruns and the underwriting of any funding contributions expected from third parties;
* accepts responsibility for meeting any ongoing revenue and capital requirements in relation to the scheme;
* accepts that no further increase in Transport Scotland funding will be considered beyond the maximum contribution requested and that no Transport Scotland funding will be provided after 2019-20
* confirms that the authority has the necessary governance / assurance arrangements in place and the authority can provide, if required, evidence of this.
 |
| Name: | Signed: |

*\*This is only required from the lead authority in joint bids*

**E2**

**Submission of Bids**

**The deadline for bids is midnight 6 September 2020**

An electronic copy of the application and all supporting documents should be submitted to SULEBS@transport.gov.scot prior to the deadline.

Please also include the supporting documentation specified either within the guidance document or in this bidding document

* a PSV license (operators only)
* quotes from the manufacturer(s) for the ultra-low emission bus and diesel equivalent.
* Low CVP ULEB certification
* Quotes regarding infrastructure
* Evidence of Match funding obtained