

**[Redacted]**  
By email: **[Redacted]**



Our contract ref:  
TS/LCED/SER/2019/01

Date: 15 October 2021

For the attention of: **[Redacted]**

Dear Sirs,

**VARIATION OF THE CONTRACT FOR CHARGEPLACE SCOTLAND CHARGE POINT NETWORK OPERATOR SERVICES**  
**CONTRACT REFERENCE No: TS/LCED/SER/2019/01**

1. On behalf of Transport Scotland, I am writing to confirm the following variation of your current Contract. The Invitation to Tender (ITT) document (TS/LCED/SER/2019/01) issued in October 2020 for the Charge Place Network Operator (CPNO) of ChargePlace Scotland (CPS), otherwise known as the operation of the Back Office of CPS stipulated a cost for the provision of the back office services to deliver a 24/7 service centre. Due to the migration data from the previous network operator being transferred in an unmanagembale state that was not foreseen, additional funding of **[Redacted]** (inc VAT) has been agreed to provide more resource to complete a data cleanse. **This forms part of the migration work package 1.**

The documents listed below shall be deemed to form and to be read and to be construed as the variation to the Contract:

- This letter
- Transport Scotland letter to **[Redacted]** (SWARCO) dated 19 April 2021 outlining an earlier contract variation
- Transport Scotland letter to **[Redacted]** (SWARCO) dated 21 July 2021 outlining temporary variations in the KPIs
- Current Contract ref. TS/LCED/SER/2019/01

2. The Contract ref. TS/LCED/SER/2019/01 including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Please acknowledge your acceptance of the contents of this letter and return a copy by email of the Contract Variation Form (overleaf) with your e-signature to **[Redacted]** can be contacted directly on **[Redacted]** should you have any questions about the contents of this letter.

Yours faithfully

**[Redacted]**

**CONTRACT VARIATION FORM**

Signed:..... [Redacted].....

Employer (Employer's Representative)

Name: ...[Redacted]  
(BLOCK CAPITALS)

Date:.....26 July 2021 .....

Witnessed by (Employer's Representative)

Signed:..... [Redacted].....

Name: .....[Redacted].....  
(BLOCK CAPITALS)

Date:.....26 July 2021.....

And, accepted on behalf of the Supplier by:

Signed:..... [Redacted].....

Supplier's Representative:

Name:..... [Redacted].....  
(BLOCK CAPITALS)

Date: .....

Witnessed by (Supplier's Representative):

Signed:..... [Redacted].....

Name:..... [Redacted].....  
(BLOCK CAPITALS)

Date: .....