

## Attachment 7.15 – Report of an Incidence of Damage to Crown Property

Title:

Report of an incidence of Damage to Crown Property

Operating	Company	Name
.....		
Unit		
.....		

Provide data from APMS and reference such data (refer to Section 7 - Control of Core and Ordered Operations):

- (i) unique damage identifier,
- (ii) Route number,
- (iii) date and time of incident,
- (iv) source of this information,
- (v) date that the Operating Company first became aware of the Damage to Crown Property,
- (vi) location - link, section and chainage and Ordnance Survey Grid Reference,
- (vii) Structural reference number, if appropriate,
- (viii) description of property,
- (ix) type and extent of damage,
- (x) cause of damage, including name of culprits,
- (xi) are proceedings being taken by Police Scotland?
- (xii) date emergency work was carried out (if any),
- (xiii) who carried out emergency work (if any)?
- (xiv) road condition e.g. good, rutted,
- (xv) weather conditions,
- (xvi) was road wet, dry or icy?
- (xvii) was Winter Service Plant called out?
- (xviii) details of de-icing Operations,
- (xix) was precautionary treatment carried out at the locus prior to incident?
- (xx) estimated final value,
- (xxi) estimated date for final repair,
- (xxii) names and addresses of witnesses (if any),
- (xxiii) all other relevant information, and
- (xxiv) brief account of incident causing damage.