



**TRANSPORT
SCOTLAND**
CÒMHDHAIL ALBA

Annual Procurement Report 2022

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Foreword

Transport Scotland works to provide the people of Scotland with a sustainable, inclusive, safe and accessible transport system. This reinforces the aims of the Scottish Government to help deliver a healthier, fairer and more prosperous Scotland for communities, businesses and visitors. We commit to leveraging our influence as a procuring authority to deliver outcomes that are good for the people of Scotland, including a focus on Sustainability, the Climate Emergency and Net Zero targets. Transport Scotland's Annual Procurement Report for 2022 highlights how we delivered the procurement commitments we made in our Procurement Strategy and supported the Scottish Government's goals and procurement priorities.

In addition to funding allocated by grants to public and private organisations, Transport Scotland's procurement spend during the financial year 2021-2022 was over £1.696 billion on contracts. An important part of this (8%) was direct spend with Small to Medium Enterprises (SMEs).

Transport Scotland delivers many of its policies and priorities through its procurement activity, which in turn assists the Scottish Government in achieving the national outcomes. Our vision for procurement is:

“To support the delivery of value for money, sustainable and innovative infrastructure and services in fulfilment of the Scottish Government's ambition and vision for transport and Transport Scotland's corporate commitments through a strategic and systematic approach to procurement.”

Transport Scotland's Annual Procurement Report 2022 sets out how we are providing value for money and ensuring compliance with our legal obligations to ensure sustainable, inclusive, safe and accessible infrastructure.

Hugh Gillies

Director

Transport Scotland

Executive summary

Transport Scotland's Annual Procurement Report details the successful delivery of 40 regulated procurements with a value in excess of £108 million. During the financial year, our procurement activity has complied with the four procurement commitments made in our [Transport Scotland Corporate Procurement Strategy 2021-2022](#). These commitments support our aims of delivering a sustainable, inclusive, safe and accessible transport system. We retain our commitment to continuous improvement and maintenance of a high capability in terms of our procurement activity. Details of our regulated procurement activity is shown in Appendix A.

Sustainable procurement principles underpin all Transport Scotland procurement activity and contribute to the delivery of the Scottish Government's [just transition](#). We remain at the forefront of implementing a wide range of community benefits into our contracts and procurements. We have maximised our impact in delivering employment and training opportunities and supporting young people, adults and businesses throughout Scotland. Through our procurements, our suppliers are supporting communities by creating economic benefits for local people and community groups, as well as visiting local schools, providing environmental benefits, supporting local businesses and making charity donations.

Community benefits reported by our suppliers during the period include the creation of over 470 new entrants' positions, around 80 apprenticeships, over 120 graduate positions and 45 work placements. Transport Scotland highlight a range of community benefits provided by our suppliers over the reporting year in Appendix B. Our suppliers also awarded over 590 sub-contracts valued in excess of £90 million.

Transport Scotland is committed to promoting the use of supported businesses and social enterprises through our procurements, and our suppliers have placed contracts and orders with a value in excess of £430,000 during this reporting year.

Introduction

Section 18 of the Procurement Reform (Scotland) Act 2014 stipulates that a contracting authority must publish a Procurement Strategy and subsequently produce an Annual Procurement Report. The Annual Procurement Report monitors the authority's delivery of regulated procurement activities against its Procurement Strategy and it should be published as soon as is reasonably practicable after the end of their financial year.

This Transport Scotland Annual Procurement Report covers all regulated procurements completed during the period 1 April 2021 to 31 March 2022 and provides details of how those procurements supported the commitments included in the [Transport Scotland Corporate Procurement Strategy 2021-2022](#).

Transport Scotland operates a devolved model of procurement, with procurement activity being carried out by staff with appropriate skills and expertise who are members of specific project teams, overseen by a more senior team member with Delegated Purchasing Authority (DPA). The central Procurement Team provides support and advice to project teams as required.

The Chief Executive is the accountable officer who is responsible for the propriety of procurement activity within the agency and ensuring value for money. The Chief Executive has appointed the Director of Purchasing to hold purchasing authority for all procurement relating to the management and operation of Transport Scotland. The Director of Purchasing has the authority to sub-delegate purchasing authority to members of staff within Transport Scotland as considered appropriate and is supported by the Depute Director of Purchasing in this role.

The Director of Purchasing meets regularly with the Director of Procurement and Property, Nick Ford, from the Scottish Government's Scottish Procurement and Property Directorate to review and discuss procurement-related matters.

Transport Scotland's Procurement Team provides a central role in the Agency's procurement activity through the support and advice they offer to those officials undertaking their procurements.

During the 2021-2022 financial year, we completed 40 regulated procurements with a value in excess of £108 million and we have ensured that our procurement activity complied with the four procurement commitments in our [Transport Scotland Corporate Procurement Strategy 2021-2022](#). These commitments support our aim of delivering a sustainable, inclusive, safe and accessible transport system through our procurement activity.

Summary of regulated procurement

Transport Scotland’s regulated procurements are governed by the policies and procedures described in the [Transport Scotland Corporate Procurement Strategy 2021-2022](#).

We make use of existing framework agreements where appropriate, including, but not limited to, Transport Scotland frameworks, Scottish Government frameworks and UK frameworks, as well as procuring new framework agreements and contracts where required.

During the reporting period, Transport Scotland completed 40 regulated procurements as shown in Table 1, with a combined total value of over £108 million. This includes close to £64 million of contracts and call-offs, and £44.5 million of new framework agreements. These procurements include 8 call-offs from collaborative frameworks owned by Scottish Government, Crown Commercial Services or Scotland Excel. A regulated procurement is any procurement for public supplies or services with a value of £50,000 or above, or of greater than £2,000,000 for works contracts. A regulated procurement is considered completed when the award notice is published on the Public Contracts Scotland website, or where the procurement process otherwise comes to an end.

01/04/21 – 31/03/22	Restricted	Non-Competitive Action	TS Framework call-off	Collaborative Framework call-off	Total
Services and Supply	9	0	23	8	40
Total	9	0	23	8	40

Table 1 - Summary of Transport Scotland’s regulated procurement activity

Further detail on the procurements referred to in Table 1 is contained within Appendix A.

During the reporting period Transport Scotland’s Procurement Team checked new contract notices prior to publication, to ensure that contract notices developed in Public Contracts Scotland included the relevant information and commitments.

Transport Scotland paid 96% of supplier invoices within ten days during the reporting period.

Review of regulated procurement compliance

Transport Scotland made four procurement commitments in section six of the [Transport Scotland Corporate Procurement Strategy 2021-2022](#). The four commitments are:

- undertake Transport Scotland procurements in a sustainable manner
- ensure Transport Scotland procurements comply with relevant national legislation and internal policy and governance procedures
- add value through Transport Scotland procurements and promote collaborative procurement opportunities where appropriate to ensure Transport Scotland contracts represent value for money
- maintain a high standard of procurement capability across Transport Scotland through the implementation of best practice and continuous improvement.

These commitments were sub-divided into 28 delivery sub-actions. Comment on Transport Scotland's compliance with each of the 28 delivery sub-actions is provided below:

Commitment 1: undertake Transport Scotland procurements in a sustainable manner

Delivery sub-action 1.1

Ensure compliance with the [sustainable procurement duty](#), such that Transport Scotland contracts are procured and managed in an economic, social and environmentally friendly manner, including the consideration of means of transporting materials.

Compliance: it is mandatory for all regulated procurements within Transport Scotland to have a procurement strategy that has been approved by the Director of Purchasing and/or the Depute Director of Purchasing. The procurement strategy records economic, social and environmental requirements and relevant issues, such as sustainability criteria, that should be considered for each procurement.

The preparatory advance works contract for the A9 Dualling Tomatin to Moy project gives an example of where enhanced active travel routes were provided for the community. The scope for the advance works contract included mitigation measures which were included in the Environmental Statement for the dualling project. An existing footbridge was replaced as part of these advance works, a route primarily

used by school children to access school buses, in addition to upgraded footpaths and new bus stops. An ecological pond was also created as part of the Lynebeg rail underbridge replacement, supporting a rare sub-species of Caddisfly and providing important ecological mitigation.

The Trunk Road Network Management Contracts provides another example of where Transport Scotland included commitments to reduce carbon and waste and enhance the environment. Each contract has an Environmental and Sustainability Manager who provides expert advice and support on any matters associated with the design, operation or maintenance of the Scottish Trunk Road Network that have environmental impact implications.

The contracts require each Operating Company (OC) to increase the number of ultra-low emission vehicles in their fleet, with a commitment that by 2025 each OC will ensure at least fifty per cent of their car and van fleet will be ultra-low emission vehicles. The contracts also require that each OC installs electric vehicle charge points at central offices and depots, along with dedicated electric vehicle charging parking spaces and signage to support the operation of OC ultra-low emission vehicles. This will help to lower carbon emissions on the Trunk Road Network as each OC perform their obligations. The OCs are required to develop an environmental policy and identify environmental objectives, targets, programmes, training and communication requirements for operational control and emergency response.

Delivery sub-action 1.2

Utilise the Scottish Government's suite of sustainability tools for all regulated procurements.

Compliance: the Scottish Government sustainability test is considered in the procurement strategy for each regulated procurement to help relevant and proportionate sustainability requirements in the development of frameworks and contracts.

This requires project managers to provide details of the social, economic and environmental elements of the proposed procurement that will be addressed by developing a suitable specification and evaluation criteria. During this reporting period, we ran bitesize training courses on the use of the online sustainability test to promote the use and understanding of this tool.

Delivery sub-action 1.3

Deliver community benefits through Transport Scotland's procurement activity and seek opportunities to enhance the scope of these benefits.

Compliance: community benefits are considered in the procurement strategy for all regulated procurements. Community benefits are also reviewed as part of the lessons learned process.

Transport Scotland has continued to review and update internal guidance to assist project managers when assessing the potential to include community benefits into their procurements. The guidance provides draft text and guidance for consideration in tenders and contracts of varying values. Training has been provided to our staff to highlight the importance of best practice in this area.

During the reporting period, the Transport Scotland Procurement Team has engaged with other public sector procurement bodies to ensure that we continue to demonstrate best practice in our promotion of community benefits through our procurements and contracts. For example, community benefits requirements were included in the Framework Agreement for Maritime Consultancy Services, which was tendered in the period. Suppliers committed to deliver training and employment opportunities, identifying opportunities to work with the third sector and supported businesses as well as volunteer days for staff members throughout the duration of the framework. Appendix B contains examples of community benefits delivered through Transport Scotland contracts during the reporting period.

Delivery sub-action 1.4

Ensure that opportunities for Small Medium Enterprises (SMEs) to tender for Transport Scotland contracts and to tender for sub-contracts via main suppliers are maximised.

Compliance: Transport Scotland uses the Quick Quote system on the Public Contracts Scotland website to advertise our non-regulated procurements, which ensures that tender opportunities are made available to SMEs when required.

Opportunities for SMEs are considered in the procurement strategy for all procurements. This includes consideration being given to procuring the contract in lots to facilitate opportunities for SMEs to bid. Commitments are made in the procurement strategy for each procurement to ensure subcontracting opportunities are advertised on the Public Contracts Scotland website.

Transport Scotland exhibited at the virtual Meet the Buyer events in June 2021 and September 2021 to engage with SMEs. This provided the opportunity to highlight forthcoming Transport Scotland contracts and discuss how SMEs could participate.

A total of 8% of our procurement spend (£135.7 million) was spent on direct contracts with SMEs during the reporting period.

Delivery sub-action 1.5

Promote and seek to increase opportunities for supported businesses to tender for Transport Scotland contracts and to tender for sub-contracts resulting from our main contracts.

Compliance: during the reporting period Transport Scotland:

- continued to source Personal Protective Equipment (PPE) from Haven Products
- ensured that Procurement Strategies consider whether any element of the contract could be provided by a supported business
- held training sessions for staff and senior managers to promote awareness of community benefits and supported businesses.

Transport Scotland's suppliers continue to use supported businesses and social enterprises where possible. Contracts and orders with a value in excess of £430,000 were placed with supported businesses and social enterprises during this reporting period.

Delivery sub-action 1.6

Promote and seek to increase opportunities for the third sector to tender for Transport Scotland contracts and to tender for sub-contracts resulting from our main contracts.

Compliance: consideration is given in each procurement strategy to the suitability of procuring using supported businesses and social enterprises.

Transport Scotland exhibited at the virtual Meet the Buyer events in June 2021 and in September 2021 where opportunities for the third sector were highlighted.

Delivery sub-action 1.7

Ensure that Transport Scotland's procurement activity promotes Fair Work First, including the use of the Living Wage, and the modern slavery act, and the procurement of fair and ethically traded goods and services.

Compliance: Transport Scotland has appointed a Fair Work Champion, who is responsible for providing support and guidance on this area of procurement to colleagues around the organisation.

A training course on Fair Work First has been developed and delivered, ensuring that staff are kept up to date with the Scottish Government's guidance on Fair Work First, including Scottish Procurement Policy Note (SPPN) 6/2021, and understand how this should be incorporated into procurements and contracts.

Fair Work First is considered within the procurement strategy for all regulated procurements, and Fair Work questions are included in the tender documents for all procurement processes, where relevant and proportionate to do so. This requires suppliers to provide details which demonstrate their approach to fair work, ensuring our suppliers adhere to relevant legal obligations, including workplace standards and labour laws.

Delivery sub-action 1.8

Review and update the procurement page of the Transport Scotland website on a quarterly basis to ensure key information is visible to suppliers.

Compliance: the procurement pages of the Transport Scotland website are routinely reviewed and updated when required.

The pages explain how Transport Scotland does business and how suppliers can become involved in Transport Scotland procurements.

Delivery sub-action 1.9

Ensure that Transport Scotland's procurement activity contributes to the Scottish Government's commitment to a just transition to a net zero society, through the incorporation of SPPN 1/2021 Taking Account of Climate and Circular Economy Considerations in Public Procurement, as well as other relevant guidance.

Compliance: Transport Scotland has collaborated with Scottish Government procurement colleagues in development of guidance for staff purchasing within primary impact areas for climate change.

The Scottish Government's procurement climate literacy training is now mandatory for all Transport Scotland staff who are involved in procurement.

Transport Scotland's Procurement and Contracts Teams have engaged regularly with a wide range of internal and external stakeholders to ensure that we are procuring in line with current best practice.

The climate and the circular economy is considered within the procurement strategy for all regulated procurements, and provisions are included in tender documents where it is relevant and proportionate to do so. This requires suppliers to provide details that demonstrate their approach to climate and circular economy considerations during delivery of the future contract.

One example of this was the procurement undertaken in 2021 for a new ChargePlace Scotland operator which supports Scotland's reduction of transport related emissions through maintaining a network of public charge points for electric vehicles.

Commitment 2: ensure Transport Scotland procurements comply with relevant legislation and internal policy and governance procedures

Delivery sub-action 2.1

Utilise and develop model contract documents for works, goods and services and ensure that documents are compliant with relevant legislation and policy.

Compliance: bespoke model contract documents for highly specialist goods, services and works are subject to on-going review by Transport Scotland. They are held in centrally available templates, which are updated as practice develops and lessons learned are embedded.

For more routine needs Transport Scotland uses the Scottish Government model contract documents for selected contracts, frameworks and call-offs, such as when we called off services for Transport Scotland's Multi-functional Devices from the Scottish Government's Office equipment Framework in autumn 2021.

Delivery sub-action 2.2

Provide consistent procurement advice and support to Transport Scotland staff who are undertaking procurement activity and ensure that all such activity is compliant with current legislation.

Compliance: procurement advisors in the Procurement Team meet regularly to discuss live procurement issues, to ensure that consistent advice is available to all staff across the agency. Where specialist advice was required, such as that required for the creation of ScotRail Trains Limited and Scottish Rail Holdings Ltd on 31 March 2022, input from specialist legal and commercial advisors was utilised.

The Procurement Team operates a procurement query tracker which monitors the progress and outcome of all queries received. This tracker is reviewed regularly to ensure consistency of responses, and to identify training needs.

Transport Scotland has developed detailed procurement guidance, including a Procurement Toolkit which sits alongside more detailed procurement advice notes on specialised topic areas. These documents provide staff with information, guidance and templates to ensure procurements comply with legislation, Scottish Procurement Policy Notes, internal policy and governance procedures. The Procurement Toolkit is regularly revised to ensure that it remains up to date.

The Procurement Team runs 'compliance checks' on our regulated procurements, auditing each procurement at key stages to ensure it has been undertaken in line with our Corporate Procurement Strategy and with current legislation.

Delivery sub-action 2.3

Deliver a programme of procurement training to Transport Scotland staff to ensure that procurement activity remains compliant with current procurement legislation.

Compliance: Delegated Purchasing Authority (DPA) holders and other procurement staff are required to complete the Scottish Government Procurement Competency Framework to highlight areas where development is required.

Transport Scotland complete regular reviews of the procurement queries and lessons learned received to identify areas which would benefit from further training and guidance. A procurement training programme is reviewed on an annual basis to ensure that any knowledge gaps are addressed.

As Transport Scotland has moved towards hybrid working, the procurement team have continued to host virtual training sessions with 214 attendees over 23 sessions. This included procurement subjects such as the evaluation of tenders, identifying and dealing with a conflict of interest, procurement legislation and compliance, developing an effective procurement strategy, community benefits, supported businesses, Fair Work First, the role of the DPA holder, and procurement and the climate emergency.

Delivery sub-action 2.4

Review and update Transport Scotland procurement policy and governance processes and procedures to ensure compliance with legislation.

Compliance: the following activities were completed in the reporting period:

- Transport Scotland Project Procurement Strategy template was amended during the reporting period in June 2021 and March 2022
- 7 Scottish Procurement Policy Notes and 2 Construction Policy Notes were shared with DPA holders in Transport Scotland
- One Procurement Advice Note was published on the Transport Scotland procurement intranet site
- The Director of Purchasing met with the Director of Procurement and Property from the Scottish Government's Scottish Procurement and Property Directorate in November 2021. This was a routine scheduled meeting to discuss policy and legislation which may impact on procurement activity, as well as progress on Transport Scotland's procurements.

Transport Scotland publishes a substantial amount of information in relation to our major contracts on our website and we continue to identify further information suitable for proactive publication.

Delivery sub-action 2.5

Implement Project Bank Accounts on all Transport Scotland civil engineering construction contracts of a value of £5 million and above.

Compliance: Transport Scotland implements Project Bank Accounts on all civil engineering works contracts with a value in excess of £5 million. During the reporting year we operated a total of six Project Bank Accounts on works contracts. These were:

- A737 The Den Realignment
- A9 Dualling: Luncarty to Pass of Birnam
- A9 Berridale Braes
- A77 Maybole Bypass
- A90/A96 Haudagain Improvement
- A898 Erskine Bridge External Painting

Delivery sub-action 2.6

Review and update the procurement section of the Transport Scotland intranet to ensure that it remains an effective means of communicating policy, systems and guidance to Transport Scotland staff.

Compliance: the procurement intranet pages were reviewed and updated on a regular basis during the reporting period. The Procurement Team use the intranet to communicate policy, systems and guidance.

Transport Scotland staff use the intranet pages to access information about:

- how to contact the Procurement Team
- procurement policy and procedures
- procurement advice and support
- delegated purchasing authority
- sustainable procurement
- tender receipt and opening
- the contracts database
- contract reference numbers
- procurement feedback

Delivery sub-action 2.7

Utilise data gathered in the Contracts Database to assist with monitoring and ensuring compliance.

Compliance: the Contracts Database is used to monitor the expiry dates for contracts and call-offs. This informs the need for future procurements and their programme.

We have developed a procurement compliance check which is in use on all of our regulated procurements that are recorded on our Contracts Database. Each procurement is reviewed as it progresses through procurement and governance stages to ensure that it is being undertaken in line with our Corporate Procurement Strategy and is compliant with legislation.

Information from the Contracts Database is used to help to identify off-contract spend.

Work is underway to develop the Contracts Database by increasing the scope of the management information it holds and enhancing its reporting capability.

Commitment 3: add value through transport Scotland procurements and promote collaborative procurement opportunities where appropriate to ensure Transport Scotland contracts represent value for money

Delivery sub-action 3.1

Utilise Scottish Government and UK wide collaborative contracts to secure a range of benefits and savings, where feasible.

Compliance: Transport Scotland seeks to use existing frameworks before tendering bespoke requirements and we utilise frameworks from the Scottish Government, Crown Commercial Service (CCS), UK Department for Transport and Scotland Excel. Our expenditure on collaborative frameworks during the reporting period was over £11.08 million.

Transport Scotland saved £1.7 million by using Scottish Government collaborative frameworks during the reporting period.

Where other suitable frameworks are not available, Transport Scotland lets frameworks for our bespoke requirements, such as the Multi-Supplier Framework Agreement for Transport and Land-Use Modelling and Transport, Appraisal, and Planning and the Multiple Supplier Framework Agreement for Maritime Consultancy Services.

Delivery sub-action 3.2

Review performance of Transport Scotland frameworks prior to any re-let.

Compliance: an evaluation of current frameworks is undertaken as part of each procurement strategy for any future re-tendering exercise for frameworks. Our project managers consider whether there are other suitable routes to purchase the required services before proceeding with procuring a new framework.

Transport Scotland regularly reviews supplier performance through our structured supplier feedback process. This process supports lessons learned, enabling project managers to identify potential areas for improvement within future procurements.

Delivery sub-action 3.3

Continue to provide feedback to suppliers on a biannual basis.

Compliance: as well as regular feedback that suppliers receive from their contract managers, Transport Scotland operates a formal supplier feedback process to ensure that suppliers are receiving consistent feedback on their performance in key areas. Supplier performance on all of our contracts is provided biannually by Transport Scotland project managers. Reports are subsequently issued to suppliers to provide feedback on their performance. The supplier performance feedback can be used as a tool, by both Transport Scotland and the supplier, to enable comparison of performance across the supplier's current contracts.

Delivery sub-action 3.4

Continue to undertake early market engagement, where appropriate.

Compliance: every new procurement has a procurement strategy that identifies the extent of market engagement that is appropriate for each procurement. This must receive the necessary approvals prior to the procurement being progressed.

Transport Scotland considers the use of Prior Information Notices (PINs) and Supplier Information Events to support early market engagement on some procurements.

During the reporting period, two PINs were published by Transport Scotland on the Public Contracts Scotland website. These were for the Multi-supplier Framework Agreement for Transport and Land-use Modelling, Transport Appraisal and Planning Services 2021-2024/5; and for Digital Travel Data Services.

Transport Scotland routinely undertakes market engagement with the supply chain including:

- Association for Consultancy and Engineering
- Civil Engineering Contractors Association
- trunk road operating companies
- train operating companies
- freight operating companies
- ferry operating companies
- software providers

Delivery sub-action 3.5

Ensure sub-contract opportunities continue to be advertised on Public Contracts Scotland, where appropriate.

Compliance: Transport Scotland utilised Public Contracts Scotland to advertise over £211 million of contract opportunities during the reporting period.

Transport Scotland requires all procurements to consider a requirement for suppliers to use PCS to advertise sub-contract opportunities in line with SPPN 05/2019. This clause is included in all of our major works and construction contracts, as well as for services contracts and framework agreements which use the Scottish Government Terms and Conditions.

Current construction works contracts in progress during the reporting period included:

- A9 Dualling: Luncarty to Pass of Birnam
- A92/A96 Haudagain Improvement
- A898 Erskine Bridge External Painting
- A77 Maybole Bypass
- Scottish Trunk Road Network Maintenance Contracts

Delivery sub-action 3.6

Engage with suppliers to identify areas of savings, added value and innovation.

Compliance: Transport Scotland works with its supply chain to identify savings by:

- undertaking effective engagement before the commencement of the procurement process
- effective use of value engineering clauses in contracts to deliver value for money for the public purse
- effective management of our contracts to ensure compliance with the contractual terms and conditions
- use of the competitive dialogue public procurement process for major projects that allows engagement of suppliers to encourage innovation and added value input prior to the issue of tender documents. For example, as part of their commitment to ensure environmental excellence, Wills Bros, the contractor for the A77 Maybole Bypass project, ensured all waste was diverted from landfill. Any non-recoverable waste types were used in energy production through SEPA accredited routes. This ensured a 100% zero waste to landfill.

Delivery sub-action 3.7

Improve performance by keeping Transport Scotland's senior management appraised of supplier performance biannually.

Compliance: supplier performance from our formal supplier feedback process is shared biannually with Transport Scotland senior management in advance of this information being shared with suppliers. This allows senior management to be appraised of performance results before suppliers are informed and allows them to consider if any follow-up actions are required to improve performance.

Delivery sub-action 3.8

Ensure all staff undertake Counter Fraud training and are aware of the Transport Scotland Fraud Policy and Response Plan.

Compliance: all Transport Scotland staff who engage in procurement activity undertake Counter Fraud training. An annual refresher course is mandatory for all procurement staff.

Transport Scotland's Fraud Policy and Response Plan is reviewed and updated twice yearly and also updated following any relevant legislative changes as they occur. During the reporting period this was updated in November 2021 and March 2022.

Commitment 4: maintain a high standard of procurement capability across Transport Scotland through the implementation of best practice and continuous improvement

Delivery sub-action 4.1

Continue to update the central repository for procurement lessons learned feedback, with regular reviews and monitor effectiveness of change implementation.

Compliance: Transport Scotland has a central database to record lessons learned across its projects and procurements to ensure lessons are readily shared across teams. Lessons learned are captured, reviewed and shared on a quarterly basis, ensuring procurement lessons learned are incorporated into future procurement activity.

Delivery sub-action 4.2

Review and update the Transport Scotland Procurement Strategy template, the Transport Scotland Procurement Toolkit and the procurement compliance check procedure annually to take account of any legislative changes, internal policy changes and ensure consistency between documents.

Compliance: the Transport Scotland Procurement Strategy template is regularly reviewed and updated to ensure compliance in accordance with Scottish Government governance procedures and policy. During the reporting period this document was updated in June 2021 and March 2022 to align with new Scottish Procurement Policy Notes.

The Procurement Toolkit was updated in June 2021. The compliance check template has been reviewed to ensure it remains current.

Delivery sub-action 4.3

Engage with Scottish Government and wider public sector led initiatives, such as e-procurement and consider implementation within Transport Scotland.

Compliance: Transport Scotland supported a number of public sector led activities including:

- attending Scottish Government collaborative meetings relating to procurement
- ongoing stakeholder engagement with public bodies to share knowledge about implementing Project Bank Accounts
- attending the Scottish Government Procurement Event 2021
- using PECOS EASEBUY for e-Procurement
- liaising with the Scottish Government's capability team to develop guides for those purchasing within primary impact areas for climate change.
- participating in Scottish Government research on sustainable procurement outcomes

Transport Scotland advertises procurements on Public Contracts Scotland and uses the website as a platform for managing the procurement process when appropriate. This includes use of the online SPD (Scotland) module, which makes the process more efficient for bidders.

Delivery sub-action 4.4

Engage with internal and external stakeholders, as appropriate, to facilitate sharing of best practice.

Compliance: Transport Scotland is an active, supportive member of the Scottish Government's Procurement Collaboration Group and sectoral Procurement Cluster Group, enabling us to discuss and exchange best practice with our peers from across the public procurement sector.

We have also been an active member of the Scottish Government's Construction Leadership Forum and have contributed to the development of the Scottish Government Multi-Supplier Civil Engineering Works Framework.

Transport Scotland has engaged with the following external organisations to facilitate sharing of best practice in procurement:

- Association for Consultancy and Engineering
- Civil Engineering Contractors Association
- Network Rail
- train operating companies
- freight operating companies
- Office of Rail and Road
- Rail Delivery Group
- Audit Scotland
- Highlands & Islands Enterprise
- local authorities
- other public sector procurement authorities
- British Association for Supported Employment
- ferry operating companies

Within Transport Scotland, examples of best practice are recorded within our procurement lessons learned process every quarter. Examples of best practice are made available to project managers as they commence procurements. Where 'worked well' lessons have been identified, these are incorporated into our procurement guidance so that they can be applied to future procurements.

Summary of community benefits

Community benefits generated through Transport Scotland procurements can be a powerful catalyst to improving the economic, social and environmental wellbeing of communities. The Procurement Reform (Scotland) Act 2014 stipulates that community benefits must be considered for all procurements greater than £4 million.

In this reporting period, three regulated procurements above the £4 million threshold contained community benefits requirements.

- Multi-Supplier Framework Agreement for Roads based Transportation Multi-Disciplinary Consultancy Services
- Traffic Scotland Operations and Infrastructure Services Contract – Lot 1 Operations
- Traffic Scotland Operations and Infrastructure Services Contract – Lot 2 Infrastructure

Transport Scotland aims to deliver community benefits as part of any procurement activity and we have developed internal guidance to assist staff when assessing the potential to include community benefits in procurements. The guidance provides details on what is required and draft text for inclusion in procurement documents.

During the reporting period, our suppliers have reported that live contracts delivered over 470 new entrants' positions, around 80 apprenticeships, over 120 graduate positions and 45 work placements. Our suppliers also awarded over 590 sub-contracts valued in excess of £90 million.

Measures introduced as a result of the Covid-19 pandemic meant that during the reporting period engagement with the community, including local schools and colleges, continued to be challenging for our suppliers. This resulted in changes to how engagement was carried out and we have included some examples of the activities and opportunities that were delivered during this reporting period at Appendix B.

Supported businesses and social enterprise spend summary

Transport Scotland ensures that supported businesses are considered when a new procurement strategy is developed. Transport Scotland spent over £6,000 in direct spend with supported businesses during the reporting period for the following

activities. This included the supply of Personal Protective Equipment from Haven Products.

Transport Scotland's suppliers continue to use supported businesses and social enterprises where possible. Contracts and orders with a value in excess of £430,000 were placed with supported businesses and social enterprises during this reporting period.

Social enterprises and supported businesses

- [cfine](#) for the supply of foodstuffs for the Northern Isles Ferry Services contract
- Caber Coffee for the supply of coffee for the Northern Isles Ferry Services contract
- [Cope Ltd](#) for the supply of foodstuffs for the Northern Isles Ferry Services contract
- [Glencraft Mattresses](#) for the supply of mattresses for the Northern Isles Ferry Services contract and the Caledonian Sleeper contract
- [Wildhearts](#) for the supply of stationery supplies for the Northern Isles Ferry Services contract
- [Shetland Soap Company](#) for the provision of toiletries for the Northern Isles Ferry Services contract
- [Scotland's Bravest Manufacturing Company](#) for the supply of road signage and printing services for the trunk road operating companies, signage for the Clyde and Hebrides Ferry contract, and printing services for the Communications Support Services contract.

Transport Scotland exhibited at the virtual Meet the Buyer events in June 2021 and September 2021 where opportunities for the third sector were highlighted. Further supported business engagements are planned following the relaxation of Covid-19 restrictions.

Information about some of the supported businesses and social enterprises who our suppliers order from are included at Appendix C.

Anticipated future regulated procurement summary

A list of anticipated regulated procurement activity over the next two years is shown in Appendix D.

Appendices

[Appendix A](#) - List of regulated procurement activity awarded during the reporting period

[Appendix B](#) - Portfolio of community benefits and engagement activities

[Appendix C](#) – Supported businesses and social enterprises

[Appendix D](#) – Anticipated future procurement summary 1 April 2020 to 31 March 2022

Appendix A– List of regulated procurement activity awarded during the reporting period

Contract reference	Contract or framework name	Contract type	Value
TS/BAAT/SER/2021/02	Young Persons Free Bus Travel Scheme - Media Planning, Buying and Associated Services	Services & Supply	£740,000
TS/BAAT/SER/2021/01	Young Persons Free Bus Travel Scheme - Creative Services	Services & Supply	£435,000
TS/ROADS/SER/2020/04	Performance Audit Group Contract 2021	Services & Supply	£3,991,171
TS/MP/SER/2021/01	Non-Invasive and Invasive Archaeological Investigation Contract for the A9 Dualling Programme: Tomatin to Moy	Services & Supply	£632,022
TS/ROADS/SER/2019/08	Multi Supplier Agreement for Design Standards Advice and Professional Services	Services & Supply	£1,600,000
TS/MP/SER/2020/04	Multi-Supplier Framework Agreement for Roads based Transportation Multi-Disciplinary Consultancy Services	Services & Supply	£40,000,000
TS/TSA/SER/2021/01	Multi-Supplier Framework Agreement for Transport and Land-Use Modelling, and Transport, Appraisal, and Planning 2021 – 2024/5: Lot 4 - Transport Planning Advice	Services & Supply	£2,875,000
TS/ROADS/SER/2019/03	Traffic Scotland Operations and Infrastructure Services Contract - Lot 1 Operations	Services & Supply	£15,000,000

Contract reference	Contract or framework name	Contract type	Value
TS/ROADS/SER/2019/11	Traffic Scotland Operations and Infrastructure Services Contract - Lot 2 Infrastructure	Services & Supply	£35,000,000

Table 2 – New regulated procurements and frameworks completed during the reporting period

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/TRBO/SER/2018/03/26	Asset Management	WP5.13 AMPS Support Implementation	Services & Supply	£400,000
TS/TRBO/SER/2018/03/29	Asset Management	MSD Support in 2022	Services & Supply	£84,296
TS/TRBO/SER/2019/03/08	Asset Management	WP5.11 Trunk Road Inventory Manual Phase 2	Services & Supply	£120,000
TS/LCE/SER/2019/01/01	ChargePlace Scotland Charge Point Network Operator Services	Mobilisation	Services & Supply	£100,761
TS/CCS/CC/2020/14/01	Crown Commercial Services RM1089 - Traffic Management Technology 2	Fixed Spot Speed Safety Cameras	Services & Supply	£402,733
TS/CCS/CC/2021/01/02	Crown Commercial Services RM6020 - Insurance and Related Services 3	A9 Dualling Programme: Insurance Advisory Services	Services & Supply	£80,000

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/CCS/CC/2021/04/01	Crown Commercial Services RM6099 - Transport Technology and Associated Services	A9 Average Speed Cameras Refurbishment	Services & Supply	£480,000
TS/CCS/CC/2020/17/03	Crown Commercial Services RM6008 - Management Consultancy 2	Transport Scotland ScotRail Operator of Last Resort Technical Advisory Services Phase 2	Services & Supply	£3,000,000
TS/CCS/CC/2021/02/01	Crown Commercial Services RM6187 - Management Consultancy 3	Advice on Urban Mass Transit Systems for Scotland	Services & Supply	£85,100
TS/CCS/CC/2021/02/02	Crown Commercial Services RM6187 - Management Consultancy 3	Covid 19 Support Grant Restart - Financial Reconciliation	Services & Supply	£300,000
TS/ROADS/SER/2019/08/01	Design Standards Advice and Professional Services	Cycling By Design – Publication and Maintenance	Services & Supply	£70,000
TS/ROADS/SER/2019/08/02	Design Standards Advice and Professional Services	Standards Branch support	Services & Supply	£400,000
TS/ROADS/SER/2019/08/03	Design Standards Advice and Professional Services	Cycling by Design - Promotion & Development	Services & Supply	£300,000

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/ROADS/SER/2019/08/04	Design Standards Advice and Professional Services	Development of Road Design Standards	Services & Supply	£400,000
TS/ROADS/SER/2020/06/01	Design Standards Advice and Professional Services	Standards Branch support	Services & Supply	£400,000
TS/ROADS/SER/2018/05/03	Development Management And Road Safety Services. Lot 2 Development Management and Road Safety Support Services	Strategic Road Safety Plan to 2030	Services & Supply	£85,000
TS/ROADS/SER/2018/06/04	Development Management and Road Safety Services. Lot 2 - Development Management and Road Safety Support Services	Trunk Road Active Travel Delivery support	Services & Supply	£100,000
TS/SE/CC/2021/01/01	Scotland Excel - Engineering and Technical Consultancy	Procurement and Contracts advisory support	Services & Supply	£400,000
TS/SPCD/CC/2020/42/01	Provision of support for Energy and Environment Related Sectors	Zero Emission Truck Taskforce Project support	Services & Supply	£75,224
TS/TRBO/SER/2018/06/06	Environmental Auditing and Advisory Services	Senior Air Quality and Sustainability support	Services & Supply	£74,000

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/TPD/SER/2016/01/05	Low Carbon Travel and Transport Challenge Fund Services	Challenge Fund Services	Services & Supply	£156,000
TS/MTRIPS/SER/2016/05/04	Transport and Land-Use Modelling and Transport Appraisal and Planning. Lot 2 - Advice on the Case for Investment	Travel Demand Management Travel Behaviour Change Campaign	Services & Supply	£69,537
TS/MTRIPS/SER/2016/07/15	Transport and Land-Use Modelling and Transport Appraisal and Planning. Lot 4 - Transport Planning Advice	Zero Emission Energy for Transport	Services & Supply	£95,000
TS/MTRIPS/SER/2016/08/16	Transport and Land-Use Modelling and Transport Appraisal and Planning. Lot 4 - Transport Planning Advice	Strategic Transport Planning support	Services & Supply	£52,848
TS/MTRIPS/SER/2016/06/09	Transport and Land-Use Modelling and Transport Appraisal and Planning. Lot 4 - Transport Planning Advice	Electric Vehicle Enabled Buildings Programme support	Services & Supply	£52,342

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/MTRIPS/SER/2016/06/10	Transport and Land-Use Modelling and Transport Appraisal and Planning. Lot 4 - Transport Planning Advice	National Transport Strategy Impact Assessment	Services & Supply	£128,292,22
TS/TRBO/SER/2017/04/15	Transport Research	Development of an Automated Compaction Control Specification	Services & Supply	£58,000
TS/TRBO/SER/2017/04/18	Transport Research	SRRB 2022/23 Service Life of Reinstatements	Services & Supply	£75,000
TS/TRBO/SER/2017/08/07	Transport Research	Boulder Hazards - Phase 2a	Services & Supply	£66,000
TS/TRBO/SER/2017/07/09	Transport Research	Suitability of Kerb Heights/Layouts - Phase 2	Services & Supply	£60,662
TS/TRBO/SER/2017/08/09	Transport Research	Accessibility of Zebra Crossings - Phase 2	Services & Supply	£55,795

Table 3 – New regulated call-offs from existing frameworks completed during the period

Appendix B– Portfolio of community benefits and engagement activities

There is a focus on the provision and delivery of community benefits as part of our contracts. Transport Scotland has developed bespoke guidance to help project managers identify community benefits that could be included in their contracts.

Community benefits may include opportunities such as:

- generating employment and training opportunities for priority groups
- vocational training
- up-skilling of the existing workforce
- equality and diversity initiatives
- making sub-contracting opportunities available to SMEs, the third sector and supported businesses
- supply-chain development activities
- encouraging and developing capacity in community organisations
- educational support initiatives
- working with schools, colleges and universities to offer work experience, mentoring and curriculum development minimising negative environmental impacts, e.g. impacts associated with vehicle movements and/or associated emissions and impacts on protected areas, buildings or sites.

Measures introduced as a result of the Covid-19 pandemic meant engagement with the community, including local schools and colleges, has continued to be challenging for our suppliers, contractors and operators during this reporting period. This appendix provides details of community benefits that were achieved during this reporting period, which contribute towards the Scottish Government's National Performance Framework. Key statistics of additional employment opportunities, sub-contracting and training provided as a result of our contracts are shown in Table 4, followed by case studies under three headings:

- Community Engagement Activities
- Educational Engagement Activities
- Environmental Activities

Key Statistics during period 01 Apr 2021 – 31 Mar 2022	
Number of new entrant positions (excluding graduates and apprentices)	478
Number of graduate positions	124
Number of apprentice positions	81
Total number of new sub-contracts awarded	597
Total value of all sub-contracts	£93,052,648
Of these, total number of new sub-contracts awarded to Small Medium Enterprises (SMEs)	344
Total value of all sub-contracts awarded to SMEs	£23,110,054
Total spend with supported business and social enterprise	£435,583
Number of work placements undertaken	45
Number of qualifications gained (SVQ2 and above)	93
Number of industry certification gained	681

Table 4: Key statistics from 01 April 2021 to 31 March 2022

Community engagement activities

As the Covid-19 pandemic restrictions were relaxed during the reporting period, our contractors, suppliers and operators have continued their engagement activities with the community where they have been allowed to do so. The following examples highlight some of the innovative ways that they have engaged with the local communities.

Provision of Air Services Between Glasgow Airport and Campbeltown, Tiree and Barra– Loganair Limited

As the UK's largest regional airline and majority operator at Aberdeen Airport, Loganair is a lifeline resource for the Scottish Islands community, operating Public Service Obligation (PSO) air routes from Glasgow to Campbeltown, Tiree and Barra. Loganair's charity partner, Children's Hospices Across Scotland (CHAS), progressed its ambitions to reach and support more children and young people with life-shortening conditions thanks to a new partnership with Loganair. Through their partnership with CHAS, Loganair fundraised throughout the year to provide children and nurses with flights for CHAS at Home services, offering vital respite to families.

During 2022, Loganair provided a special Easter flight for families and actively worked with CHAS to improve the garden environment at their hospice.



Loganair providing flights for CHAS at Home services

Provision of Management Consultancy Services– Ernst & Young

Ernst & Young (EY) are providing management advisory services to Transport Scotland. The EY Accelerate Programme provides business support, coaching and mentoring from volunteers at EY to those who have setup newly formed social enterprises. This provides them with pro-bono legal advice around areas such as employment law and tax law as well as workshops on digital marketing and anything else where support can be provided to improve the social enterprises' footprint and business going forward. In the 2021 cohort, EY engaged with more than 30 social enterprises including six in Scotland which were based in Glasgow, Edinburgh and Inverness. In the current 2022 cohort, EY are working with another 20+ social enterprises with four of these being Scotland based.

A90/A96 Haudagain Improvements Project– Farrans Construction

Farrans were appointed as the main contractor on the Haudagain Improvement project, which is a major road junction in Aberdeen and was operating over capacity, causing significant queues and delays to traffic on the approach roads. The project opened to traffic in May 2022 to improve traffic flow and journey time reliability and help alleviate traffic congestion.

From the outset of construction, Farrans delivered a wide range of community benefits. During the 2021-2022 reporting period this included the following examples:

Farrans donated funding and materials to the Middlefield Community Project for a Sculpture Trail project to benefit the local community. The contractor kept the local community regularly updated on the progress of the construction through their own newsletters as well as providing articles for publication in the community newsletter, The Middlefield Mirror. Farrans also provided articles on other initiatives in the local area including 'A walk review of the Auchmill Nature Trail' to encourage more active travel.



Middlefield Community Project Sculpture Trail

Farrans established a relationship with the Middlefield Nursery helping them with their plans for their outdoor area. The contractor explored sustainable ways to support this request and discovered the local Men's Shed at Bridge of Don. They donated materials to the Men's Shed who recycled and repurposed the offcuts of timber and pallets into planters and other garden items for the nursery.



Farrans visiting the Men's Shed with the Middlefield Hub nursery manager

Farrans staff made regular donations of food to the Northfield foodbank as well as donations of refurbished laptops to the Middlefield Community project. The laptops were donated as part of an initiative to help increase the number of people in Aberdeen with digital access and to enable them to become more IT competent as well as enabling people to stay in touch with family and friends.



Provision of food to Northfield foodbank



Laptop donations to the Middlefield Community project

A9/A82 Longman Junction Improvement– Jacobs UK Ltd

Jacobs are providing engineering and design work on the A9/A82 Longman Junction Improvement project. Participants from the Jacobs project team took part in the 'Run the Runway' event in August 2021, which involved running the length of Inverness Airport runway. This was in conjunction with members from the A96 Dualling Inverness to Nairn (including Nairn Bypass) project team and raised a total of £960 for Maggie's Highland.



Run the Runway participants from Jacobs UK

Team members from the Inverness office collected food donations within the office along with cash donations for the local Inverness Food bank.

A9 Dualling: Luncarty to Pass of Birnam– Balfour Beatty

Balfour Beatty were appointed as the main contractor on the A9 Dualling: Luncarty to the Pass of Birnam scheme. They sponsored the monthly Lunch Club event in Stanley following its return after the pandemic restrictions were lifted, which helped increase social wellbeing of older and socially isolated people in the village of Stanley. In addition to sponsoring the events, two members of the project team also volunteered their time to help host the event where 45 lunch club members reconnected with their community to enjoy live music and catch up over a meal.



Balfour Beatty volunteers and Lunch Club members

Balfour Beatty provided professional volunteering support to a proposed new active travel project between Luncarty and Stanley, being driven by the Stanley Development Trust. This involved design support by the design consultancy for the

project, Atkins, and also an overhead drone survey of the proposed route by the A9 Dualling team's supply chain partner Vantage Images.

Balfour Beatty invited members of the local community and other key project partners to an event in September 2021 to recognise the range of benefits delivered to the communities of Perthshire throughout the project's construction period.

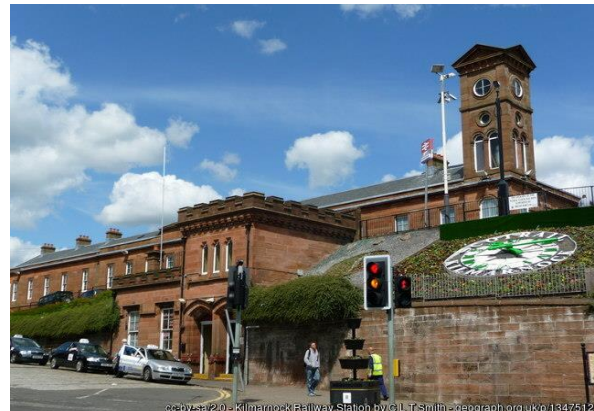
Members of the local Stanley Development Trust were able to explore some of the 4 km of cycle paths constructed as part of the project, with help from some trishaws provided and piloted by charity Cycling Without Age.



The Transport Minister meets members of the Trust on trishaws at the new cycle path

ScotRail Franchise– Abellio

The ScotRail franchise encompasses all National Rail services operating wholly within Scotland. In October 2014, the Scottish Government awarded the franchise to Abellio ScotRail and since 2015, Abellio have granted more than £4 million combined investment to community station regeneration (with partner support). This includes the Basement Project at Kilmarnock Railway Station, which redeveloped a disused basement room at the station into a cycle and general storage area, toilets and shower unit for cyclists, a multimedia room with surround sound capabilities, a fully equipped training bakery, and a counselling room.



Kilmarnock Railway Station

ScotRail has provided a local community space at Saltcoats railway station which is used for a variety of activities including a local karate club and is utilised as a community meeting space.

Management and Maintenance of the Scottish Trunk Road Network– BEAR Scotland

BEAR Scotland manage and maintain the Trunk Road Network in the South East, North East and North West areas. The BEAR Scotland North East Unit staff took part in the annual Kiltwalk event in 2021 to raise funds for the Scottish Charity Air Ambulance (SCAA), BEAR's then national charity of the year. Over £2,700 was raised which was matched by the Hunter Foundation taking the total to over £4,000. A Christmas Jumper Day was also hosted in December 2021 to raise funds for the SCAA.

A new charity initiative was launched by BEAR in 2021 which saw six local and regional charities that are within areas BEAR works, benefit from a £1,000 donation. Across the north, donations were made to Perth Autism Support, International Otter Survival Fund and Lochaber Mountain Rescue.

In May 2021, BEAR donated £500 to the Rookie Minds charity, a young person's mental health service. The donation was made in support of their 'Rookie Tubeathon', which involved a 30-hour non-stop broadcast online. A £500 donation was made again to the charity in January 2022.

A five-strong team from BEAR helped raised £1,210 for the Highland Hospice by taking part in their fundraising event which involved abseiling 100 ft off the iconic Kessock Bridge in Inverness. BEAR topped this up with an additional £1,000 on behalf of all staff as part of the charity initiative.

BEAR demonstrated support for employees' fundraising challenges throughout the year. BEAR staff from the North West Planned Maintenance team helped raise money for the charity Children's Hospices Across Scotland (CHAS) by walking The West Highland Way in 2021. They raised over £1,100 which included a £250 donation made by BEAR. £250 was also donated to Myeloma UK in support of a BEAR colleague taking part in a running event and BEAR made a donation towards Movember.

Corporate donations were also made to BEAR's long-standing charity partners including the Scottish Association Mental Health (SAMH), My Name's Doddie, RBLI and Cash For Kids. A Golf Charity Tournament was hosted by BEAR in September 2021 which raised over £10,000 for the Cash For Kids charity.

BEAR donated to the Tay Trampoline Club to help fund new equipment.

BEAR sponsored Team Five in a Row. The team took part in the Talisker Whisky Atlantic Challenge, which involved rowing across the Atlantic Ocean. The team raised funds for the charity Reverse Rett.

In February 2022, BEAR staff undertook the annual staff raffle in aid of Cash for Kids raising £910.

Twenty BEAR staff took part in the Doddie Aid challenge. Fundraising efforts were cemented with a corporate donation where a total of £1,010 was raised.

BEAR supported the Sporting Memories Awards event with a sponsorship of £250.

BEAR made the first of six £1,000 donations to The Lighthouse for Perth, a charity that offers crisis support for anyone aged 12 or above who is at risk of self-harm or suicide, or who find themselves in emotional distress or crisis. The charity focuses on the Perth and Kinross region.

Donation boxes for the Scottish SPCA have been placed across depots in support of BEAR's nominated national charity for 2022.

BEAR continued its award-winning partnership with Scotland's Bravest Manufacturing Company. The Commercial Director of BEAR Scotland says: "We are very proud to support Scotland's Bravest Manufacturing Company - The dedication, quality and skill they bring to their work is everything we are looking for in a supply chain partner, and we look forward to continuing a long-term relationship with them. As a company, we have long supported employment opportunities for ex-Forces members and are delighted that working with Scotland's Bravest Manufacturing Company will not only supply us with a high-quality product but will also provide essential employment opportunities for our brave veterans".

BEAR supported various mental health events including the Samaritans Brew Monday, See Me Scotland's Time to Talk Day and the Mental Health Foundation's Mental Health Awareness Week.

BEAR showed their support towards Scottish Apprenticeship Week in March 2021 and 2022 by sharing a series of videos and graphics celebrating the career progression of current and former apprentices.

Forth Road Bridge Expansion Joint Replacement Project– American Bridge International

American Bridge International (ABI) were engaged on replacing expansion joints on the Forth Road Bridge and have been supporting the local community in North

Queensferry. This included various initiatives such as gifting new barrel planters, painting the community boat yard toilet block, presenting to a local school on the bridge work and litter picking in the community.

Aberdeen Western Peripheral Route/Balmedie to Tippetty Scheme– Aberdeen Roads Limited

Balfour Beatty are the contractor maintaining the Aberdeen Western Peripheral Route, Balmedie to Tippetty scheme, on behalf of Aberdeen Roads Limited. In response to the humanitarian crisis in Ukraine, Balfour Beatty launched a campaign to help those who are affected by the current war in Ukraine and the millions of people who have fled to the neighbouring countries such as Poland and Romania. Balfour Beatty responded to the North East Ukraine Appeal (organised by the OWN Woman group), who are based in Dyce and working in partnership with the charity, Abernecessities.



Balfour Beatty volunteers assisting in the sorting of donations for the North East Ukraine Appeal

Balfour Beatty assisted the charity through a range of activities. In March 2022, Balfour Beatty in Aberdeen organised a team of eight employees to help the North East Ukraine Appeal by sorting out donations including first aid items, food, clothes and other necessities. The volunteers helped both charities during the first day and Balfour Beatty staff from the Aberdeen Western Peripheral Route (AWPR) project, the Social Impact team and Plant and Fleet services helped Abernecessities to sort donations for children and families. The team supported the North East Ukraine Appeal sorting donations for Ukraine and while in attendance, a large delivery of donations of 16 pallets arrived from Howdens North Scotland depots and the AWPR team acted quickly to assist by bringing across a forklift and unloading the donations into the depot for safe storage and distribution. Balfour Beatty staff have continued to assist with unloading and sorting through thousands of donations which have now been transported to Poland.

As part of this initiative, Balfour Beatty collected items including first aid and food from their sites in Aberdeen and donated these to the North East Ukraine Appeal. Balfour Beatty in Aberdeen is proud to be part of this movement and continues to provide assistance to the North East Ukraine Appeal.

Management and Maintenance of the Scottish Trunk Road Network– Amey

Amey manages and maintains the Trunk Road Network in the South West area. A joint collaboration between Amey/Dumfries & Galloway local authority and a local community group in Kirkconnel, removed a dilapidated brick bus shelter near Kirkconnel. This was at the request of the local community group before the bus shelter collapsed with the potential to cause injury. Amey provided Traffic Management and labour resources to enable the work to be completed.

Amey donated £300 to the Star Project, a local charity group in Paisley that helps to tackle food poverty in the area.

Amey provided 200 traffic cones and labour free of charge to lay out an AstroTurf pitch for a Schools Value Day attended by 800 primary school pupils.

Amey took part in the Local Authority Christmas Toy Appeal via the local newspaper, The Standard. They donated approximately £350 worth of toys and selection boxes. The Dumfries & Galloway Council provided these gifts to approximately 600 disadvantaged children on their agency lists including Social Services, The Willows NHS, Women's Aid, NCH, nursery nurses, Barnardo's, Shelter and others.

Amey came to the aid of the village of Mauchline ahead of a community switch-on event in December 2021. The community required urgent installation of their Christmas lights when their appointed contractor fell through. Amey donated their time and service to get the village Christmas-ready with a starry display along the A76 trunk road. Amey also provided the village with timers that will be installed in the light columns to prevent the festive LED lanterns burning 24 hours a day and reducing the community's energy consumption.

Amey local staff donated 20 of their own Centenary Hampers, valued at £25 each, to the Trussell Trust Foodbank in Falkirk.

Amey participated in a Christmas toy appeal by The Reinvention: Triumph over Injury at Glasgow Children's Hospital Charity HQ. The Reinvention is a community that provides support, advice and assistance to those who have experienced a life-changing injury, as well as for families and friends of those coming to terms with their injuries. Amey donated £500, assisted on a shopping trip to select toys, for the patients at the hospital and delivered the gifts to Glasgow Children's Hospital Charity HQ aided by helpful elves from the charity.

Northern Isles Ferry Service– SERCO Ltd

Serco Northlink Ferries (SNF), which serves Aberdeen, Scrabster and the Northern Isles, raised more than £10,000 to support people living with multiple sclerosis (MS). Crew members on board MV Hjaltland raised £10,376 during a two-year charity partnership with MS Society Scotland. The crew organised a number of fundraising events, including a sponsored walk from Lerwick Ferry Terminal to Scalloway, a quiz, bingo event and horse racing night. Passengers were able to purchase SNF fundraising merchandise, including branded hoodies on board, or drop spare cash into collection buckets.



Serco Northlink Ferries sponsored walk for MS Society Scotland

SNF teamed up with Orcadian artist Alex Leonard in May 2021, known for his much-loved cartoon strip 'The Giddy Limit' to debut a new family of Vikings! A competition to name characters was launched and sponsored by SNF.

One of SNF's Chief Officers completed a cycle challenge on 4 September 2021 riding 110 km in the Welsh hills and raising over £1,000 in aid of The Mission To Seafarers.

SNF also supported a sponsored 11,000 mile walk around the coastline of UK and Ireland to raise money for Alzheimer's Research UK, by providing ferry travel.

SNF attended the Royal Northern Agricultural Society Spring Show at Thainstone Centre, Inverurie in March 2022. The exhibition cattle section was proudly sponsored by NorthLink Ferries and attracted 50 entries from well-known commercial cattle producers.

SNF featured staff on Social Media channels on 8 March 2022 for International Women's Day.

SNF sponsored the much-awaited finals day of the primary netball league in March 2022. A special congratulations to the Stromness Smashers for winning the Hjalmland league and the Stromness Shooters for winning the Hrossey league. SNF attended the finals and presented the winning teams with their certificates and trophies.

Clyde and Hebrides Ferry Services– Caledonian MacBrayne

Caledonian MacBrayne (CalMac) operate ferry services to the Islands and Peninsulas on the West Coast of Scotland. The CalMac Community Fund exists to benefit the lives of people living in local communities in which they operate by supporting non-profit groups in the local network to achieve their goals. In 2021, CalMac announced 59 new awards to community services restarting or continuing since the pandemic. In particular, the fund aimed to support services and activities addressing or reducing social isolation, including encouraging re-engagement with community activity following the pandemic. These services and activities support better mental health and improved well-being.



The CalMac Community Fund

Since its launch in 2019, the CalMac Community Fund has now supported 195 groups to deliver:

- health and wellbeing outcomes including changes to people's physical health, psychological and emotional well-being
- social and community outcomes including improved social engagement and cohesion, reduction of isolation and increased cultural awareness. Greater access to local community and social activities, development of new friendships
- education and skills outcomes including improved teamwork and communication and new technical, recreational and life skills
- employment and volunteering outcomes including changes to employment opportunities and the generation of 1,734 volunteering hours
- environmental outcomes including raising awareness of local environmental issues and challenges and promoting sustainable living.

Projects supported by the Fund have benefitted over 11,000 people living in the Clyde and Hebridean network.

Working in partnership with Alzheimer's Scotland, Harris Voluntary Service will deliver safe, professional support to individuals suffering from dementia and their carers through their Musical Memories Project. A Musical Memories representative stated that, "Musical Memories are delighted to have secured an award from the CalMac Community Fund. It will enable us to continue our musical group which supports people living with dementia or any other long-term condition as well as those living alone. It reduces isolation and enables people to feel part of their community. Music is proven to have many benefits and we also enjoy a chat, often reminiscing on the past."

Groups using the River Tay to support people's health and wellbeing have been presented with awards from the Perth Harbour Community Fund. The Fund was created by parent company David MacBrayne Limited (DML) to make a difference and benefit the lives of people living in Perth and Kinross. It launched in 2021 and initially made eight awards to groups tackling poverty, stigma and shame, promoting social inclusion and health and wellbeing, and organisations that help people become self-dependent and resilient.

In 2022, the Perth Harbour Community Fund is making nine awards to non-profit organisations who use the River Tay to deliver positive outcomes and benefit the lives of the people they engage with. The fund will enable Plus Perth to engage with vulnerable people and arrange walking groups, as well as ensuring the environmental upkeep of the river. The Head of Ports and Harbours for DML said, "The Perth Harbour Community Fund allows us to connect with our community in a unique and impactful manner. We are pleased to present nine awards to deserving groups, and we are excited to see the benefits from the projects we have supported this year."

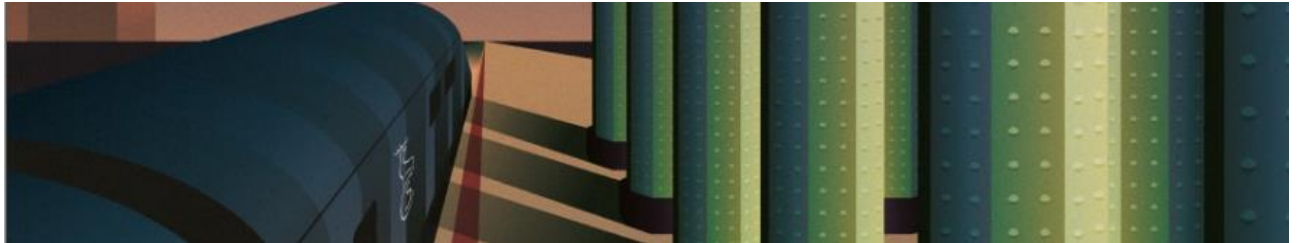
A898 Erskine Bridge– C Spencer Ltd

The Spencer Group, C Spencer Ltd, have been completing essential maintenance works on the A898 Erskine Bridge. The contractor responded to a request for help from The Erskine Community Garden Project in making the Labyrinth path and have supplied labour and materials to construct the path, The Labyrinth path is now complete and open to the public.

C Spencer Ltd provided donations for raffle prizes at the Erskine Christmas Cracker Shopping Fayre and these were used to support the war veterans home.

C Spencer Ltd staff were sponsored for a 'kilt walk' for the Children's Hospices Across Scotland charity and raised over £2,000.

Serco Caledonian Sleeper Ltd (SCSL)



The Caledonian Sleeper is operated by Serco Caledonian Sleeper Ltd (SCSL) and is the overnight sleeper train service between London and Scotland. SCSL supported the Mallaig Play Park Project by donating a raffle prize for a fundraising event for the Mallaig Play Park Project. The winner of the raffle prize got to experience the spirit of the Caledonian Sleeper in one of the Club rooms with en-suite facilities, and priority access to the Club Car. This prize was for a return journey on any of the Caledonian Sleeper routes and was valid for one year.

For the second year running, SCSL supported the Give a Dog a Bone charity. The Give a Dog a Bone charity is a small Scottish charity that works with elderly people and dogs to tackle loneliness. SCSL made donations throughout the year of Caledonian Sleeper Club room return tickets and as raffle prizes to raise funds for the charity, with some tickets raising more than ten times their value. SCSL plan to continue to work with this charity now that COVID-19 restrictions have been lifted, to help support the charity by increasing their brand's visibility and awareness within Scotland.

SCSL supported the Railway Benefit Fund (RBF) charity by taking part in their annual Golf Day. The RBF Gold Day is one of the charities headline events of the year and is vital in them continuing to support the UK Railway Family. At this event, SCSL provided Caledonian Sleeper Club room return tickets for their raffle.

SCSL supported the Intercity Charity, a charity that arranges train charters (approx. 350 passengers) to destinations for the day. When they reached out to SCSL the charity had a weekend charter, leaving London (to Inverness) on Saturday 26 February, where money was raised for the Stroke Association.

In late 2021, SCSL supported the Rail Aid Charity, (Rail Aid is a UK Rail fundraising initiative on behalf of the international children's charity, Railway Children), by providing several donations to their annual Gala which included Caledonian Sleeper Club Room return tickets to all five of their key destinations. By working with some of their key partners and suppliers SCSL were able to provide some special one-off

packages, including overnight accommodation and dinner for an extended weekend offering.

Environmental activities

Environmental considerations are an important aspect of community benefits within contracts that Transport Scotland procure. Some of the ways our suppliers have contributed to the environmental wellbeing of the communities around their projects are shown below.

Provision of Air Services Between Glasgow Airport and Campbeltown, Tiree and Barra– Loganair Limited

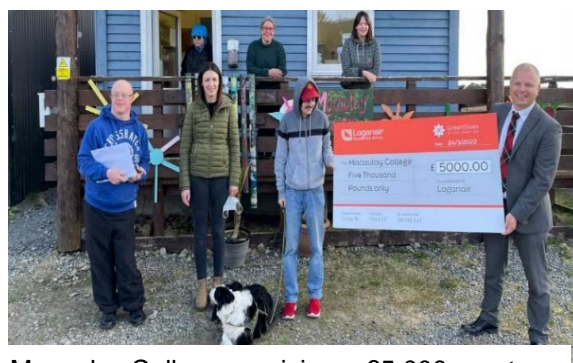
Loganair provide airline services between Glasgow Airport and Campbeltown, Tiree and Barra which provide important connectivity to local communities. Loganair has given out £30,000 to organisations across Scotland in support of local renewable energy projects as part of its GreenSkies Community Fund. The grants allows six organisations to establish projects such as small-scale wind systems, solar panels, small-scale hydro power, and charging point stations for electric vehicles. The airline announced the initiative in 2021 in line with its GreenSkies environmental programme, which is Loganair’s commitment to achieving Net Zero by 2040.

The airline previously stated that its Community Fund would be released in three instalments of £10,000, with applicants able to access a maximum grant of £5,000 per project; however, after being inundated with interest, it decided to change the framework and award the full £30,000 after the first call for applications.

Now, organisations across Scotland have benefitted from the funding with six receiving £5,000 from Loganair in line with application requirements.

Based on the Isle of Lewis, Macaulay College, a not-for-profit community interest company which supports adults and young people with additional social and educational requirements, is set to use the £5,000 grant from Loganair to invest in solar panels.

The airline’s charity partner, Children’s Hospices Across Scotland, is also among successful applications and will use the £5,000 of funds for charging points for electric vehicles at its Robin House site in Balloch, where it will charge its electric vehicles for transporting families to and from the house.



Macaulay College receiving a £5,000 grant from Loganair

The other organisations who benefitted from the scheme are based across the Highlands and Islands and include the Islay Development Initiative, a socio-environmental charity operating across Islay and Jura, Haroldswick Methodist Church on the Isle of Uist, Auld Skule, a recycling unit in Shetland, and Eday Community Enterprises, a community-run shop in Orkney. Each of the successful applicants will use the funding for renewable energy schemes.

Due to the success of the GreenSkies Community Fund, Loganair is planning to launch a further round of funding in 2022/2023.

A90/A96 Haudagain Improvements scheme– Farrans Construction

The A90/A96 Haudagain Improvement project includes an improvement at Haudagain roundabout, the junction between the A90 and A96 trunk roads. The contractor held an Active Travel Day in the local community centre with the contractor on hand to speak to residents about the benefits of active travel and improved access for pedestrians and cyclists as a result of the project.



Farrans promoting Active Travel in the community

A9/A82 Longman Junction Improvement– Jacobs UK Ltd

Jacobs were appointed to provide engineering and design work on the strategic A9/A82 Longman Junction Improvement scheme. Their staff participated in a litter pick on National Cycle Network Route 1 in June 2021 between Longman Drive and the A9. Seven bags of litter were collected from the route and disposed of at the local recycling centre.

Jacobs staff participated in the Great British Beach Clean on North Kessock beach in October 2021, which is in close proximity to the scheme exits. Five bags of litter were collected from the beach and disposed of at the local recycling centre.



Great British Beach Clean

A9 Dualling: Luncarty to Pass of Birnam– Balfour Beatty

Balfour Beatty were appointed as the main contractor on the A9 Dualling: Luncarty to Pass of Birnam scheme. Balfour Beatty created a bespoke presentation video to promote biodiversity to local primary school children and was provided to their teachers, along with the delivery of materials for planters for the school. This allowed the children to build a planter to see for themselves how their actions can help to create an environment which promotes biodiversity.

Balfour Beatty delivered a virtual resource to local secondary schools to let the teachers present the topic of sustainability and the reuse and recycling of materials to highlight the importance of the circular economy.

ScotRail Franchise– Abellio

The ScotRail franchise awarded to Abellio Scotrail in October 2014 encompasses all National Rail services operating wholly within Scotland. ScotRail's electric Class 385 trains have resulted in carbon savings equivalent to planting 5,138,151 trees across the fleet's 30-year lifetime.

ScotRail was recognised by the panel of Green Apple, recognising the work carried out under the Biodiversity Fund to enhance biodiversity, support the work of charities and offer educational opportunities for communities.

Nicole Tyson, ScotRail Sustainability Manager, said:

“We are delighted to receive this recognition of the important work we are doing to support biodiversity improvement throughout Scotland.

“The project has grown from a few stations to many of our depots and projects outside of our own portfolio.”

“We will continue to develop current projects and the example of partnership working at Perth Station Garden will be followed to encourage staff and community engagement at other locations.”

ScotRail can now monitor weather in real time at 281 stations across Scotland, which provides essential data for the community.

Management and Maintenance of the Scottish Trunk Road Network– BEAR Scotland

BEAR Scotland manage and maintain the Trunk Road Network in the areas in the South East, North East and North West areas. Across the North West unit trees have been planted at the Corpach and Perth depots and across the North East, new trees have been planted at the Keith, Tom’s Forest and Stirlinghill depots.

Electric car charging ports continue to be installed by BEAR across depots. BEAR also launched a Green Week Campaign leading up to COP26. The campaign focused on BEAR’s Electric Fleet, biodiversity and sustainability.

BEAR supported Keep Scotland’s Beautiful Spring Clean Campaign and shared content across BEAR’s social channels.

Management and Maintenance of the Scottish Trunk Road Network– Amey

Amey manage and maintain the Trunk Road Network in the South West area. The Amey South West Unit, in conjunction with John McGeady Ltd, arranged for 100 tonnes of road planings from the surfacing project on the M74 Junction 3 to be delivered to Viewpark Conservation Group, which is located between the M74/M73 and A8. The registered charity has an environmental project running for five years from August 2020 and have already used the planings to cover forest paths to allow visitors to walk through the projects area. The value of the donated planings was £1,000.

Northern Isles Ferry Service– SERCO Ltd

Serco Northlink Ferries (SNF) serves Aberdeen, Scrabster and the Northern Isles. SNF are committed to providing environmentally sustainable solutions across their fleet and in their terminals. Examples include:

- a recycling point installed for Konica toners in Aberdeen
- a refillable water bottle station introduced in Aberdeen has helped to save plastic bottles from entering circulation. Electric hand dryers have been installed, reducing paper towel usage, in Stromness
- water re-fill stations installed in the Hrossey & Hjaltland ferry galley and engine rooms to reduce disposable plastic bottle usage

Educational engagement activities

Engagement with students from local schools, colleges and universities was challenging due to remote learning during periods of lockdown caused by the Covid-19 pandemic, and physical distancing requirements when pupils returned to the learning environment. The examples below provide an insight into how our contractors, suppliers and operators were able to continue to engage with local students.

Provision of Air Services Between Glasgow Airport and Campbeltown, Tiree and Barra– Loganair Limited

Loganair provide airline services between Glasgow Airport and Campbeltown, Tiree and Barra which provide important connectivity to local communities. Loganair is committed to offering educational opportunities to the community and has eight Modern Apprentices (MAs) based within the Engineering department in Glasgow. All MAs have had continued employment since their start date, and all are still active in the four-year programme. Valuable experience is gained working in the hangar with the Twin Otter fleet used to deliver the PSO contract; particularly during the annual overhauls of the three aircraft. MAs time is rotated across fleet types for experience, so it is estimated that three FTE are dedicated to the Twin Otter aircraft.

Provision of Financial Consultancy Services to the Ferries Sector– Ernst & Young

Ernst & Young (EY) are providing financial advisory services to the Ferries sector. In 2022 EY performed mock interviews for students, attending as a 'Dragon' on the panel for their Dragon's Den assignment. They carried out a presentation to the students about EY, which included what it is like to work there and how to apply.

The Smart Futures programme provides disadvantaged young people (eligible for free school meals or education maintenance allowance) in S5 with five days employability skills training followed by three days of work experience with EY. Participants are paid for these days and are then paired up with a volunteer mentor to provide ongoing employability support over the following 10 months. As various restrictions were still in place due to Covid-19, the programme was delivered entirely virtually and young people were provided with EY laptops, headsets and, where necessary, 4G dongles in order to provide them with all of the technology they would need to participate and connect to the programme. As the programme was delivered online it allowed participants to apply from across Scotland.

The EY Foundation provides opportunities for young people across Scotland. EY delivered short (half-day) employability workshops to young people in S3-S6 in multiple secondary schools in the Perth & Kinross region. In the period, this included working with 487 young people in those school year groups. These workshops were delivered in some cases virtually and in others face-to-face, depending on what Covid-19 restrictions were in place at the time of each workshop.



The EY Foundation providing opportunities to young people

EY engaged with a further six young people in the Perth and Kinross region via the Foundation's 'Our Future' programme, working with young people who are at risk of becoming NEET (not in employment education or training), giving them five days paid employability skills training followed by six days paid work experience with local employers. Again, this was all done virtually given the various Covid-19 restrictions that remained in place at the time.

EY worked with 20 young people from the greater Glasgow area in the Beyond Your Limits programme, which is aimed at young people in care. This two-year programme provided bite size segments of various types of support to the cohort, including six days of employability skills training, two days of financial literacy training and six days of work experience.

A90/A96 Haudagain Improvements Project– Farrans Construction

The A90/A96 Haudagain Improvement project includes an improvement at Haudagain roundabout, the junction between the A90 and A96 trunk roads. Farrans were appointed as the main contractor and attended weekly volunteer mentoring sessions with MCR Pathways in the local community, a national, award-winning mentoring programme whose vision is that every care-experienced young person, or those who have experienced disadvantage, gets the same education outcomes, career opportunities and life chances as every other young person.

Farrans delivered a 'Step into Construction' workshop for students from Northfield Academy.

Farrans donated materials including topsoil and planters to assist Scotstown Primary School with improving their garden area.



Materials donated to Scotstown Primary School



Botley the Robot activity

For Maths Week Scotland, Farrans attended an event at Manor Park Primary School and presented to both teachers and pupils on the topic of civil engineering and the practical application of maths in work. The pupils were given tasks to complete including programming 'Botley the Robot' which encouraged the pupils in counting, listening, teamwork and logic.

The Community Liaison Officer for Farrans delivered 'Safety Sam' sessions to a number of local primary schools including Dyce Primary School, giving the pupils an insight into what behind the construction site and to teach them about the dangers of playing on, or near construction sites.



Safety Sam session

A90/A937 Laurencekirk Junction Improvement Scheme– Amey Consulting

Amey Consulting were appointed to provide engineering and design work on the A90/A937 Laurencekirk Junction Improvement Scheme, which is the construction of a new grade-separated junction at Laurencekirk as part of a package of additional investment alongside the Aberdeen City Region Deal. Amey have provided several work experience placements to local school pupils and have introduced them to civil engineering, which provides pupils with a positive and inspiring work experience opportunity. This is demonstrated in the following testament.



“As a pupil at Caldervale High School, Airdrie, I was provided with a week’s work experience opportunity with Amey not really knowing what career path I wanted to take. During this time I learned about Civil Engineering and found it really interesting. I joined Amey as a Modern Apprentice attending Kelvin college to gain an HNC. I am now at Strathclyde University undertaking a BSc in Civil Engineering with the aim of gaining a Graduate position on completion of my degree.”

A9 Dualling: Luncarty to Pass of Birnam– Balfour Beatty

Balfour Beatty were appointed as the main contractor on the A9 Dualling: Luncarty to the Pass of Birnam scheme. Balfour Beatty delivered a virtual careers presentation to 20 civil engineering students at Strathclyde University. This built on previous similar in-person site visits that took place prior to the Covid-19 pandemic and gave details of the various employment opportunities within the construction industry to the next generation.

A9 Dualling: Birnam to Glen Garry– Jacobs UK

Jacobs were appointed to provide engineering and design work on the A9 Dualling: Birnam to Glen Garry scheme. Jacobs supported the Sustainable Solutions Challenge, Roads of the Future, in a local school. 29 pupils entered this competition from P6/7 which involved a 12-hour project and then the winning team from the school represented their class at an online final event.



Roads of the Future competition



Gateway sessions with Pitlochry Primary school

Jacobs supported Gateway sessions where 25 pupils from Pitlochry Primary school participated in a morning of team building activities linked to the A9 dualling construction project.

Jacobs attended an Apprenticeship Academy event, where 26 S2 pupils participated in 2.5 days of team, skills, careers and knowledge building activities before embarking on a team mega challenge to build a bridge.



Team Bridge building challenge

A9 Dualling: Glen Garry to Dalraddy– Halcrow Fairhurst JV

Halcrow Fairhurst were appointed to provide engineering and design work on the A9 Dualling: Birnam to Glen Garry scheme. Academy9 is the educational arm of the A9 Dualling Programme. For the last five years this programme has successfully run with 30 primaries and four high schools along the A9 corridor, covering Primary 3 to PhD as well as members of the communities affected by the dualling of the A9. Halcrow Fairhurst supported the Academy9 Next Steps Conference, which is designed to prepare school leavers for life after school. It was attended by 105 S5 pupils in Kingussie High School.

Halcrow Fairhurst supported the Academy9 Digital Town planning event hosted online for 20 S3 pupils from Kingussie High School. They also supported at the Academy9 Risk Radar online session run for Alvie Primary, which was attended by 25 P5-P7 pupils.

Strategic Technical Advisors for Transport Scotland Rail Directorate– Atkins

Atkins are providing technical advisory services to the Rail sector. Atkins delivered STEM activities to Lorne Street Primary School in Glasgow in December 2021, with follow-up events in each term through 2022.

Atkins sponsored the Net Zero Superhero competition which identified 18 schools who wanted to take part. 13 schools have been assigned an Atkins mentor and all have made initial contact with their mentor. Atkins created a full resource pack of seven lessons and four practical activities which have been provided to schools and volunteers as part of the competition. One of the objectives is to generate positive environmental improvements.



Net Zero Superhero competition

ScotRail Franchise– Abellio

The ScotRail franchise awarded to Abellio Scotrail in October 2014 encompasses all National Rail services operating wholly within Scotland. During 2021, ScotRail signed up to a partnership with Primary Engineer to deliver STEM-related educational initiatives to 30 primary schools across Scotland.

In July 2021, five of the six Customer Service Modern Apprentices that joined ScotRail in January 2020 moved to permanent roles within the business. In August 2021, they welcomed six new Customer Service Modern Apprentices based in Glasgow, Edinburgh, Dundee and Aberdeen.

During 2022, ScotRail provided a programme of foundation apprenticeships, working with Scottish secondary schools to give valuable work experience.

Management and Maintenance of the Scottish Trunk Road Network– BEAR Scotland

BEAR Scotland manage and maintain the Trunk Road Network in the South East, North East and North West areas. BEAR supported Pitlochry High School and the Institution of Civil Engineers (ICE) to deliver the Rapid Response Engineering Challenge in September 2021. The team explained to pupils about the work of civil engineers and the challenges of the job as well as overseeing a problem-solving activity.

BEAR, alongside Transport Scotland, gave a presentation at the Road Expo in December 2021 on the road safety scheme carried out on the A92 Balfarg Junction in Glenrothes.

In February 2022, BEAR welcomed four student placements from Abertay University. The students joined the company on a 12-week placement as part of their BEng Civil Engineering degree.

BEAR Scotland continued the Bill Taylor Scholarship with Abertay University. The scholarship is awarded to a third-year undergraduate BSc (Hons) Civil and Environmental Engineering student. The scholarship enables the student to gain valuable experience within the engineering industry as well providing financial support. BEAR also continued to support STEM events which included conducting presentations at universities.

To help highlight the different career paths of BEAR staff, the company took part in the No Wrong Path Campaign in August 2021.

Forth Road Bridge Expansion Joint Replacement Project– American Bridge International

American Bridge International (ABI) were engaged on replacing expansion joints on the Forth Road Bridge and they have delivered a programme of presentations to local schools about work that had been done to the bridge.

Northern Isles Ferry Service – SERCO Ltd

Serco Northlink Ferries (SNF) serves Aberdeen, Scrabster and the Northern Isles. SNF are committed to promoting the education and development of young people. Examples include three students from Robert Gordon University (RGU) who have been interns with SNF since May 2021. The SNF Graduate Development Scheme develops young people in technical and behavioural competencies to focus on a maritime career. Senior members of staff are working through opportunities for supporting RGU students from across various subjects and schools within the university for the 2022 intake. SNF support the Developing the Young Workforce Orkney and Social Media Takeover on 24 September 2021 to promote careers in SNF.



Young Workforce Orkney and Social Media Takeover September 2021

SNF supported Deaf Awareness Week in May 2021 by sharing relevant content and highlighting their use of the Sign Language interpreter, through the Interpreters Live Service, provided by Sign Solutions UK.

Clyde and Hebrides Ferry Services– Caledonian MacBrayne

Caledonian MacBrayne (CalMac) operate ferry services to the Islands and Peninsulas on the West Coast of Scotland. CalMac partners with young people and charities tackling social issues in coastal communities to provide a range of life skills benefits. For example, CalMac supports The Wood Foundation's Youth and Philanthropy Initiative (YPI), an active citizenship programme that empowers young people to make a difference in their local communities while developing new skills, by offering the services of their staff.

CalMac enabled 777 pupils from participating schools to research social issues in their area and the charities working to address them. Young people then make a case for their chosen charity as to why they should receive a £3,000 grant to help with their work. Through this initiative, young people develop research skills, written communication skills and teamworking skills.

CalMac engaged in YPI by:

1. Attending online launch events to support the young people as they explored values and social issues in their communities
2. Forming part of a judging panel, listening to team presentations before selecting one group to award £3,000 for their nominated charity
3. Mentoring teams of young people to help develop their skills and confidence to use positively within their community

Based in Mallaig, CalMac's Port Manager, Julie MacRae engaged with Mallaig High School as a judge in the schools YPI final. Julie said: "YPI is a great project. The project has had a really positive impact on pupils at Mallaig High and has encouraged young people to engage with charities long term which I think is fantastic". CalMac are partners to Nicolson Institute (Stornoway), Sir E Scott (Tarbert), Liniclate High (Benbecula), Castlebay School (Barra), Ullapool High, Mallaig High, Oban High, Campbeltown Grammar, Inverclyde Academy, St Columba's High (Gourock).

As part of a training contract awarded to Clyde Training Solutions (CTS), CalMac offered free training places to aid those seeking employment within the Maritime sector. Following a Recruitment & Selection process, six candidates were shortlisted for interview and four were subsequently appointed as Senior Catering Ratings within the major fleet for the summer season in 2021.

A96 Dualling Inverness to Nairn (including Nairn Bypass)– Jacobs UK Ltd

This proposed project is to upgrade the A96 between Inverness and Nairn to dual carriageway, and a bypass at Nairn. Transport Scotland's technical advisors, Jacobs, led a number of STEM sessions with two groups of five pupils within the Additional Support Needs hub at Millburn Academy. The groups worked on a STEM challenge project together building model cars, which each member of the group successfully completed.

Jacobs held two online 'challenge' STEM sessions with pupils from Fintry Primary School. Jacobs gave a talk to approximately 180 pupils about structural engineering and set pupils a challenge of building a tower as tall as possible from paper and masking tape.

Jacobs gave a 15 minute Structural Engineering Career talk at West Calder Secondary School in a virtual presentation to inspire pupils to consider structural engineering or similar as a career path. This was given to approximately 150 secondary 2 level students.

Jacobs judged 14 Primary 3 and 15 Primary 4 entries to the Scotland region of the Primary Engineer Leaders Award Competition. Entries came from 19 separate Primary Schools including three from Balloch Primary School and two from Avoch Primary School.

Integrated Travel in Scotland - Smart Ticketing Infrastructure– PDMS Ltd

PDMS Ltd were appointed to provide enabling work to the Smart and Integrated Ticketing Improving services for Scotland’s public transport. PDMS sponsored the first cohort of the Empowering Women to Lead Digital Transformation programme in Scotland. The programme was supported by ScotlandIS, the Scottish Digital Academy and the Scottish Government, and is designed for emerging and potential women leaders in digital transformation roles in organisations across the public, private and third sectors. PDMS also sponsored the Empowering Women in Digital Transformation and Cyber Security graduation event which took place in November 2021.



Empowering Women graduation ceremony

PDMS supported the Digital Critical Friends Programme in Lanarkshire providing a mentor to meet with a local secondary school on a regular basis. PDMS also provided a mentor for the MCR Pathways project to help provide guidance and positive role models for disadvantaged young people.

Appendix C– Supported businesses and social enterprises

Transport Scotland is at the forefront of promoting social and economic benefits to communities through its public procurement, as required under the Procurement Reform (Scotland) Act 2014. It recognises that in order to reduce poverty, economic growth must be inclusive.

Supported businesses and social enterprises can contribute in a significant way to reduce inequality. Our suppliers continue to use supported businesses and social enterprises where possible, with contracts and orders with a value in excess of £430,000 placed during 2021/2022. A brief overview of some of the organisations used by our suppliers over this reporting period is provided below:

Community Food Initiatives North East (CFINE) Enterprise Ltd

CFINE improves health and well-being and the environment, tackles poverty and builds resilience through a range of support and services for disadvantaged, vulnerable, low-income individuals, families and communities in North East Scotland. CFINE is a social enterprise committed to social, environmental and economic development. It works to cooperative, community development principles which underpin and permeate the organisation and its activities.

CFINE has supplied the Northern Isles Ferry Service with fruit, vegetables, eggs and dried fruits since August 2016. All profits from the purchase of produce by Northlink are re-invested and ensures that CFINE can successfully deliver its social aims, including:

- increased engagement with volunteers
- increased engagement with foodbank beneficiaries and individuals experiencing social isolation, through cooking and training (e.g. food hygiene training)
- the provision of low-cost fruit and vegetables to individuals and families in the regeneration areas of Aberdeen & Aberdeenshire
- access to sanitary products, by supplying free sanitary products to NE Scotland, Highlands and Islands and Western Isles
- the delivery of food and other essential items to over 250 organisations throughout NE Scotland and Highlands using FareShare, which is the UK's largest charity fighting hunger and tackling food waste. CFINE operates FareShare across the North of Scotland in seven local authorities: Aberdeen

City, Aberdeenshire, Moray, Highlands, Western Isles, Orkney and Shetland.. CFINE opened Scotland's first community pantry in 2018, followed by three further pantries

- providing a mobile food service called Connecting with Communities that operates to help rural communities across Aberdeenshire access affordable and healthy goods at a low cost
- promoting digital participation by providing access to computers for individuals who require technology to complete benefit forms, job applications etc. Training is also provided by members of the CFINE SAFE Team
- engaging with 'hard to reach' individuals and focusing on warehouse and forklift training to support trainees into full-time employment



The CFINE fleet – ready for deliveries

Scotland's Bravest Manufacturing Company (SBMC)

Scotland's Bravest Manufacturing Company (SBMC) provides employment and development opportunities for Armed Forces Veterans and others with disabilities in Scotland who may need support adjusting to life after service, enabling them to move forward in a supportive, professional workplace, delivering high quality products and services.

The signs produced by SBMC are used by Transport Scotland's Operating Companies on the trunk road network and are also used by CalMac Ferries. The BIG Partnership, who provide Transport Scotland with communications support services, used printing services from SBMC to produce leaflets for a Low Emission Zones project, and plan to use supported businesses for provision of relevant services in the future.



A road sign produced by Scotland's Bravest Manufacturing Company

COPE Ltd

COPE Ltd, who provide food to the Northern Isles Ferry Service, is a well-established and successful social enterprise and charity which provides employment and skill development for adults with learning disabilities or autism spectrum disorders.

COPE Ltd are committed to giving people with disabilities the opportunity to participate in a supportive and inclusive work environment, free from stigma and discrimination. Everyone is valued for their abilities and are appropriately supported and encouraged to fully participate in all aspects of running the business. A range of volunteer skill development placements and supported employee positions are provided for staff.

Shetland Soap Company

At Shetland Soap Company, adults with learning disabilities are employed as part of the team producing a range of handmade soap and skincare products, inspired by the beauty of the Shetland Islands.

The Shetland Soap company has supplied the Northern Isles Ferry Service for over 10 years, providing hand soap and shower gels for all the cabins and public bathrooms. This contract is their biggest and ensures a confident footing to start on every year, knowing they have the support of such a large organisation.

Shetland Soap also provide gifts and products to the on-board shops, ensuring that travellers are aware of the company's social purpose and know that every purchase made makes a difference to someone's life.

Appendix D– Anticipated future regulated procurement summary 1 April 2022 to 31 March 2024

Name	New or Re-let	Procurement Type
Routes World 2022 – Air Route Recovery and Development	New	Services and Supply
Clyde and Hebrides Ferry Services Contract	Re-Let	Services and Supply
Provision of air services between Glasgow Airport and Campbeltown, Tiree and Barra	Re-Let	Services and Supply
Legal services framework – Clyde and Hebrides Ferry Services Legal Advisors	New	Services and Supply
Engineering and Technical Consultancy Framework – Clyde and Hebrides Ferry Services Commercial Advisors	New	Services and Supply
Digital Travel Data Services - Stage 2	New	Services and Supply
Smart Technical Evaluation and Support Services	New	Services and Supply
Ad hoc Short Term Technical Support services	New	Services and Supply
G Cloud – Winter Gritter	New	Services and Supply
Fit out of Transport Scotland office at 177 Bothwell Street, Glasgow	New	Services and Supply
Support for Fit-out of Transport Scotland office at 177 Bothwell Street, Glasgow	New	Services and Supply
Low Carbon Transport Loan - Financial Administration	New	Services and Supply
Multiple Framework Agreement for Transport and Land-Use Modelling and Transport Appraisal and Planning Lot 4 - Transport Planning Advice	New	Services and Supply
Support for Electric Vehicle Enabled Buildings Programme	New	Services and Supply

Name	New or Re-let	Procurement Type
Archaeology Services Framework Lot 1 Technical Advisory Services	New	Services and Supply
Archaeology Services Framework Lot 2 Ground Investigation Works	New	Services and Supply
Archaeology Services Framework Lot 3 High Value 'non-invasive and invasive investigations' and 'post excavation services'	New	Services and Supply
A9 Dualling: Tomatin to Moy	New	Works
Multiple Framework Agreement for Proposed Utility Diversions and/or Protection Audit and Advice Services	Re-Let	Services and Supply
Multiple Framework Agreement for Proposed Utility Diversions and/or Protection Audit and Advice Services A9 Dualling Programme: Utilities Audit & Advisory Services call-off	New	Services and Supply
Transport Scotland Communications Support Services Contract	Re-Let	Services and Supply
A9 Dualling: Native Seed Supply	New	Services and Supply
Multiple Framework Agreement for Ground Investigation Works - Lot 2 A9 Project 09 Supplementary Ground Investigation call-off	New	Works
Insurance and Related Services 3 - Major Projects Insurance Advisory Services	New	Services and Supply
A9 Dualling - Project 02 - Pass of Birnam to Tay Crossing *	New	Works
A9 Dualling - Project 03 - Tay Crossing to Balinluig *	New	Works
A9 Dualling - Project 04 - Pitlochry to Killiecrankie *	New	Works
A9 Dualling - Project 05 - Killiecrankie to Glen Garry *	New	Works
A9 Dualling - Project 07 - Glengarry to Dalwhinnie *	New	Works
A9 Dualling - Project 08 - Dalwhinnie to Crubenmore *	New	Works

Name	New or Re-let	Procurement Type
A9 Dualling - Project 09 - Crubenmore to Kincaig *	New	Works
A9 Dualling - Project 11 - Dalraddy to Slochd *	New	Works
Procurement of SQUIRE System	New	Services and Supply
A9 Kessock Bridge - External Repainting	New	Works
A828 Connel Bridge - Deck Replacement	New	Works
A985 Kincardine Bridge - Southern Piled Viaduct Replacement	New	Works
Camera Enforcement Systems	New	Services and Supply
A898 Erskine Bridge - Dehumidification System	New	Works
A828 Connel Bridge - Deck Repainting	New	Works
A90 Forth Road Bridge - Suspended Span Painting and Strengthening	New	Works
A9 Kessock Bridge - Fender Replacement	New	Works
A90 Forth Road Bridge - Parapet Replacement	New	Works
A985 Kincardine Bridge - Painting	New	Works
M8 White Cart Viaduct - Painting & Concrete Repairs Phase 4	New	Works
A82 Ballachulish Bridge - Bearing Replacement	New	Works
A830 Shlatach Bridge - Replacement	New	Works
A9 Findhorn Bridge - Bearing Replacement	New	Works
M90 Friarton Bridge - Edge Beam Refurbishment	New	Works

Name	New or Re-let	Procurement Type
M8 Woodside Viaduct - Repair	New	Works
Transport Technology and Associated Services - Fixed Spot Speed Camera Enforcement Systems	New	Services and Supply
G-Cloud - Permit Exemption System	New	Services and Supply
Multiple Framework Agreement for Traffic, Travel and Transport Data Collection and Collation	Re-let	Services and Supply
Multiple Framework Agreement for Transport and Land-Use Modelling, and Transport, Appraisal, and Planning Lot 4 - Transport Planning Advice - Transport Strategy and Analysis Support call-off	New	Services and Supply
Multiple Framework Agreement for Transport and Land-Use Modelling, and Transport, Appraisal, and Planning Lot 4 - Transport Planning Advice - Levenmouth Rail Project Baseline Data Collection call-off	New	Services and Supply
A83 Rest and Be Thankful: Medium-Term improvements	New	Works
Asset Management Technical Services Framework	New	Services
* Procurement of these schemes is dependent on the successful completion of the Statutory Processes and development of a Procurement Strategy for the dualling programme.		

Table 5 – Anticipated Future Regulated Procurement Summary



**TRANSPORT
SCOTLAND**

CÒMHDHAIL ALBA

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