

SCOTTISH MINISTERS' REQUIREMENTS

SCHEDULE 3 PART 10

PARTNERING

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PARTNERING

1. REQUIREMENTS

1.1 General Requirements

1.1.1 This Part details the requirements for the development and establishment of partnering arrangements between the Director and the Operating Company. The purpose of such arrangements is to:

- (i) provide the leadership and direction required to establish an integrated team and successful delivery partnership,
- (ii) provide a framework to deliver innovation and flexibility,
- (iii) develop a performance based culture focussed on delivery of the requirements of this Contract, and
- (iv) demonstrate that such arrangements are delivering these objectives, the requirements of this Contract and value for money in all services provided by the Operating Company.

1.1.2 No later than 30 days after Commencement of Service Date 1, the Director and the Operating Company shall establish a Partnering Leadership Board. The Partnering Leadership Board shall be responsible for developing an integrated team focussed on the objectives set out in paragraph 1.1.1 of this Part.

1.1.3 The "Partnering Leadership Board" means a group consisting of a minimum of four senior management representatives, two representing the Director's organisation and two representing the Operating Company, who are responsible for implementing the partnering requirements stated in this Part.

1.2 The Partnering Leadership Board

1.2.1 The Director will appoint one of the representatives to act as the chairman of Partnering Leadership Board. At the Director's discretion, the Performance Audit Group may also be invited to attend any meetings of the Board.

1.2.2 The Partnering Leadership Board shall meet at quarterly intervals at a time and location to be determined by the Board and all decisions made by the Partnering Leadership Board shall be made through consensus.

1.2.3 No later than 30 days after the start of the first Annual Period and each subsequent Annual Period, the Partnering Leadership Board shall develop, agree and publish an annual business plan for the Unit. When developing the annual business plan for the Unit, the Partnering Leadership Board shall consider the Director's corporate documents. The annual business plan for the Unit shall set out how the integrated team will deliver the objectives set out in paragraph 1.1.1 of this Part.

1.2.4 During the quarterly meetings, the Partnering Leadership Board shall:

- (i) review progress of the delivery of the annual business plan for the Unit and agree any actions required to ensure delivery, and

- (ii) review the performance of the integrated team and agree any corrective actions required to meet these targets.