

KPI'S

4. The routine update on Key Performance Indicators was discussed in detail and noted. There were no new major issues, with Directors updating colleagues in particular on EGIP, Ferries, Concessionary Fares and the rail franchises.

Corporate Correspondence Statistics

5. For Correspondence (PQs, MCS, CExec Correspondence, and FOI cases) the figures covered October 2014. This was a more typical month other than an unusually high number of official replies (248) following a campaign about A9 average speed cameras. Performance in meeting final deadlines were PQs (98%), CE Correspondence (100%), MCS (95%), ORs (92%, a good performance with a high number of cases, even though they can be standardised) and FOIs (79%).

Corporate Risk Register

6. The Corporate Risk Register (CRR) had no major updates.

Business Plan 2014/15 & 3 year Corporate Plan for 2012-15

7. The 2014-15 annual business plan was discussed, showing that by the scoring from Directorates of the 200 or so specific tasks in the plan, 89% were marked as "green", 11% "amber" and 0% "red", overall a good performance. The meeting also agreed to proposed handling of the Corporate Plan 2012-15 through extending it by one year, reflecting the cycle of spending reviews where only 2015-16 has spending figures in the draft Scottish Budget.

Finance

8. On Finance, the in year 2014-15 position was discussed and noted. The overall position was sound with various adjustments in line with project and policy timing. David also thanked Sharon Fairweather for her major contribution to the agency and wished her well in her new post in Scottish Government Finance starting in January.

Smith Commission Follow Up

9. The Board discussed the updated position of the transport section of the Scottish Government response to the Smith Commission. The next milestone will be the planned publication of the UK Government's legislative proposals due in January.

Network Performance Review

10. Alison Irvine provided an update to the Directors regarding a review of the performance of the transport network.

AOB

11. There was no other business.

PS/Transport Scotland
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