



**TRANSPORT
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Annual Procurement Report 2022-23

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Foreword

Procurement plays a significant role in the delivery of our corporate goals, and we continue to leverage our influence as a procuring authority to deliver outcomes that are good for the people of Scotland, with a focus on the three missions of Equality, Opportunity and Community as set out in the [Programme for Government 2023 - 2024](#).

Transport Scotland's [National Transport Strategy \(NTS2\)](#) aligns with these three missions and presents the vision for Scotland's transport system over the next 20 years, which is:

“We will have a sustainable, inclusive, safe and accessible transport system, helping deliver a healthier, fairer and more prosperous Scotland for communities, businesses and visitors”

The vision is underpinned by four priorities: to Reduce Inequalities, Take Climate Action, Help Deliver Inclusive Economic Growth and Improve our Health and Wellbeing. The NTS2 vision and priorities will form the basis upon which we take decisions and evaluate the success of Scotland's transport policies going forward. Procurement will be key in delivering this vision.

The vision and objectives of NTS2 are also consistent with Scottish Government policy and the procurement priorities we made in our [Transport Scotland Corporate Procurement Strategy 2022-2023](#). Our Annual Procurement Report for 2023 highlights how we delivered against these priorities, which support the Scottish Government's goals and [Public Procurement Priorities](#). In addition to funding allocated by grants and subsidies to public and private organisations, Transport Scotland's spend on procured contracts during the financial year 2022-2023 was over £800 million. An important part of this (14%) was direct spend with Small to Medium Enterprises (SMEs).

Transport Scotland delivers many of its policies and priorities through its procurement activity, which in turn assists the Scottish Government in achieving the [National Outcomes](#). Our vision for procurement is:

“To support the delivery of value for money, sustainable and innovative infrastructure and services in fulfilment of the Scottish Government's ambition and vision for transport and Transport Scotland's corporate commitments through a strategic and systematic approach to procurement.”

Our Annual Procurement Report 2023 sets out how we are providing value for money and ensuring compliance with our legal obligations to ensure sustainable, inclusive, safe and accessible infrastructure. This supports Scottish Government's vision of putting public procurement at the heart of a sustainable economy to

maximise value for the people of Scotland. Transport Scotland continues to focus on placing sustainability at the heart of all of our procurement activity as we deliver on the priorities of the Scottish Government.

Alison Irvine

Interim Chief Executive

Transport Scotland

Executive summary

Transport Scotland's Annual Procurement Report records the successful delivery of 38 regulated procurements with a value in excess of £1.56 billion. During the financial year, our procurement activity has complied with the seven procurement priorities detailed in our [Transport Scotland Corporate Procurement Strategy 2022-2023](#). These priorities support our aims to deliver our procurement activities while striving for best value and promoting responsible procurement and effective contract management. We retain our commitment to continuous improvement and maintenance of high capability in our procurement activities. Details of our regulated procurement activity is shown in Appendix A.

Sustainable procurement principles underpin all Transport Scotland procurement activity and contribute to the delivery of the Scottish Government's [just transition](#). We remain at the forefront of implementing a wide range of community benefits into our contracts and procurements. We have maximised our impact in delivering a wide range of employment and training opportunities, supporting young people, adults and businesses throughout Scotland. Suppliers on our contracts are supporting local communities by creating economic benefits and supporting community groups, as well as visiting schools, providing environmental benefits, supporting local businesses and making charity donations.

Community benefits reported by our suppliers during the period include the creation of over 770 new entrants' positions, 114 apprenticeships, over 100 graduate positions and 52 work placements. Appendix B highlights the range of employment positions provided by our suppliers over the reporting year as a result of community benefits, as well as showcasing examples of other community benefits provided on one of our contracts. Our suppliers also awarded over 450 sub-contracts valued in excess of £98 million.

Transport Scotland is committed to promoting the use of supported businesses and social enterprises through our procurements. Our suppliers have placed contracts and orders with a value in excess of £260,000 with supported businesses and social enterprises during this reporting year.

Introduction

Section 18 of the Procurement Reform (Scotland) Act 2014 stipulates that a contracting authority must publish a Procurement Strategy and subsequently produce an Annual Procurement Report. The Annual Procurement Report details the contracting authority's delivery of regulated procurement activities against its Procurement Strategy and it should be published as soon as is reasonably practicable after the end of their financial year.

This Annual Procurement Report covers all regulated procurements completed during the period 1 April 2022 to 31 March 2023 and provides details of how those procurements supported the procurement priorities included in the [Transport Scotland Corporate Procurement Strategy 2022-2023](#).

Transport Scotland operates a devolved model of procurement, with procurement activity being carried out by staff with appropriate skills and expertise who are members of specific project teams, overseen by a Delegated Purchasing Authority (DPA) holder. The central Procurement Team provides support and advice to project teams as required.

The Chief Executive is the accountable officer who is responsible for the propriety of procurement activity within the agency and ensuring value for money. The Chief Executive has appointed the Director of Purchasing to hold purchasing authority for all procurement relating to the management and operation of Transport Scotland. The Director of Purchasing has the authority to sub-delegate purchasing authority to members of staff within Transport Scotland as considered appropriate and is supported by the Depute Director of Purchasing in this role.

The Director of Purchasing meets bi-annually with the Director of Procurement and Property, Nick Ford, from the Scottish Government's Scottish Procurement and Property Directorate to review and discuss procurement-related matters. Transport Scotland's Procurement Team provides a central role in the Agency's procurement activity through the support and advice they offer to those officials undertaking their procurements.

During the 2022-2023 financial year, we completed 38 regulated procurements with a value in excess of £1.56 billion and we have ensured that our procurement activity complied with the seven procurement priorities in the [Transport Scotland Corporate Procurement Strategy 2022-2023](#). These priorities support our aim of delivering a sustainable, inclusive, safe and accessible transport system through our procurement activity.

Summary of regulated procurement

Transport Scotland’s regulated procurements are governed by the policies and procedures described in the [Transport Scotland Corporate Procurement Strategy 2022-2023](#). A regulated procurement is any procurement for public supplies or services with a value of greater than £50,000 excluding VAT, or of greater than £2 million excluding VAT for works contracts.

We endeavour to maximise procurement benefits through the use of collaborative framework agreements where these are available, including, but not limited to Scottish Government, Scotland Excel and UK Government frameworks, as well as procuring new Transport Scotland framework agreements and contracts where required.

Transport Scotland spent over £800 million on procured contracts during the reporting period. This value is lower than in recent financial years due to a reduction in spend on COVID-19 pandemic recovery as well as the nationalisation of Scotrail Trains Limited in April 2022 meaning that provision of this service is no longer classed as a procured contract.

During the reporting period, Transport Scotland completed 38 regulated procurements as shown in Table 1, with a combined total value of over £1.56 billion. This includes close to £44 million of new framework agreements, as well as contracts and call offs worth over £1.5 billion. These procurements include 10 call-offs from collaborative frameworks owned by Scottish Government, Crown Commercial Services or Scotland Excel. A regulated procurement is considered completed when the award notice is published on the Public Contracts Scotland website, or where the procurement process otherwise comes to an end.

01/04/22 – 31/03/23	Restricted	TS Framework call-off	Collaborative Framework call-off	Total
Services and Supply	10	14	10	34
Works	4	0	0	4
Total	14	14	10	38

Table 1 - Summary of Transport Scotland’s regulated procurement activity

Further detail on the procurements referred to in Table 1 is contained within Appendix A.

Review of regulated procurement compliance

Transport Scotland established seven procurement priorities in section six of the [Transport Scotland Corporate Procurement Strategy 2022-2023](#) which align with the seven procurement priorities published by the Public Procurement Group in June 2021. Transport Scotland's seven priorities are:

- Transport Scotland will raise its profile and maximise internal and external engagement with leaders and stakeholders
- Transport Scotland will support sustainable economic recovery, implement sustainable procurement tools, use data intelligently and deliver responsibly to support its suppliers and the community
- Transport Scotland will use procurement to build resilience in its supply chain and collaborate to support its capability
- Transport Scotland will use its procurement programme to maximise the impact of the sustainable procurement duty
- Transport Scotland will support the Scottish Government in its climate ambitions through our procurement practices
- Transport Scotland will maintain a high standard of procurement capability implement best practice, recognise talent and implement continuous improvement
- Transport Scotland will develop and implement our procurement systems to improve sustainable outcomes

These priorities were sub-divided into 27 delivery sub-actions. Comment on Transport Scotland's compliance with each of the 27 delivery sub-actions is provided below:

Priority 1

Transport Scotland will raise its profile and maximise internal and external engagement with Leaders and stakeholders.

Delivery sub-action 1.1

Engage with and influence internal and external stakeholders as appropriate to lead the sharing of best practice.

Transport Scotland's Procurement and Contracts Team has engaged regularly with a wide range of internal and external stakeholders to ensure that we are procuring in line with current best practice.

Internally the procurement team led a number of activities to ensure Transport Scotland staff have been kept informed of any relevant changes in procurement policy and sharing of best practice. This includes liaison with the Information and Communication Technologies team, Transport Scotland Procurement Group Meetings (which are attended by senior staff across the organisation on a quarterly basis), regular training sessions to staff on relevant areas of procurement and updates through the staff intranet pages.

Externally, regular meetings have been held with key stakeholders including Scottish Water, Perth and Kinross Council, the Association for Consultancy and Engineering Scotland and the Civil Engineering Contractors Association, where best practice is discussed, as well as shared opportunities and challenges faced by these organisations.

The procurement team liaise with and give feedback to several areas of the Scottish Government, including the Procurement Collaborative Group, Procurement Cluster Group and the Scottish Procurement Policy Directorate.

Delivery sub-action 1.2

Effectively communicate policy through a variety of platforms, including the Transport Scotland intranet, to ensure that our staff have easy access to guidance.

The procurement intranet pages were reviewed and updated on a regular basis during the reporting period. The Procurement Team use the intranet to publish procurement guidance, including our Procurement Toolkit. The Toolkit provides guidance that outlines Transport Scotland's procurement processes and procedures, from inception through to award of the framework agreement or contract. The intranet is also used to communicate policy and advertise training.

Transport Scotland staff use the intranet pages to access information about:

- how to contact the Procurement Team
- procurement policy and procedures
- procurement advice and support
- delegated purchasing authority
- sustainable procurement
- tender receipt and opening
- our contracts database
- contract reference numbers
- procurement feedback

- training sessions in relevant areas

Delivery sub-action 1.3

Identify and record procurement issues to convert into lessons learned for sharing with leaders and stakeholders.

Transport Scotland has a central database to record lessons learned across its projects and procurements to ensure lessons are readily shared across teams. Lessons learned are captured, reviewed, implemented and shared on a quarterly basis, ensuring procurement lessons learned are incorporated into future procurement activity and processes. Where relevant, training material is updated to highlight areas of good practice. The lessons learned summary document is approved by senior management every quarter before being shared with procurement managers across Transport Scotland.

Delivery sub-action 1.4

Manage procurement risk across Transport Scotland.

All spend within Transport Scotland requires a procurement strategy which must be approved by senior managers and either the Director of Purchasing and/or the Depute Director of Purchasing prior to undertaking a tender exercise. The procurement strategy includes a section on procurement risk that provides details of the risk owner, a description of the risk, an assessment of the probability and impact, the date of the assessment, mitigating actions and the next review date.

The procurement team maintain and update a corporate procurement risk register which is presented to senior management on a quarterly basis. This document is reviewed and updated monthly by the Procurement Team. Planned actions with allocated owners are included for each risk, which ensures that we mitigate the risks.

In addition, each directorate is responsible for maintaining their own risk register which must include project-specific procurement risks related to their business area. These procurement risks are monitored by the procurement team on a quarterly basis, with project teams required to present their key procurement risks to senior managers at the quarterly Procurement Group Meeting.

Priority 2

Transport Scotland will support sustainable economic recovery, implement sustainable procurement tools, use data intelligently and deliver responsibly to support its suppliers and the community.

Delivery sub-action 2.1

Use our processes and Scottish Government sustainable procurement tools to support the identification of opportunities for the inclusion of community benefits, Fair Work First and carbon management in Transport Scotland procurements.

Project procurement strategies require project managers to consider how Fair Work First, community benefits and carbon management will be incorporated in the procurement process. Our processes are aligned with Scottish Procurement Policy Notes (SPPN) including 6/2021 and 03/2022.

Regular training sessions have been provided to Transport Scotland staff on Fair Work First, community benefits and the Climate Emergency. The content of the training sessions are regularly reviewed and updated, including where new SPPNs or case law have been published and where lessons learned are identified.

An example is the call-off Contract for the Legal Advisors for the Clyde and Hebrides Ferry Services. Under this Scottish Government Framework Agreement, tenderers were assessed at framework level on their commitment to Fair Work First and community benefits, and further requirements were included for the call-off procurement to ensure project specific community benefit commitments were made by the winning tenderer.



A vessel operated under the Clyde and Hebrides Ferry Services

Delivery sub-action 2.2

Facilitate future opportunities for supported businesses, the third sector, SMEs and local business, and ensuring ethical and fair treatment.

Transport Scotland uses the Quick Quote system on the Public Contracts Scotland website to advertise our non-regulated procurements, which allows fair, competitive tendering for tenders of this value.

Opportunities for SMEs are considered in the procurement strategy for all procurements. This includes consideration being given to procuring the contract in lots to facilitate opportunities for SMEs to bid. Clauses are included in tender documentation for each procurement to ensure subcontracting opportunities are advertised on the Public Contracts Scotland website which can encourage SME and local business access to opportunities.

Transport Scotland's project procurement strategy also requires project managers to consider whether supported businesses and social enterprises could deliver their requirements, noting that contracts can be reserved for a supported business under Section 11 of the Procurement Reform (Scotland) Act 2014.

An example of a reserved contract was a call-off Contract the procurement team placed under the Scottish Government's Framework Agreement for Supported Businesses in February 2023. Transport Scotland had a requirement for scanning and secure disposal of confidential documents which were no longer required in hard copy. Lot 2 of the Framework Agreement for Supported Businesses was for Document Management Services which covered the requirements of this Contract. This Call-Off Contract was awarded to the Supported Business Haven Products and they delivered the contract on time and within budget.

Delivery sub-action 2.3

Support the delivery of the Scottish Government's vision for transport through sustainable procurement practice.

Transport Scotland requires all regulated procurements to have a sustainability test in place, ensuring that project managers assess the sustainability impacts of their procurement using the Scottish Government's sustainable procurement tools and which prompts procurement managers to consider the inclusion of award criteria concerning Fair Work First, community benefits and climate change.

Procurement activity within Transport Scotland directly supports the delivery of the [Scottish Government's vision for transport](#). An example of this is the LEZ Phase 3 National Campaign, which is the marketing campaign required for the introduction of enforcement for the Low Emission Zones (LEZ) into Scotland's four biggest cities (Glasgow being first with plans for Edinburgh, Dundee and Aberdeen in the future). This work included the marketing and public awareness of Low Emission Zones ahead of enforcement which was implemented first in Glasgow in June. This supports the Scottish Government's Programme for Government commitment to deliver the LEZs as well as its vision for transport by tackling poor air quality, banning the most polluting vehicles from city centres.

During this period, Transport Scotland also procured a contract for research work on Understanding Scotland's Electric Vehicle (EV) Charging Network, a study which established a snapshot of the current state of the public EV charging sector. The report assessed the public charging network across a number of key metrics and will be used to monitor and evaluate progress against the Scottish Government's EV infrastructure strategy and vision and progress towards overarching transport decarbonisation and climate change targets as well as the Just Transition agenda.

Staff are directed to SPPN 03/2022 when completing procurement strategies and to confirm how they will consider sustainability throughout the whole life of the Contract/Framework Agreement. When the Network Management Contract for the North West Trunk Road Unit was awarded in April 2022, the Operating Company, BEAR, provided several commitments to sustainable measures, including use of fuel resistant materials to reduce the impact of any fuel spillages on the local environment and compaction of recycled material in progress rather than disposing and replacing with virgin materials which contributes to circular economy.



The new LEZ zone in Glasgow

Delivery sub-action 2.4

Monitor and review effectiveness of our procurement processes, taking opportunities for continuous improvement to ensure Transport Scotland remains at the forefront of sustainable procurement practices.

We review internal guidance on sustainability and update it regularly in line with lessons learned, new Scottish Procurement Policy Notes and new policies introduced by Scottish Government. In order to ensure compliance the team undertake regular compliance checks on selected regulated procurement exercises to ensure processes are adhered to.

The Procurement Team regularly deliver training sessions on a number of sustainability related topics and introduce new ones as and when required.

Following the completion of the Procurement & Commercial Improvement Programme (PCIP) in 2019, areas of best practice and where improvements could be made to current processes were identified. One example of this was potential for improvement in the level of automation within our procurement governance processes. Following this PCIP, the Procurement Team upgraded our Contracts Database, which was fully implemented in October 2022. The upgraded Contracts Database has significantly increased the level of automation, leading to efficiencies for the team as well as making information about procured contracts more readily accessible to staff across the organisation.

Transport Scotland has a structured Lessons Learned process that ensures lessons are captured throughout the procurement process, and that our procedures are updated for future tender exercises.

Priority 3

Transport Scotland will use procurement to build resilience in its supply chain and collaborate to support its capability.

Delivery sub-action 3.1

Monitor and manage risks to the supply chain, including those associated with geopolitical developments, through regular engagement with suppliers.

Transport Scotland encourages market engagement where appropriate to ensure knowledge of any potential supply chain risks are identified and managed at an early stage. Supply chain risks and opportunities form part of the regular conversations Transport Scotland has with other bodies such as the Civil Engineering Contractors Association, Association for Consultancy and Engineering, National Highways, Welsh Government and Scottish Water.

We awarded a Contract for the A985 Kincardine Bridge Southern Piled Viaduct Replacement at a time when the market was subject to constant fluctuations in pricing. In recognition of this issue a clause was included which enabled pricing to be reviewed on a monthly basis and rates to be decreased or increased in line with market inflation, reducing the risk of inflation for the supply chain.

Delivery sub-action 3.2

Utilise tools and systems to support fair management of the supply chain.

As well as regular feedback that suppliers receive from their contract managers, Transport Scotland operates a formal supplier feedback process to ensure that suppliers are receiving consistent feedback on their performance in key areas. Supplier performance on all of our contracts was provided biannually by Transport Scotland project managers. Reports were subsequently issued to suppliers to provide feedback on their performance. The supplier performance feedback can be used as a tool, by both Transport Scotland and the supplier, to enable comparison of performance across the supplier's current contracts.

Transport Scotland awarded a Contract for Digital Data Travel Services for the Traveline journey planner in this reporting period which included a Service Level Agreement schedule enabling supplier management and objective targets which both parties agreed to from the outset. We have also included Key Performance Indicators (KPIs) within the Operating Companies contracts for South East, South West, North East and North West units. This allows us to track performance in areas

such as fleet optimisation and skills development for each unit and monitor these on a quarterly basis.

Delivery sub-action 3.3

Collaborate with suppliers to identify areas of savings, added value, innovation and risk mitigation.

Transport Scotland works with its supply chain to identify these areas by:

- undertaking effective engagement before the commencement of the procurement process
- using value engineering clauses in contracts to deliver value for money for the public purse
- effective management of our contracts to ensure compliance with the contractual terms and conditions and address any risks at an early stage
- using the competitive dialogue public procurement process for major projects that allows engagement of suppliers to encourage innovation and added value input prior to the issue of tender documents.

Transport Scotland considers the use of Prior Information Notices (PINs) and Supplier Information Events to support early market engagement on some procurements. During the reporting period, one PIN was published by Transport Scotland on the Public Contracts Scotland website. This was for the contract for the Caledonian Sleeper Franchise Replacement.

Delivery sub-action 3.4

Continually improve our model contract documents and utilise Scottish Government and UK wide collaborative contracts to secure a range of benefits and savings.

Model contract documents for highly specialist goods, services and works are subject to on-going review by Transport Scotland. They are held in centrally available templates, which are updated as practice develops and lessons learned are embedded. During this reporting period Transport Scotland commenced engagement with industry stakeholders to review Transport Scotland's standard contractual terms and conditions for road construction projects. As a result of this work, it was agreed that the NEC4 Engineering and Construction Contract would be used for the A9 Dualling Tomatin to Moy contract. This form of contract is commonly used in the construction and engineering sectors and its use was welcomed by industry and the Civil Engineering Contract Association.

For more routine needs Transport Scotland uses the Scottish Government model contract documents for selected contracts, frameworks and call-offs.

Priority 4

Transport Scotland will use the procurement programme to maximise the impact of the sustainable procurement duty.

Delivery sub-action 4.1

Ensure compliance with the sustainable procurement duty, such that our contracts are procured and managed in an economically, socially and environmentally sustainable manner.

It is mandatory for all regulated procurements within Transport Scotland to have an approved project procurement strategy. The procurement strategy records economic, social and environmental requirements and relevant issues, such as sustainability criteria, that should be considered for each procurement. The procurement team undertake compliance checks to ensure these requirements are implemented within tender documentation and sustainability measures noted within the strategy are delivered.

One example of a Transport Scotland works contract that demonstrates this compliance is the A92/A96 Haudagain Improvement scheme, which opened in May 2022. It was a contractual requirement that sustainability on the Haudagain Improvement scheme was monitored on a monthly basis. Contractual reporting requirements covering all areas of sustainability including environmental, ecology, landscaping, carbon management, waste management and community benefits. The monitoring requirements embedded within the contract enabled the project team to ensure that the sustainability commitments made during the procurement process were delivered. This project achieved an 'Excellent' Interim Client and Design award from CEEQUAL (now BREEAM) in the design phase and the project team are seeking to achieve an 'Excellent' whole project award rating for the construction phase. Prior to the main works construction contract commencing, an advance works demolition contract resulted in the recycling of over 97% of the demolition material. The construction contract includes provision of an energy management plan, waste management plan, and both environmental and carbon management systems. During the construction phase low-emission vehicles were used by the site representatives in line with the contract stipulation that this type of vehicle must be provided by the contractor.



The A92/A96 Haudagain Improvement scheme during construction

Delivery sub-action 4.2

Support project teams to maximise the impact of the sustainable procurement duty within their procurements and contracts.

The Scottish Government sustainability test needs to be completed for each regulated procurement during the development of the procurement strategy to ensure relevant and proportionate sustainability requirements are embedded in the procurements of frameworks and contracts from the beginning of the process.

This requires project managers to provide details of the social, economic and environmental elements of the proposed procurement that will be addressed by developing a suitable specification and evaluation criteria.

Project managers are directed to SPPNs and Scottish Government guidance on sustainability when completing procurement strategies. In addition, the procurement team have developed model questions that can be used Fair Work First evaluation criteria and a community benefits matrix which can be included in tender documentation.

The Maritime Consultancy Services Framework Agreement which was awarded during the reporting period included quality criteria on both Fair Work First and community benefits. The successful suppliers committed to delivering and reporting on community benefits realised during each reporting period across a range of relevant areas including, but not limited to, employment opportunities, transferrable skills and training opportunities and SME, third sector and supported business opportunities.

Delivery sub-action 4.3

Promote the inclusion of community benefits considerations throughout the development of contracts.

Community benefits are considered in the procurement strategy for all regulated procurements. Community benefits are also reviewed as part of the lessons learned process.

Transport Scotland requires project teams to consider the community local to where the contract will be delivered and include relevant information with the tender documents. This knowledge sharing supports our suppliers in delivering community benefits which are tailored to the needs of the local area.

Transport Scotland has continued to review and update its guidance to assist project managers when assessing the potential to include community benefits into their procurements. The guidance provides draft text and guidance for consideration in tenders and contracts of varying values and requires project managers to consider community benefits throughout the development and procurement of the contract. Regular training on community benefits has been provided to Transport Scotland staff to highlight the importance of best practice in this area.

During this reporting period, contracts which include community benefits requirements have delivered a wide range of benefits to communities, including training and employment opportunities as well as providing support to community organisations. More detailed information on community benefits delivered during the reporting period can be found in Appendix B.

More generally, Transport Scotland endeavours to minimise impacts on communities caused by our works contracts where possible. One example of this is the work being undertaken on the M8 Woodside Viaduct as part of the Scottish Trunk Road Network Management Contract – ‘South East Unit’, where bi-monthly meetings were held with Queens Cross Housing Association to discuss how Transport Scotland in partnership with the project’s principal contractor, Amey, could address concerns about access. Outcomes of these discussions resulted in the principal contractor assisting with gritting of roads and footpaths surrounding the works, refurbishment of uneven footpaths and access for local pedestrians being maintained to minimise disruption for local businesses while the essential work is ongoing.



Aerial picture of the M8 Woodside Viaduct

Delivery sub-action 4.4

Ensure that our procurement activity promotes Fair Work First, including the use of the Living Wage and the Modern Slavery Act and the procurement of fair and ethically traded goods and services.

A training course on Fair Work First has been developed and delivered, ensuring that staff are kept up to date with the Scottish Government's Fair Work First Guidance, the Procurement Reform (Scotland) Act 2014 Statutory Guidance and Scottish Procurement Policy Note (SPPN) 6/2021, and understand how this should be incorporated into procurements and contracts.

Fair Work First is considered within the procurement strategy for all regulated procurements, and Fair Work questions are included in the tender documents for all procurement processes, where it is proportionate to do so. This requires suppliers to provide details which demonstrate their approach to fair work and the Real Living Wage, ensuring our suppliers adhere to relevant legal obligations, including workplace standards and labour laws.

Priority 5

Transport Scotland will support the Scottish Government in its climate ambitions through its procurement practices.

Delivery sub-action 5.1

Work across our organisation to ensure consideration of the climate emergency is integral to procurement decisions.

Consideration of the climate emergency is included within all project procurement strategies, with project managers required to consider whether to buy, what to buy and how to buy as they plan their procurement. It is standard practice to include a question relating to the tenderers' approaches to the climate emergency within the award criteria for our procurements.

During this report period, we implemented the new Scottish Government requirement to ask suppliers to provide a Climate Change Plan as part of the selection stage for contracts deemed to be 'relevant' or 'priority' contracts. These plans include evidence of their ability to address the climate emergency and reduction of their Scope 1, 2 and 3 emissions.

Transport Scotland has developed its own carbon calculator which is used to calculate the emissions associated with works projects at the design stage in order to determine emissions reduction targets. This ensures consideration of the impact of emissions at an early stage of the procurement. During the reporting period the requirement to use the calculator was included in the contract for the M8 Kingston Bridge works and the A985 Kincardine Bridge Southern Piled Viaduct Replacement.

The procurement team collaborated with environmental colleagues and supported with the development of the [Transport Scotland's Carbon Management Plan 2022-2027](#). This document contains a section that is focussed on procurement's contribution to reducing our impact on the environment and meeting net zero emissions across our corporate functions, as well as contributing to our Public Bodies Climate Change Duty reporting. In addition, updates on developments of Transport Scotland's policy on incorporating climate change considerations within procurement activity are discussed with senior managers from all of our Directorates at our quarterly Procurement Group Meeting, enabling internal stakeholders across the organisation to provide feedback on how procedures will work within the sectors in which they are procuring.

Delivery sub-action 5.2

Collaborate with internal and external stakeholders, as appropriate, to facilitate sharing of best practice in carbon management.

Transport Scotland is an active, supportive member of the Scottish Government's Procurement Collaboration Group and sectoral Procurement Cluster Group, enabling us to discuss and exchange best practice with our peers from across the public procurement sector.

We have also been an active member of the Scottish Government's Construction Leadership Forum and have contributed to the development of the Scottish

Government Multi-Supplier Civil Engineering Works Framework, including carbon considerations.

During the reporting period there was ongoing collaboration with the Scottish Water Net Zero Expert Panel on consider best practice to reduce carbon in construction. Transport Scotland also met with National Highways to discuss approaches to carbon management and the target of achieving of net zero on projects. We also participated in working groups with Scottish Water to investigate low carbon materials such as low carbon concrete.

Delivery sub-action 5.3

Gather data and monitor information to support and develop procurement opportunities to address climate emergency priorities.

The climate and the circular economy are considered within the procurement strategy for all regulated procurements, and provisions are included in tender documents where it is relevant and proportionate to do so. This requires suppliers to provide details of their approach to climate and circular economy considerations within the award criteria of our procurements.

An earlier version of the Transport Scotland carbon calculator has been implemented on our construction projects over a number of years, and this has enabled us to gather data on scope 3 carbon emissions created by construction. This has led to the development of an updated carbon calculator tool for construction, which has been included in recent bridge refurbishment projects including the M8 Kingston Bridge works and the A985 Kincardine Bridge Southern Piled Viaduct Replacement.



The A985 Kincardine Bridge



The M8 Kingston Bridge works

Priority 6

Transport Scotland will maintain a high standard of procurement capability, implement best practice, recognise talent and implement continuous improvement.

Delivery sub-action 6.1

Ensure that our staff have access to consistent procurement advice and information and ensure that all such activity is compliant with current legislation.

Staff have access to guidance at all times through the dedicated procurement pages on our intranet, which includes our Procurement Toolkit and Transport Scotland Procurement Advice Notes. This guidance is regularly updated to ensure consistency with Scottish Government policy. Procurement advisors in the Procurement Team meet regularly to discuss live procurement issues, to ensure that consistent advice is available to all staff across the agency.

The Procurement Team operates a procurement query tracker which monitors the progress and outcome of all queries received. This tracker is reviewed regularly to ensure consistency of responses, and to identify training needs.

The Procurement Team runs compliance checks on our regulated procurements, auditing each procurement at key stages to ensure it has been undertaken in line with our Corporate Procurement Strategy and with current legislation.

Delivery sub-action 6.2

Deliver a programme of targeted procurement training to our staff to ensure that procurement activity remains compliant with current procurement legislation and policy.

DPA holders and other procurement staff are required to complete the Scottish Government Procurement Competency Framework to highlight areas where development is required. The Procurement Team incorporated feedback and updated our mandatory training requirements for DPA holders. Training for DPA holders is now run as a bespoke session on a one-to-one basis for new DPA holders, with refresher training being run in small groups for existing DPA holders.

Transport Scotland completes regular reviews of the procurement queries and lessons learned received to identify areas which would benefit from further training and guidance. A procurement training programme is prepared on an annual basis to ensure that any knowledge gaps are addressed. Training sessions are advertised to staff using the Transport Scotland intranet pages as well as being highlighted at Procurement Group Meetings which are attended by senior management.

As Transport Scotland continues to adopt hybrid working, the procurement team have continued to host virtual training sessions with over 130 attendees over 21 sessions during the reporting period. This included procurement subjects such as the evaluation of tenders, identifying and dealing with a conflict of interest, procurement legislation and compliance, developing an effective procurement strategy,

community benefits, supported businesses, Fair Work First, the role of the DPA holder, and procurement and the climate emergency.

Delivery sub-action 6.3

Work collaboratively across the organisation and wider public sector to share knowledge and best practice.

The Procurement Team supports project teams across Transport Scotland, working closely with project teams and DPA holders to ensure that procurements are undertaken in line with best practice. Our Procurement Group Meetings are attended by senior staff across the organisation on a quarterly basis, allowing the Procurement Team to share any new policies and procedures and discuss these with representatives from across the organisation.

Transport Scotland is an active member of the Scottish Government's Procurement Collaboration Group and the Procurement Cluster Group, where there is the opportunity to share knowledge and best practice with others across the Scottish public procurement sector.

A member of the Transport Scotland Procurement Team was interviewed for Scottish Government [research on Scotland's Journey of Achieving Sustainable Procurement Outcomes 2002-2022: Independent Review](#), which was published in February 2023.

In addition, the Procurement team attend relevant conferences such as Procurex and the Roads Expo.

Delivery sub-action 6.4

Review procurement lessons learned feedback and ensure that procurement best practice is updated and disseminated.

Examples of best practice are recorded within our procurement lessons learned process every quarter are made available to project managers as they commence procurements. Where 'worked well' lessons have been identified, these are incorporated into our procurement guidance so that they can be applied to future procurements.

Priority 7

Develop and implement its procurement systems to improve sustainable outcomes.

Delivery sub-action 7.1

Engage with Scottish Government and wider public sector led initiatives and consider implementation within Transport Scotland.

Transport Scotland supported a number of public sector led activities. These include attendance at relevant events such as the Supplier Development Programme's Meet the Buyer Events which were held in June 2022 and September 2022 and the Scottish Government Collaboration Group meetings relating to procurement.

The Procurement Team also support Scottish Government through a number of activities including liaising with the capability team to develop guides for those purchasing within primary impact areas for climate change and use of the new Climate Change Plans required for the Single Procurement Document where deemed 'priority' or 'relevant'. The Director of Purchasing meets biannually with the Scottish Government's Director of Procurement and Property.

Delivery sub-action 7.2

Review and update the procurement page of our website to improve visibility for internal and external stakeholders.

The procurement pages of the Transport Scotland website are routinely reviewed and updated when required. The pages explain how Transport Scotland does business and how suppliers can become involved in Transport Scotland procurements.

During this reporting period, additional information about community benefits was added to our public-facing website, to support suppliers who may be interested in tendering for our procurements. This information includes our [community benefits metrics template](#) which is used within our procurements and contracts to benchmark and monitor delivery of community benefits through our contracts, as well as links to information about Fair Work First within the procurement process.

Delivery sub-action 7.3

Review and update our best practice tools and procedures to take account of any legislative changes, internal policy changes and ensure consistency.

Transport Scotland has developed procurement guidance, including a Procurement Toolkit which sits alongside procurement advice notes on specialised topic areas. These documents provide staff with information, guidance and templates to ensure

procurements comply with legislation, Scottish Procurement Policy Notes, internal policy and governance procedures. The Procurement Toolkit is regularly revised to ensure that it remains up to date.

Following revisions to Scottish Government policy on Prompt Payment in the Supply Chain and the Real Living Wage within procurement processes, as well as the introduction of an SPD (Single Procurement Document) question on climate change, the Procurement Team has worked to develop guidance on how these policies will be applied within Transport Scotland procurements, ensuring that our approach is consistent across the organisation.

Delivery sub-action 7.4

Maintain our procurement IT systems to monitor and ensure compliance with procurement processes.

Transport Scotland uses the Scottish Government's PECOS EASEBUY system for e-Procurement. This system supports the prompt payment of our supply chain and ensures compliance with the Scottish Government target for the payment of invoices within 10 working days of their receipt.

Transport Scotland implemented a new version of its digital Contracts Database system in October 2022 which is used to record information about our procurements and the resulting contracts. The Contracts Database includes a procurement compliance check which is in use on all of our regulated procurements. It allows the procurement team to review each procurement as it progresses through governance stages to ensure that it is being undertaken in line with our Corporate Procurement Strategy and is compliant with legislation. The Contracts Database also supports the ongoing monitoring of contract expiry dates, contract spend and planned future procurement activity to enable forward planning.

Summary of community benefits

Community benefits generated through Transport Scotland procurements can be a powerful catalyst to improving the economic, social and environmental wellbeing of communities. The Procurement Reform (Scotland) Act 2014 stipulates that community benefits must be considered for all procurements greater than £4 million. In this reporting period, 14 regulated procurements contained community benefits requirements. These were:

- Scottish Trunk Road Network Management Contracts – North East Unit
- Scottish Trunk Road Network Management Contracts – North West Unit
- Multi-Supplier Framework for Archaeology Services for Transport Scotland - Lot 1

- Multi-Supplier Framework for Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 1
- Multi-Supplier Framework for Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 2
- Multi-Supplier Framework for Transport Scotland Communications Support Services
- Multi-Supplier Framework for Maritime Support Services
- Multi-Supplier Framework for Proposed Utility Diversions and/or Protection Audit and Advice Services
- Kingston Bridge North Approaches Copings & Parapets Refurbishment
- Traffic Scotland Systems Contract - 2nd Generation (TSSC2)
- Access to Argyll and Bute A83 Multi-Disciplinary Project Support Services
- A985 Kincardine Bridge Southern Piled Viaduct Replacement
- Clyde Hebrides Ferry Services (CHFS3) Legal Advisors
- CHFS3 Commercial Advisors

Transport Scotland aims to deliver community benefits as part of all regulated procurement activity and assists staff when assessing the potential to include community benefits in procurements.

During the reporting period, our suppliers have reported that live contracts delivered over 700 new entrants' positions, 112 apprenticeships, over 90- graduate positions and 52 work placements. Our suppliers also awarded over 440 sub-contracts valued in excess of £90 million.

Supported businesses and social enterprise spend summary

Transport Scotland ensures that supported businesses are considered when a new procurement strategy is developed. Transport Scotland spent over £6,000 in direct spend with supported businesses during the reporting period on the supply of Document Management Services from Haven Products. Our suppliers have also placed contracts and orders with a value in excess of £260,000 with supported businesses and social enterprises. These include:

- [cfine](#) for the supply of foodstuffs for the Northern Isles Ferry Services contract
- [Caber Coffee](#) for the supply of coffee for the Northern Isles Ferry Services contract
- [Cope Ltd](#) for the supply of foodstuffs for the Northern Isles Ferry Services contract
- [Glencraft Mattresses](#) for the supply of mattresses for the Northern Isles Ferry Services contract and the Caledonian Sleeper contract

- [Shetland Soap Company](#) for the provision of toiletries for the Northern Isles Ferry Services contract
- [Scotland's Bravest Manufacturing Company](#) for the supply of road signage for the trunk road operating companies and signage for the Clyde and Hebrides Ferry contract.

Anticipated future regulated procurement summary

A list of anticipated regulated procurement activity over the next two years is shown in Appendix C.

Appendices

[Appendix A](#) - List of regulated procurement activity awarded during the reporting period

[Appendix B](#) - Portfolio of community benefits and engagement activities

[Appendix C](#) – Anticipated future procurement summary 1 April 2023 to 31 March 2025

Appendix A - List of regulated procurement activity awarded during the reporting period

Contract reference	Contract or framework name	Contract type	Value
TS/TSA/SER/2021/07	Multi-Supplier Framework for Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 2 - Advice on the Case for Transport Investment	Services & Supply	£2,875,000
TS/AMFC/SER/2021/01	Multi-Supplier Framework for Maritime Support Services	Services & Supply	£2,000,000
TS/TSA/SER/2021/10	Multi-Supplier Framework for Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 1 - Development, Update and Application of Transport Models	Services & Supply	£4,600,000
TS/MP/SER/2020/03	Multi-Supplier Framework for Archaeology Services for Transport Scotland - Lot 1	Services & Supply	£26,500,000
TS/MP/SER/2021/03	Multi-Supplier Framework for Proposed Utility Diversions and/or Protection Audit and Advice Services	Services & Supply	£1,800,000
TS/MP/SER/2021/06	Multi-Supplier Framework for Transport Scotland Communications Support Services	Services & Supply	£6,000,000
TS/ROADS/WKS/2020/01	Scottish Trunk Road Network Management Contract - North West Unit	Works	£900,000,000
TS/ROADS/WKS/2020/02	Scottish Trunk Road Network Management Contract - North East Unit	Works	£530,000,000
TS/ROADS/WKS/2019/01	Kingston Bridge North Approaches Copers & Parapets Refurbishment	Works	£3,852,671

Contract reference	Contract or framework name	Contract type	Value
TS/AMFC/SER/2022/01	Routes World 2022 – Air Route Recovery and Development	Services & Supply	£50,000
TS/ROADS/SER/2021/01	Traffic Scotland Systems Contract - 2nd Generation (TSSC2)	Services & Supply	£46,200,000
TS/MP/SER/2021/02	Access to Argyll and Bute, A83 Multi-Disciplinary Project Support Services	Services & Supply	£20,000,000
TS/ROADS/SER/2022/01	RedSpeed International Ltd Speed, Red Light and Speed on Green Camera Enforcement Systems	Services & Supply	£167,000
TS/ROADS/WKS/2021/03	A985 Kincardine Bridge Southern Piled Viaduct Replacement	Works	£11,000,000

Table 1 – New regulated procurements and frameworks completed during the reporting period

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/CCS/CC/2021/02/03	Crown Commercial Services RM6187 - Management Consultancy Three	Transport Scotland Operator of Last Resort Technical Advisory Services	Services & Supply	£3,000,000
TS/SE/CC/2021/01/03	Scotland Excel 0820 -Engineering and Technical Consultancy	ITS and CAV Project Management	Service & Supply	£114,990
TS/CCS/CC/2021/04/02	Crown Commercial Services RM6099 - Transport Technology and Associated Services	Cubic-Gatso Fixed Spot Speed Camera Enforcement Systems	Services & Supply	£974,000
TS/CCS/CC/2020/29/02	Crown Commercial Services – G-Cloud	Transport Scotland: Single View of the Network	Services & Supply	£251,044

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/CCS/CC/2020/29/03	Crown Commercial Services – G-Cloud	Transport Scotland: Winter Gritter Tracker	Services & Supply	£250,000
TS/CCS/CC/2020/29/04	Crown Commercial Services – G-Cloud	Permit Exemption System	Services & Supply	£353,800
TS/CCS/CC/2021/01/03	Crown Commercial Services RM6020 - Insurance and Related Services 3	Major Projects Insurance Advisory Services	Services & Supply	£174,000
TS/SPCD/CC/2020/29/01	Legal Services	Clyde Hebrides Ferry Services third generation (CHFS3) Legal Advisors	Services & Supply	£1,000,000
TS/SE/CC/2021/01/02	Scotland Excel 0820 - Engineering and Technical Consultancy	CHFS3 Commercial Advisors	Service & Supply	£4,000,000
TS/TSA/SER/2021/01/02	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 4 - Transport Planning Advice	Public Attitudes Survey on Travel and Transport	Services & Supply	£74,901
TS/TSA/SER/2021/01/03	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 4 - Transport Planning Advice	Baseline Data Collection for Reston Rail Station	Services & Supply	£58,599

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/TSA/SER/2021/01/13	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 4 - Transport Planning Advice	Transport Strategy and Analysis Support	Services & Supply	£70,000
TS/TSA/SER/2021/01/15	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 4 - Transport Planning Advice	Support for Advice on Active Travel Infrastructure Development	Services & Supply	£72,000
TS/TRBO/SER/2017/07/10	Transport Scotland Transport Research Framework	Suitability of Kerb Heights/Layouts - Phase 3	Services & Supply	£75,000
TS/TRBO/SER/2017/08/10	Transport Scotland Transport Research Framework	Public Sector Fleet Research and Analysis 2022	Services & Supply	£67,114
TS/TSA/SER/2021/10/01	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 1 - Development, Update and Application of Transport Models	Modelling support - SYSTRA	Services & Supply	£75,000

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/TSA/SER/2021/10/02	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 1 - Development, Update and Application of Transport Models	Modelling support – Jacobs	Services & Supply	£75,000
TS/TSA/SER/2021/10/03	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 1 - Development, Update and Application of Transport Models	Modelling support – AECOM	Services & Supply	£75,000
TS/TRBO/SER/2017/04/21	Transport Scotland Transport Research Framework	Pavement Forum, Surface Inspection Panel and Expert Advice	Services & Supply	£72,880
TS/TRBO/SER/2017/07/13	Transport Scotland Transport Research Framework	Understanding Scotland's Electric Vehicle (EV) Network	Services & Supply	£60,000
TS/MP/SER/2021/06/01	Transport Scotland Communications Support Services Framework	Return to Bus - Marketing	Services & Supply	£150,000

Contract reference	Framework name	Call-off name	Call-off type	Call-off value
TS/MP/SER/2021/06/02	Transport Scotland Communications Support Services Framework	Communications / Marketing Services for Low Emission Zones (LEZ) Phase 2 and Phase 3 plus LEZ Scheme Website	Services & Supply	£387,536
TS/TSA/SER/2021/10/04	Transport and Land-Use Modelling and Transport Appraisal and Planning 2021-2024/5: Lot 1 - Development, Update and Application of Transport Models	LATIS Models - Post COVID Validity	Services & Supply	£74,754

Table 2 – New regulated call-offs from existing frameworks completed during the period

Appendix B - Community benefits statistics and case study

There is a focus on the provision and delivery of community benefits as part of our contracts. Community benefits may include opportunities such as:

- generating employment and training opportunities for priority groups
- vocational training
- up-skilling of the existing workforce
- equality and diversity initiatives
- making sub-contracting opportunities available to SMEs, the third sector and supported businesses
- supply-chain development activities
- encouraging and developing capacity in community organisations
- educational support initiatives
- working with schools, colleges and universities to offer work experience, mentoring and curriculum development minimising negative environmental impacts, e.g. impacts associated with vehicle movements and/or associated emissions and impacts on protected areas, buildings or sites.

Key statistics of additional employment opportunities, sub-contracting and training provided as a result of our contracts are shown in Table 3, followed by case study from one of our contracts.

Key Statistics during period 1 Apr 2022 - 31 Mar 2023

- Number of new entrant positions (excluding graduates and apprentices) - 774
- Number of graduate positions - 101
- Number of apprentice positions - 114
- Total number of new sub-contracts awarded - 451
- Total value of all sub-contracts - £98,433,924
- Of these, total number of new sub-contracts awarded to Small Medium Enterprises (SMEs) - 312
- Total value of all sub-contracts awarded to SMEs - £19,511,487
- Total spend with supported business and social enterprise - £355,476
- Number of work placements undertaken - 52
- Number of qualifications gained (SVQ2 and above) - 139
- Number of industry certification gained - 1182

Case Study

Scottish Trunk Road Network Management Contract (NMC) for Management and Maintenance of North West Unit.

BEAR was appointed as the Operating Company for the North West section of the Scottish Trunk Road Network Management Contract in April 2022. Through this Contract BEAR has created a total of 70 new jobs over the reporting period. This comprises 62 new entrant roles, 3 apprentices and 5 graduates. Other community benefits were offered by the supplier as part of the procurement and subsequently delivered through the contract. Some examples are:

Several community benefits initiatives delivered by over 100 employees which resulted in over £48,000 being donated to good causes, such as charities and community groups

- The team from the Inverness depot helped raise £1,400 for Highland Hospice by taking part in a zipline across a section of the Kessock Bridge
- A donation of £1,000 was made to each of the following causes:
 - The Queensferry Churches Care in the Community, which provides daily support to those who are socially isolate, have reduced mobility, long-term health conditions, or diagnosis of dementia
 - The Lighthouse for Perth charity which offers crisis support to anyone aged 12 or above at risk of self-harm or suicide
 - Caithness Broch project which is dedicated to the promotion, preservation and conservation of Caithness archaeology and heritage sites
 - Transform Community Development, based in Dundee, which supports the needs of vulnerable people
- Placing contracts of over £120,000 with the supported businesses such as, Scotland's Bravest Manufacturing Company, who have been able to employ military veterans and people with disabilities thanks to an ongoing partnership with BEAR Scotland
- BEAR Scotland's staff football tournament raised £3,728 for Scottish Action for Mental Health, which included a £2,000 donation from Highways Management Group. The remainder was raised through the football team's entry fees
- The Scottish Society for Prevention of Cruelty to Animals was chosen as the Charity partner of the year and BEAR donated over £5,400 to the charity
- Newtonmore Primary School received funding for hi-vis safety vests for pupils
- Furnace Primary School received funding for waterproofs for their pupils
- BEAR helped fund a minibus to enable eight young talented swimmers from Falkirk Intergraded Regional Swim Team (FIRST) to travel to Aberdeen for a competition. The FIRST programme supports swimmers from Grangemouth, Falkirk and Bo'ness to improve the level of competitive swimming of clubs in the area.



A member of the Scotland's Bravest Manufacturing Company team



The Lighthouse for Perth charity receive their donation



Queensferry Churches Care in the Community



BEAR team at the Kessock Bridge zipline



Swimmers from the Falkirk Intergraded Regional Swim Team

Appendix C - Anticipated future regulated procurement summary 1 April 2023 to 31 March 2025

Name	New or Re-let	Procurement Type
A828 Connel Bridge Deck Repainting	New	Works
A828 Connel Bridge Deck Replacement	New	Works
A83 Rest and Be Thankful – Medium Term Solution Phases 2&3 Construction Works	New	Works
A830 Shlatach Bridge Replacement	New	Works
A898 Erskine Bridge - Dehumidification System	New	Works
A9 Dualling - P03 - Tay Crossing to Balinluig	New	Works
A9 Dualling: Native Seed Supply Contract	New	Services and Supply
A9 Kessock Bridge Fender Replacement	New	Works
A90 Forth Road Bridge - Parapet Replacement	New	Works
A90 Forth Road Bridge - Suspended Span Painting & Strengthening	New	Works
A985 Kincardine Bridge Painting	New	Works
Archaeology Services Framework for Transport Scotland - Lot 2	New	Services and Supply
Archaeology Services Framework for Transport Scotland - Lot 3	New	Services and Supply
Asset Management Technical Services Framework	New	Services and Supply
Quality Management Audit services	New	Services and Supply
ChargePlace Scotland Charge Point Network Operator Services	New	Services and Supply
Client support for 177 Bothwell Street fit-out	New	Services and Supply
Development Management, Road Safety and Active Travel Support Services Framework - Lot 1	New	Services and Supply
Development Management, Road Safety and Active Travel Support Services Framework - Lot 2	New	Services and Supply

Name	New or Re-let	Procurement Type
Gazetteer Management System	New	Services and Supply
Low Carbon Transport Loan - Financial Administration	New	Services and Supply
M8 Woodside Viaduct - Permanent Repairs	New	Works
M90 Friarton Bridge - Edge Beam Refurbishment	New	Works
Bus Partnership Fund	New	Services and Supply
MFA for Traffic, Travel and Transport Data Collection and Collation 2021 - 2025	New	Services and Supply
Queensferry Crossing Evaluation	New	Services and Supply
Borders 3 Year After Evaluation	New	Services and Supply
Development of Development Planning Transport Appraisal Guidance Update	New	Services and Supply
East Linton Baseline Project	New	Services and Supply
Levenmouth Rail Project Baseline Data Collection	New	Services and Supply
Mobility as a Service Evaluation	New	Services and Supply
Peak Fares Pilot Evaluation	New	Services and Supply
Supply of Senior Transport Planning Services to Transport Strategy and Analysis (TSA) #1	New	Services and Supply
Supply of Senior Transport Planning Services to TSA #2	New	Services and Supply
Supply of Transport Planning Services to TSA #1	New	Services and Supply
Supply of Transport Planning Services to TSA #2	New	Services and Supply

Name	New or Re-let	Procurement Type
A83 Rest and Be Thankful - Long Term Solution Detailed Ground Investigation	New	Works
A83 Rest and Be Thankful - Medium Term Solution Detailed Ground Investigation	New	Works
Active Travel Mapping Project - Transformation/Mapping	New	Services and Supply
Outsourced Contact Centre and Business Services Contact Centre Services for Travel Information	New	Services and Supply
Publishing, Print and Design Photography and Event Support	New	Services and Supply
Concessionary Travel and Integrated Ticketing : Technical Support	New	Services and Supply
Smart Technical Evaluation and Support Services	New	Services and Supply
Procurement of SQUIRE System for ScotRail, Network Rail and Caledonian Sleeper Auditing	New	Services and Supply
Red light camera enforcement systems.	New	Services and Supply
Telephone Helplines	New	Services and Supply
Transport Scotland Biodiversity Strategy	New	Services and Supply
Clyde and Hebrides Ferry Services Contract	Re-let	Services and Supply
National Concessionary Travel Scheme Reimbursement System	Re-let	Services and Supply
Multi-Supplier Framework Agreement for Ground Investigation Works	Re-let	Works
Provision of Air Services between Glasgow Airport and Campbeltown, Tiree and Barra	Re-let	Services and Supply

Table 3 – Anticipated Future Regulated Procurement Summary



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Published by Transport Scotland, February 2024

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